



Vacation Request Form

Non-immigrant students in the United States must maintain their student status. As part of maintaining one's immigration status, **F-1 students must attend school full-time** (pursue a full course of study) at the school.

Although immigration regulations do grant provisions for F-1 students to take a break during the institution's vacation period (student is eligible to be on vacation after enrolled in 3 consecutive quarters), Ezra University requires all students to be enrolled full time during the summer. When classes are in session, a student may be exempt from being full time if he/she has been authorized for vacation. The student taking no course or less-than-full course load without a written authorization will be terminated from SEVIS for failure to enroll as a full-time student, respectively.

Any changes that affect I-20 status, such as change of address, contact number, and e-mail address must be notified to us immediately.

1. Vacation Request Check List:

Attendance Policy: ___ Yes ___ No Online Class Submission: ___ Yes ___ No Final Exam: ___ Yes ___ No

2. Student Information:

Student Name: _____

Last Name

First Name

Middle Name

Date of Birth: ____/____/____

Month

Date

Year

3. Session Requesting to be authorized for vacation:

Winter 20____ Spring 20____ Summer 20____ Fall 20____

4. Acknowledgement – I have met all the vacation request requirements and financial obligations. I am signing below to acknowledge that I have read, understood and agreed to all the terms and conditions of this form and certify that what I have stated herein is true to the best of my knowledge.

Student Signature

Date

5. FOR OFFICE USE ONLY

Vacation Request Approved: ___ Yes ___ No

Signature

Date