



EZRA UNIVERSITY

Academic Catalog

2020~2021

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Los Angeles, CA 90033**

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This catalog is available in print at Ezra University's campus. An electronic copy may be obtained by request or can be downloaded from the Ezra University website www.EzraUniversity.org.

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A Message from the Chairman

Welcome to Ezra University! We would like to offer our warmest greetings to you.

We are an institution of higher education holding the highest religious and ethical values, established specifically to serve the community of Southern California in general and Los Angeles in particular. Ezra University was launched in 1997 to provide a sound education with Christian values and inspiration.

Ezra University has a very specific goal and mission to offer educational programs in the area of religious studies, counseling, theology and business in that we educate and equip students in such a way that they will be able to live enriched lives by fulfilling their goals in life and to serve the community with their learned professions and skills.

Please contact us to find out more about our school. We would like to explore with you how we can best serve you with our programs. We thank you for your interest and for your time.

Chair,
Board of Directors

A Message from the President

Brothers and Sisters,

Ezra University (EU) is a unique place of institution of Christian Higher Education for educating leaders. This place of higher learning arose out of a theological conviction and earnest desire to better equip the students with biblical perspective and professional knowledge in their chosen field. Our educational goal is to provide a firm foundation on sound doctrines and a clear vision for future Christian leaders and professionals. With the Bible-centered curriculum and flexible programs, Ezra University offers all those who are willing a unique opportunity for personal, spiritual, and academic growth for the service of the Lord.

We welcome all children of God who wish to prepare for their ministry in the field of their choice.

Dr. John Pyeon

President

Ezra University

Introduction

Founding Philosophy

History:

Ezra University was established in 1997 to provide education with evangelical Christian background. It endeavors to provide programs that meet the specific needs of the growing community in the Los Angeles area. It is our firm belief that upon the completion of their programs, students will be able to practice and refine their social, moral and spiritual values based on Christian heritage and enrich their life goals and serve their communities with their learned religious profession.

Ezra University is authorized to offer its undergraduate and graduate program under the religious exemption of the Bureau for Private Postsecondary Education (BPPE). We offer programs leading to the Bachelor of Theology, Master of Theology, and Master of Divinity. Ezra also offers programs leading to Bachelor of Religious Business Administration and Master of Religious Business Administration. Ezra University has candidacy status with Association for Biblical Higher Education (ABHE), a national accrediting body, recognized by both the U.S. Department of Education and the Council for Higher Education Accreditation (CHEA).

Mission Statement:

The mission of Ezra University is to educate students to be leaders to serve communities by using their learned skills and professions in the areas of biblical studies, ministry and business administration.

Our Vision

The vision of Ezra University is to educate Christian leaders to serve and transform the world for Christ at every level – from the local church and community levels to the realm of world culture. The fulfilment of this vision inspires, orients, and defines the work of this institution.

Institutional Objectives

1. The University is committed to ensuring the quality of the program and maintaining its curriculum that contains biblical perspectives and Christian values so that students who complete the program can demonstrate a comprehensive knowledge of the Bible and an understanding of Christian doctrine.
2. The University seeks to foster a positive learning environment and support services where students are encouraged and motivated for growth in such a way that students who complete the program can demonstrate awareness and life-long commitment to their personal, vocational and academic potential.

3. The University offers courses and training that are essential for ministry and careers so that at the end of the programs, students will be able to demonstrate knowledge and skills for vocational success in ministry or in business and to enhance skills within their current careers.
4. The University is devoted to equipping students with leadership skills, sensitivity to different culture, and attitude of service so that students who complete the program can demonstrate cultural sensitivity, leadership in ministry or in career and attitude of service for church and community.
5. The University continues to instill and promote biblical and ethical standards among its academic community so that students who complete the program will be able to demonstrate and apply biblical and ethical standards in personal lifestyle and career.

Undergraduate Institutional Learning Outcomes (At the end of the program, students are enabled to):

1. Apply critical thinking skills in one's profession and personal endeavors
2. Demonstrate knowledge of humanities, science, social science and history in a life-long learning framework
3. Exercise effective communication and social skills
4. Specialize in at least one academic discipline with specific career and vocation
5. Adopt a lifestyle of service based on biblical principles and godly character

Graduate Institutional Learning Outcomes (At the end of the program, students are enabled to):

1. Demonstrate mastery in their chosen academic or professional fields
2. Perform their duties in their chosen discipline, modeling the life of a Christian professional

Philosophy of Education

At Ezra University, we believe that, through the educational process, the community of scholars and students shall exercise its leadership as well as mutual submission and support in that we are to truly serve each other in order to produce the leaders to serve communities.

It is our conviction at Ezra University that all faculty members are focused on God and called to teach and fulfill God's purpose. It is our motto to develop faculty that enhances the quality, depth, and effectiveness of our instruction and equips students to be leaders.

The mission of Ezra University is to educate students to be leaders to serve communities by using their learned skills and professions in the areas of biblical studies, ministry and business administration.

Ezra University values high academic standards so that its graduates demonstrate the following abilities:

Undergraduate Institutional Learning Outcomes

1. Apply critical thinking skills in one's profession and personal endeavors
2. Demonstrate knowledge of humanities, science, social science and history in a life-long learning framework
3. Exercise effective communication and social skills
4. Specialize in at least one academic discipline with specific career and vocation
5. Adopt a lifestyle of service based on biblical principles and godly character

Graduate Institutional Learning Outcomes

1. Demonstrate mastery in their chosen academic or professional fields
2. Perform their duties in their chosen discipline, modeling the life of a Christian professional

Ezra University seeks to achieve the mission, goal and vision of the institution and promote on-going instruction improvement.

Governance

Ezra University was established in 1997 as a non-profit organization, which is under the leadership of the board of directors. It has received verification of religious exemption status from the State of California Bureau for Private Postsecondary Education that it qualifies as a religious exempt institution, pursuant to California Education Code Section 94749 (b)(6).

Doctrinal Statement

We believe in one sovereign God, eternally existing in three persons: the everlasting Father, His only begotten Son, Jesus Christ our Lord, and the Holy Spirit, the giver of life.

We believe that the Scripture of the Old and New Testament are the inspired Word of God and the only standard for faith, and academic discipline.

We believe that God has revealed Himself and His Truth in the created order, in the Scriptures, and supremely in Jesus Christ.

We believe that God has created humanity in His image and likeness, but the disobedience of Adam, all humankind was alienated from God and lost.

We believe that Jesus Christ is the messiah, the Son of God, born of the Virgin Mary, who died on the cross, was physically resurrected from the dead, ascended into heaven, and will one day return in His glory to reign upon the earth.

We believe that the Lord Jesus Christ died for our sins, according to the Scriptures; whoever believes in him shall not perish but have everlasting life.

We believe that the Holy Spirit indwells and gives life to believers, enables them to understand the Scriptures, empowers them for godly living and equips them for service and witness.

We believe that the Church is the body of Christ and that the people of God are called to community, worship, discipleship, mission, and education.

Quarterly Academic Calendar

| HOLIDAYS | 2020 | 2021 |
|---------------------|----------------------------------|----------------------------------|
| New Year's Day | <i>January 1, Wed</i> | <i>January 1, Fri</i> |
| President's Day | <i>February 17, Mon</i> | <i>February 15, Mon</i> |
| Memorial Day | <i>May 25, Mon</i> | <i>May 31, Mon</i> |
| Independence Day | <i>July 4, Sat</i> | <i>July 5, Mon</i> |
| Labor Day | <i>September 7, Mon</i> | <i>September 6, Mon</i> |
| Veteran's Day | <i>November 11, Wed</i> | <i>November 11, Thurs</i> |
| Thanksgiving Recess | <i>November 26-27, Thurs-Fri</i> | <i>November 25-26, Thurs-Fri</i> |
| Christmas | <i>December 25, Fri</i> | <i>December 25, Sat</i> |

PROGRAM DATES

| WINTER QUARTER | 2020 | 2021 |
|-----------------------|--------------------------|--------------------------|
| Registration Deadline | <i>December 20, 2019</i> | <i>December 18, 2020</i> |
| Instruction Begins | <i>January 2</i> | <i>January 4</i> |
| Add and Drop Deadline | <i>January 10</i> | <i>January 15</i> |
| Winter Quarter Ends | <i>March 18</i> | <i>March 20</i> |

| SPRING QUARTER | 2020 | 2021 |
|-----------------------|-----------------|-----------------|
| Registration Deadline | <i>March 20</i> | <i>March 26</i> |
| Instruction Begins | <i>March 30</i> | <i>April 5</i> |
| Add and Drop Deadline | <i>April 10</i> | <i>April 16</i> |
| Spring Quarter Ends | <i>June 13</i> | <i>June 19</i> |

| SUMMER QUARTER | 2020 | 2021 |
|-----------------------|---------------------|---------------------|
| Registration Deadline | <i>June 19</i> | <i>June 25</i> |
| Instruction Begins | <i>June 29</i> | <i>July 6</i> |
| Add and Drop Deadline | <i>July 10</i> | <i>July 16</i> |
| Summer Quarter Ends | <i>September 12</i> | <i>September 19</i> |

| FALL QUARTER | 2020 | 2021 |
|-----------------------|---------------------|---------------------|
| Registration Deadline | <i>September 18</i> | <i>September 24</i> |
| Instruction Begins | <i>September 28</i> | <i>October 4</i> |
| Add and Drop Deadline | <i>October 9</i> | <i>October 16</i> |
| Fall Quarter Ends | <i>December 12</i> | <i>December 18</i> |

| Commencement | 2020 | 2021 |
|---------------------|----------------|----------------|
| Ceremony Date | <i>June 20</i> | <i>June 19</i> |

Exemptions and Disclosures

Ezra University is qualified for exclusion pursuant to California Education Code (CEC) Section 94739 (b) (6) and has current status as a nonprofit religious corporation under the Corporation Code. Our declaration has been evaluated and exclusion pursuant to CEC Section 94739 (b) (6) has been verified. According to the Bureau for Private Postsecondary Education, it is declared that on the basis of the information submitted, our present curriculum meets the exclusion requirements. School code is 43105998.

Ezra University is a private institution and, while as an institution operating under a religious exemption, it is not required to undergo the full approval process by the Bureau for Private Postsecondary Education (BPPE), it should be stated that, as per the California Education Code § 94897 (l), approval to operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009, and the regulations of the CEC section given above.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market Blvd., Suite 225, Sacramento, CA 95834 or P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site (www.bppe.ca.gov).

Notice Concerning Transferability of Credits and Credentials Earned at Our Institution

The transferability of credits you earn at Ezra University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, diploma, or certificate you earn in our educational programs is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree, diploma, or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Ezra University to determine if your credits or degree, diploma or certificate will transfer. At this time, Ezra University has not entered into an articulation or transfer agreement with any other college or university.

Ezra University may accept students from unaccredited institutions and transfer some of their units after a thorough evaluation by the Admissions Committee. Such evaluation may include but

is not limited to evaluation of the institutional publications such as catalog or assessment document, approval or exemption of the institution by the state, faculty's educational credentials, rigor and level of course attested in the syllabus, or the like.

Accreditation

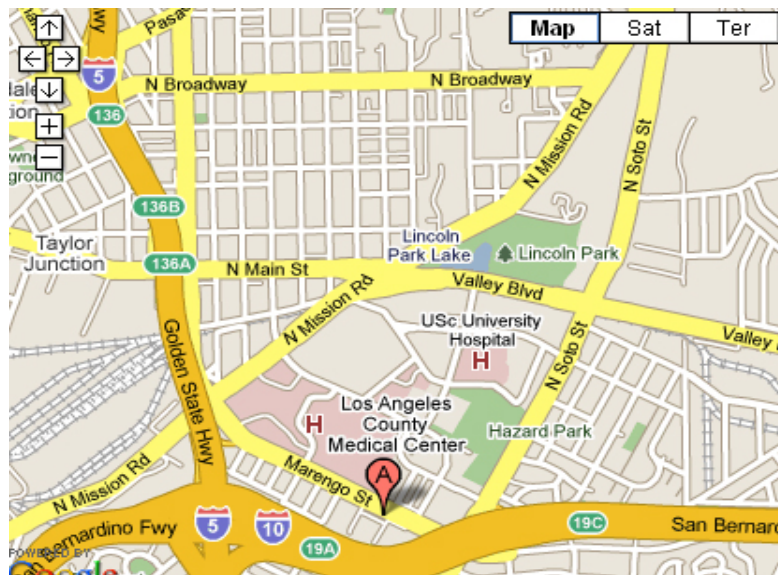
Ezra University holds candidate status with the Association for Biblical Higher Education Commission on Accreditation, 5850 T. G. Lee Blvd., Ste. 130, Orlando, FL 32822, 407.207.0808. Candidate status is a pre-accreditation status granted to those institutions that meet the ABHE Conditions of Eligibility and that possess such qualities as may provide a basis for achieving accreditation status within five years.

Bankruptcy

Ezra University has NO pending petition in bankruptcy, is NOT operating as a debtor in possession, has NOT filed a petition within the preceding five years, or had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

Address where classes are Held

Ezra University's campus is located minutes from public transportation at:
2064 Marengo Street, Los Angeles, California 90033



Ezra University's classes are held in facilities that use equipment that fully comply with all federal, state and local ordinances and regulations, including fire safety, building safety, health and handicapped access requirements.

Our facility houses computer laboratories, general-purpose classrooms, a student lounge and administrative offices.

Professional Position Requirements

Ezra University's academic programs are designed to lead to positions in professional, occupational, trade, or career fields that do NOT require licensure in California.

If you seek positions in a career field that requires any license, certificate, permit, or similar credential that a person must hold to lawfully engage in a profession, occupation, trade, or career field, please find a Continuing educational program that is designed to obtain licensure.

Prospective students are entitled to receive notice to that effect and a list of the requirements for eligibility for licensure established by the state, including any applicable course requirements established by the state.

Our Heritage

Ezra University was established in June of 1997 by a group of pastors and leaders wishing to serve the growing immigrant communities.

Under the exceptional leadership of the board of directors, local pastors and scholars who share and support the mission, Ezra University seeks to educate students to be leaders. Ezra University currently offers undergraduate and graduate programs. Ezra has received verification of religious exemption status by the California Bureau for Private Postsecondary Education (BPPE) under the Department of Consumer Affairs (DCA).

Ezra University holds candidate status with the Association for Biblical Higher Education Commission on Accreditation, 5850 T. G. Lee Blvd., Ste. 130, Orlando, FL 32822, 407.207.0808. Candidate status is a pre-accreditation status granted to those institutions that meet the ABHE Conditions of Eligibility and that possess such qualities as may provide a basis for achieving accreditation status within five years.

Campus Location

The campus is situated in downtown Los Angeles. The city of Los Angeles is a centrally located place of culture, business, education, diversity, etc.

The city has a strong business and employment infrastructure that our student body may enjoy. Local stores include wholesale markets, cleaners, and convenience stores. Local restaurants include various community backgrounds. Ezra University students have found it to their advantage to live in a community that has adapted to the employment needs of college students.

One can reach the campus both from Los Angeles Airport and Burbank Airport within 20 to 30 minutes by car, dependent upon traffic conditions. Community transportation such as metro, city bus, and taxi are also available.

Nearby attractions include UCLA, USC, Hollywood Bowl, Universal Studio, Griffith Park, Disneyland, Getty Museum, Santa Monica Beach, Dodger's Stadium, Pasadena, Los Angeles Central Library, etc. City hall is few minutes away.

If you get lost, please call our switchboard Monday through Friday, 9 AM to 5:30 PM, for directions:

Phone 1: 323-221-1024
Fax: 323-221-1025
E-mail: info@ezrauniversity.org
Website: www.ezrauniversity.org

You may also want to find directions by looking at the maps in Yahoo.com or at Google by typing the following address:

2064 Marengo St. # 200
Los Angeles, CA 90033

Campus Facilities

Our 11,000-square foot main campus is located at 2064 Marengo St. # 200, Los Angeles, CA 90033, in downtown Los Angeles. We're blessed with nine classrooms, 4 offices, a chapel/student lounge, student cafeteria, 25,000-volume library, and a computer lab with 12 modern personal computers

The administrative area houses administrative and faculty offices, and the student lounge.

The large conference size chapel is capable of approximately 100 audience members.

While Ezra University does not operate a dormitory or other student housing facility, we are familiar with the residence hotels, apartments, and other facilities that our students have chosen. We will be happy to help you find the house of your preference.

The library contains over 25,000 volumes as well as periodicals and multimedia resources. The catalog and many resources are available on computers located in the library.

Retention Rate, Graduation Rate and Job Placement Rate 2012-2020

As the indicator of success in student achievement in relation to the institution's mission, the statistics regarding institutional performance data such as retention, graduation, and job placement are now on the website of Ezra University.

Student Retention Rate

| | 2011 - 2012 | 2012 - 2013 | 2013- 2014 | 2014 - 2015 | 2015 - 2016 | 2016 - 2017 | 2017- 2018 | 2018- 2019 | 2019- 2020 |
|----------------------|------------------|------------------|------------------|----------------|----------------|----------------|-----------------|-----------------------|-----------------|
| Cam- pus Total | 75% (39/52) | 83.7% (41/49) | 75% (30/40) | 85% (17/20) | 87% (26/30) | 87% (33/38) | 77% (87/113) | 86% (146/169)) | 77% (94/122) |
| B.Th. | 82.1% (23/28) | 82.8% (24/29) | 79.1% (19/24) | 88.9% (8/9) | 89% (16/18) | 95% (19/20) | 78% (76/98) | 86% (130/150)) | 78% (40/51) |
| BRBA | N/A | N/A | N/A | 75% (3/4) | 80% (4/5) | 80% (8/10) | 83% (5/6) | 80% (4/5) | 65% (11/17) |
| M.Div | 66.7% (16/24) | 88.9% (16/18) | 69.2% (9/13) | 75% (3/4) | 75% (3/4) | 75% (3/4) | 50% (2/4) | 100% (6/6) | 90% (19/21) |
| Th.M. | N/A | 50% (1/2) | 66.7% (2/3) | 100% (1/1) | 100% (1/1) | 100% (1/1) | 100% (1/1) | 66% (2/3) | 70% (16/23) |
| MRB A | N/A | N/A | N/A | 100% (2/2) | 100% (2/2) | 67% (2/3) | 75% (3/4) | 80% (4/5) | 80% (8/10) |

Campus Retention Rate formula

$$\frac{((SPD\ D+E+F + NPE\ Q1+Q2a+Q2b) - (SPD\ L) - (CED\ Q1)) - (SPD\ P)}{((SPD\ D+E+F + NPE\ Q1+Q2a+Q2b) - (SPD\ L) - (CED\ Q1))}$$

Program Retention Rate formula

$$SPD\ ((D+E+F+G) - (L+H) - P) / SPD\ ((D+E+F+G) - (L+H))$$

SPD D = Continuing , SPD E = New Starts

SPD F = Reentries SPD G = Transfer In

SPD H = Change of Program SPD L = Transfer Out

SPD P = Other Withdrawals

NPE Q1 = Non-Program Continuing
 NPE Q2a = Non-Program New Starts
 NPE Q2b = Non-Program Reentries
 CED Q1 = Enrolled in 2 Programs

Student Graduation Rate

| | 2011 - 2012 | 2012 - 2013 | 2013- 2014 | 2014 - 2015 | 2015 - 2016 | 2016 - 2017 | 2017- 2018 | 2018- 2019 | 2019- 2020 |
|----------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|----------------|
| B.Th. | 66.7% (2/3) | 66.7% (2/3) | 66.7% (2/3) | 67% (2/3) | 75%(3/4) | 75%(3/4) | 100% (19/19) | 83% (25/30) | 75% (12/16) |
| BRBA | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 80% (4/5) | N/A |
| M.Div | 40% (2/5) | 50% (2/4) | 80% (4/5) | 67% (2/3) | 67%(2/3) | 75%(3/4) | 75%(3/4) | 86% (6/7) | N/A |
| MRB A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 100% (2/2) | 100% (1/1) |
| Th.M. | N/A | N/A | 100% (2/2) | N/A | N/A | 100%(1/ 1) | 100%(1/ 1) | 100% (3/3) | 75% (3/4) |

Job Placement Rate

| | 2011 - 2012 | 2012 - 2013 | 2013 - 2014 | 2014 - 2015 | 2015 - 2016 | 2016 - 2017 | 2017- 2018 | 2018- 2019 | 2019- 2020 |
|------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|---------------|---------------|
| B.Th. | 100% (2/2) | 100% (2/2) | 100% (2/2) | 100% (2/2) | 100%(3/ 3) | 100%(3/ 3) | 90% (9/10) | 80% (8/10) | 100% (4/4) |
| M.Di v. | 100% (2/2) | 100% (2/2) | 100% (4/4) | 100% (2/2) | 100%(2/ 2) | 100%(3/ 3) | 100%(3/ 3) | 100% (2/2) | N/A |
| MRB A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 100% (1/1) |
| Th.M. | N/A | N/A | 100% (2/2) | N/A | N/A | 100%(1/ 1) | 100%(1/ 1) | 100% (1/1) | N/A |

Campus Placement Rate Formula

$(SPD\ Q+R+S) / ((SPD\ I+J) - (SPD\ T+U+V+W+X+Y))$

Program Placement Rate Formula

$SPD\ (Q+R+S) / ((I+J) - (T+U+V+W+X+Y))$

SPD Q,R,S = Placed in Program Related Fields

SPD I = Students Who Completed Programs

SPD J = Students Who Graduated Programs

SPD T, U, V, W, X, Y = Not Available

Language of Instruction

Unless otherwise noted, the language of instruction is English. For non-native speakers of English who are matriculating in our programs, we require demonstration of English capacity through a number of options: 1) a language competency test such as the TOEFL or the IBT, with minimum scores of 550 and 85, respectively, or 2) through providing proof of having taken an ESL course at Ezra or elsewhere, or 3) through a transcript from an institution providing instruction in English and 4) by taking language assessment at Ezra and having passing score (70% for undergraduate students 80% for graduate students).

Student Life

Spiritual Enrichment

In the Gospel of Mark 12:30, Jesus said that the most important commandment is to love the Lord with all of your heart, soul, mind, and strength and to love your neighbor as yourself. Jesus was making it clear that every aspect of who we are should reflect our passion for the Lord. At Ezra University, we are endeavoring to live out this commandment.

We intend to promote the spiritual life at Ezra University through academic advising, mentoring, field education, chapel, bible study or any other form. We intend that prayer, worship, dialogue about God and His Word, and fellowship flow through the community of Ezra University.

Chapel Services

Through the convocation, chapel, and other services, we plan to offer services as dynamic times for responding to the Holy Spirit and the truth of the Word. Passionate worship marks these strong times together. Guest speakers as well as faculty members and selected students bring messages of encouragement and challenge from God's Word.

Special Days

The administration and faculty of Ezra University seek to be sensitive to both the needs of the students and the direction of the Holy Spirit. Periodically, a special day of prayer and worship may be called for the purpose of spiritual reflection and renewal, with the entire school community uniting together for the day.

Ministry Emphasis

At least once annually, a special series of chapel services is planned for ministry emphasis. The speakers are men and women of God who exemplify Christian leadership in the Church and/or the world.

Church Services

Throughout the book of Acts we read how God visits His people when they gather together for times of prayer, praise, and worship. Our doctrine calls on us to “identify ourselves with the visible Body of Christ.” We interpret this call to mean that each member of the Ezra University community should participate regularly in the life of a local church.

We assemble together in local congregations to allow the Word to work in us with authority and mutual accountability. We do this so that the gifts can work in and through us by the power of the Holy Spirit. We gather as well, to fellowship among God’s people, who are the true temple of God by His Spirit. New students are encouraged to visit several churches in the local area prior to selecting a “home church.”

We believe it is important for students to attend their home church consistently.

Small Groups

As part of his or her spiritual development, each student is expected to regularly participate in a small group. These groups provide an opportunity for Bible study, fellowship, and accountability. Many students meet in a small group provided through their church; others participate in various groups that meet on campus.

Devotional Life

All members of the Ezra University community (administrators, faculty members, staff, and students) are encouraged to maintain a rich, daily devotional life. Times alone with God in Bible study, meditation, prayer, fasting, and praise are invaluable in forming the character of Jesus and in receiving the empowerment of the Spirit. In addition to private devotions, it is not unusual for students to meet regularly with other members of the campus community for special times together in God’s presence.

Philosophy of Community

Ezra University is a community of believers dedicated to the development of leaders in the Body of Christ. So that the Body is built up in love (cf. Ephesians 4:16) faculty, staff, and students encourage one another to be conformed to the image of Christ (cf. Romans 8:29). The primary model for relationships should be Jesus’ command to love one another (cf. John 15:12), which works itself out in full expression as the fruits of the Spirit: love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control (cf. Galatians 5:22, 23). This community commits itself to live in unity, to put aside any deception or slander, and to edify one another to develop the fundamental attitudes and character necessary for leaders in the church and in the world (cf. Psalm 133; Philippians 2:1-4; Ephesians 4:1-5:21). In keeping with this commitment, Scripture compels us to voluntarily abstain from behaviors that are illegal, immoral, or unethical. (See the Code of Conduct in the Student Handbook for examples of such behaviors.)

Comportment

Because Ezra University functions as a community of believers, students are to demonstrate a respectful attitude in all encounters with administrators, professors, staff personnel, campus guests, and other students. This standard applies to all areas of behavior, speech, and overall deportment. The same courtesy is to be returned to each student in the treatment he or she receives from others. Deviation from this standard will result in a review of the incident by faculty and staff advisors and the Dean of Students. Following this review, the Dean of Students will make an appropriate restorative recommendation.

Each professor is responsible for maintaining a classroom environment that is conducive to learning. If a student is asked to refrain from a disruptive behavior or is asked to leave the classroom, the student should do so immediately and respectfully. Upon leaving the classroom the student should report to the Dean of Students. If necessary, the Dean of Students and/or faculty and staff advisors will meet with the involved people and assign additional restorative action as necessary. The Dean of Students will advise the Academic Dean and the President of allegations of faculty or staff misconduct.

The Dean of Students will review any incident of a student threatening or harming the physical well-being of a person or property. Following this review, the Dean of Students will assign a restorative action plan that could include reporting the incident to law-enforcement officials, imposing personal restrictions on the involved students, and/or recommending dismissal of the student from Ezra University.

Disciplinary Policy

The primary goal of the Ezra University Disciplinary Policy is always to pursue the full restoration of the involved student. With this goal in mind, the suspension of a student from Ezra University is not a desired result, but suspension may occur if a student shows an unwillingness to comply with or meet the objectives of a restorative action plan. Intermediate consequences are employed whenever possible to avoid suspension or expulsion. Each incident is reviewed on a case-by-case basis, with consideration of (1) the severity of the violation, (2) the context of the incident, (3) a history of prior misconduct, (4) the responsiveness of the accused to confrontation, and (5) the degree to which the individual displays genuine repentance.

Community members are expected to provide firsthand testimony that will bring greater clarity and understanding to the review. While painstaking efforts are taken to maintain consistency from case to case and individual to individual, confidentiality often prevents the disclosure of details that contribute to a decision, occasionally resulting in unanswered questions regarding a disciplinary outcome. Uninformed community members are asked to extend the benefit of doubt to officials, knowing that prayerful consideration has been employed in the proceedings and the subsequent outcome.

The Dean of Students serves as the chief student conduct officer for Ezra University and works with other administrators to resolve student disciplinary matters. The Student Handbook provides guidelines that are used to establish continuity for administering consequences for violating community standards.

Grievance Policy

This section defines and describes the Ezra University Grievance Policy, and describes the process by which a student may seek resolution of a grievance.

Policy

A “grievance” is defined as an actual or supposed circumstance regarded as just cause for complaint or protest or a circumstance that the student believes adversely affects his or her academic career or personal wellbeing. When a student has a grievance, he or she may seek resolution to the matter.

Procedure

1. The student should discuss the circumstance with the individual(s) involved to seek a resolution.
2. If there is no resolution of the issue, the student may submit a letter regarding the matter to the Academic Dean (if it is an academic matter) or the Dean of Students (if it is a non-academic matter). The letter must be submitted within 14 calendar days of the date of the actual or supposed circumstance and must include the following information:
 - a. Student’s full name;
 - b. Student’s social security number;
 - c. The major the student is enrolled in;
 - d. Explanation of the grievance and supporting documents; and
 - e. Student’s signature.
3. Within 10 business days of receiving the student’s letter, the dean or other interested parties may suggest mediation as an alternative to the grievance process. If all parties agree to mediation, the Academic Dean or Dean of Students will schedule mediation to work out an agreement based upon Ezra University’s Mediation Policy (see the Mediation Policy in this handbook).
4. If mediation is not chosen or it was not successful, the Academic Dean or Dean of Students must respond in writing to the student within 30 business days of receiving the student’s letter stating his or her decision and the reason for such decision.
5. If the student is not satisfied with the dean’s decision, the student may submit a written appeal of this decision to the President within 30 business days of receiving the decision. The appeal must include the materials described above and a copy of the dean’s response.

6. The President will review the appeal within 15 business days. If the President determines that the appeal warrants review, it will be referred to a subcommittee of the faculty (if it is an academic matter) or a subcommittee of the administrative council (if it is other than an academic matter) for a final decision.
7. The subcommittee will meet within 30 business days of the referral. They may overturn the original decision of the dean only if they determine that the decision was arbitrary and capricious.
8. If the President does not believe the appeal is sufficient to warrant review, the appeal will be rejected. This decision will be final.

Student Rights under FERPA

From time to time pastors, parents, and others request information from the college about a particular student. With few exceptions, Federal law (the Family Educational Rights and Privacy Act, or FERPA) prevents the school from disclosing academic records, student disciplinary matters, student finances, and other personally identifiable educational records without the student's express written permission. Students also have the following rights under FERPA.

1. The right to inspect and review the student's education records within 45 days of the day Ezra University receives a request for access. Students should submit to the Registrar, Dean of Students, or Academic Dean written requests that identify the record(s) they wish to inspect. Ezra University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by Ezra University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. The student should write Ezra University official responsible for the record, clearly identify the part of the record he or she wants changed, and specify why it is inaccurate or misleading. If Ezra University decides not to amend the record as requested by the student, Ezra University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided at that time.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is defined as a person employed by Ezra University in an administrative, supervisory, academic, or support staff position (including law enforcement unit and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Directors; or assisting another school official in performing his or her

tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. Upon request, Ezra University discloses education records without consent to officials of another school in which a student seeks or intends to enroll.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Ezra University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

**Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, DC 20202-4605**

In accordance with Section 99.37 of the FERPA regulations, Ezra University reserves the right to publish directory information about students, including the student's name, local address and phone number, academic program (including major, minor, and concentration), and home church.

Services and Activities

Housing Policies

Ezra University does not operate a dormitory or other housing facility, but will assist students in locating adequate housing near the campus. Some students find housing in a local residence hotel; others share an apartment, or rent a room from members of a local church.

Ezra University reserves the right to approve or disapprove housing on a case-by-case basis if there is concern for your academic or spiritual welfare.

Meals

Ezra University does not operate a cafeteria. A student lounge is provided for students who wish to bring their meals from home.

Sports

Ezra University at times has maintained an intramural sports program throughout the fall and spring quarters with arrangement of local community. Basketball, badminton, and Ping-Pong are available for both men and women with prior arrangement.

Clubs

We encourage you to form student-led clubs around common interests. Faculty and staff members are available for advice, and to help students access university resources. Typical interests include hiking, sports, and reading and discussing particular books.

Student Self Governance

All registered students are members of the student body and are therefore eligible to vote for and elect members of the Student Council. The purpose of the Student Council is to promote Christian fellowship among students and to advance the kingdom of God and the mission of Ezra University. Activities of the Student Council are supported through a student fee and individual gifts. As regards the officers of the Student Council—President, Vice President, Secretary, and Treasurer—only undergraduate juniors and seniors are eligible to hold these positions, or graduate students who are at least in their second year. All are welcome to serve as members at large. The Student Council consists of two to three representatives from each class plus the Student Council officers. These students serve as a “sounding board” for the administration regarding policies that affect the students. They are also responsible for planning certain student activities such as clubs and social events. When Student Council gathers to meet, it should be accompanied by the dean of students and student staff members whereby students' voices can be shared.

Open House

FIRST CLASS OF EACH QUARTER IS OPEN. NO SPECIAL CELEBRATION

Ezra University students view College-for-a-Day (C4D) each fall and spring as opportunities to enjoy and serve prospective students who visit the campus for this open house. These visitors are invited to stay with students in their homes or apartments; classrooms are filled to capacity; the Student Council and Dean of Students plan special activities to make guests feel welcome. We encourage you to welcome these visitors and to pray with them as they seek God's will for their life.

Chapel Ministry

Student-led worship teams are responsible for planning and leading music and other creative arts during the chapel services. If you are musically talented, you may be asked to share a vocal or instrumental special during these services. Student-led media teams oversee audio and video equipment for chapel services and special events. If you are interested in serving in one of these areas and would like to receive training, contact the Dean of Students.

Student Ministry

It isn't surprising that, at a college dedicated to training for ministry, many student activities result from students engaging in ministry. As a student at Ezra University, you are required to participate in a ministry, typically through your local church. (See the Academic Information section of this catalog for details.) Student ministry is much more than a requirement—it is the heartbeat of men and women who are ready to give their lives to serving the Lord, His Church, and the world. While engaging in ministry, you will also enjoy fellowship and develop friendships that may last a lifetime.

Academic Computer Lab

Whenever possible, we encourage you to bring your own computer to Ezra University. If you do not have a computer, or if you are away from your computer when you need to type a paper or conduct research, you are welcome to use the resources of the Academic Computer Lab. The Lab offers full Internet access, and word processing capabilities.

Bringing Your Own Computer

If you are considering bringing a computer to campus, we recommend the following configurations:

Recommended Windows Configuration

- Dual-core CPU or higher
- 4 GB RAM
- Windows 10
- Microsoft Word 2010 or higher
- CD-RW drive
- 1000-Base-T Network Card
- For laptops, 802.11g wireless network card
- 200GB HDD or higher

Recommended Macintosh Configuration

- Dual-Core or higher
- 4 GB RAM
- Mac OS X
- Microsoft Word 2011 or MS Office 365
- Built-in Airport Extreme (802.11g) wireless network card
- 125GB HDD

Additional Information

Additional information regarding student life at Ezra University is available in the Student Handbook. You will receive a copy of this handbook with your letter of acceptance. The handbook is also available from the Dean of Students. Upon acceptance, you will be asked to sign a statement confirming that you have read the Student Handbook and are willing to comply with the policies it contains.

Library

The Ezra University library is located on the main floor. Library hours are during weekdays are 9AM to 5PM. Times are posted outside of the Library entrance. The Ezra University library contains a wide variety of resource materials for student use in addition to computer stations with Wi-fi internet access, and study tables. The library contains in excess of 25,000 volumes in addition to online resources. Students may use textbooks, dictionaries, encyclopedias newspapers, and periodicals to research topics inside and outside of class and stay abreast of current events and industry trends. We have a professional librarian who is available to assist you with learning resources and data search. In addition, we also provide quiet places to study in our on-campus library. Also, it is our policy for course textbooks to be on reserve at the library.

Student Library Rules of Conduct

To maintain a professional atmosphere, please maintain the same rules elsewhere in the catalog and the following additional behaviors while using the library:

1. Accept assigned duties and responsibilities.

2. An act of dishonesty is the most serious violation of student conduct.
3. Cheating is the unauthorized use of study aids, examination files, and other related materials and receiving unauthorized assistance during any academic exercise.
4. Demonstrate a well-rounded personality and professional competence while completing their graduation requirements.
5. Demonstrate initiative and productivity.
6. Demonstrate sensitivity, compassion and a caring attitude towards your peers and patients.
7. Demonstrate strong ethical character.
8. Fabrication is the falsification or invention of any information in an academic setting.
9. Food or drink is NOT permitted in the classrooms, unless exception is granted by a member of management.
10. Maintain professional grooming and personal hygiene at all times.
11. Rules of conduct are based on the California Administrative Code.
12. Treat people as you would like to be treated.

Violation of the rules of conduct present in the catalog may lead to dismissal from the School and/or probation. All disciplinary matters will come before the administration, which will review the complaint, interview the person(s) involved and make a determination of the action. Results may include: dismissal of the charge, dismissal of the student, probation or suspension for a specified period of time. The finding will become part of the student's permanent file, possibly affecting a recommendation from the School. The School reserves the right to dismiss any student for whom it feels continuation would be a detriment to the student, fellow students and/or the School.

Should the students desire additional access to library collections, the nearest Public Library is located at **630 W. 5th Street Los Angeles, CA 90071**. The hours are currently Monday and Wednesday from 10AM to 5:30PM and Tuesday and Thursday from 12:30PM to 8PM. To search for other Los Angeles locations, try this link: <http://www.lapl.org/branches>.

Financial Information

You receive a considerable discount in your expenses because of generous educational grants given to Ezra University by various donors. Many churches and individuals who have a great concern for you as a future leader have already contributed to support your education.

The information provided in this section reflects Ezra University's education prices for the current academic year, effective July 1, annually. These rates are subject to change without notice by action of the Board of Directors. Ezra University reserves the right to assess new charges in relation to rising costs. Please note that the tuition chart below provides numbers based upon the minimum number of credits to maintain full-time status. In most cases, you will need to take an increased course load in order to finish your program by the time allotted.

Tuition (Based upon minimum number of credits for full-time enrollment)

| | |
|--|---|
| Undergraduate Program in Theology (Bachelor of Theology) 12 quarter hours (Per quarter unit) | \$1,440.00 Per quarter \$120 per credit |
| Undergraduate Program in Business (Bachelor of Religious Business Administration) 12 quarter hours (Per quarter unit) | \$1,440.00 Per quarter \$120 per credit |
| Graduate Program in Theology/Divinity (Master of Theology/Master of Divinity) 8 quarter hours (Per quarter unit) | \$1,440.00 Per quarter \$180 per credit |
| Graduate Program in Business (Master of Religious Business Administration) 8 quarter hours (Per quarter unit) | \$1,440.00 Per quarter \$180 per credit |
| Audit (per hour); carries no college credit | |
| Undergraduate | \$80.00 |
| Graduate | \$100.00 |
| Directed Study: Regular tuition rate plus a surcharge of \$150 per 4 unit course | |

Tuition and Fees (by program)

| Undergraduate and Graduate Business Programs | Bachelor of Theology (180 units) 4 yrs | Master of Theology (48 units) 2 yrs | Master of Divinity (128 units) 3 yrs | Bachelor of Religious Business Administration (180 units) 4 yrs | Master of Religious Business Admin. (60 units) 2 yrs |
|--|---|--|---|--|---|
| Tuition (entire program) | \$21,600 | \$8,640 | \$23,040 | \$21,600 | \$10,800 |
| Application Fee (one time) | \$100 | \$100 | \$100 | \$100 | \$100 |
| Processing Fee (one time) | \$20 | \$20 | \$20 | \$20 | \$20 |
| Registration Fee (each quarter) | \$25 | \$25 | \$25 | \$25 | \$25 |
| Technology Fee (each quarter) | \$30 | \$30 | \$30 | \$30 | \$30 |
| STRF* Non-refundable Charge | \$0 | \$0 | \$0 | \$0 | \$0 |
| Books and Supplies (Estimated) | \$500 | \$500 | \$500 | \$500 | \$500 |
| THE TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE | \$1,465 | \$1,465 | \$1,465 | \$1,465 | \$1,465 |
| THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM | \$22,380 | \$9,090 | \$23,655 | \$22,380 | \$11,250 |
| THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT | \$50 | \$50 | \$50 | \$50 | \$50 |

A tuition deposit of \$100.00 is due prior to the beginning of each quarter. See the calendar at the front of this catalog for specific dates.

Textbooks

Ezra University offers a book purchasing service for your benefit. You can order textbooks for all classes in advance and pay for them when they arrive. (Purchase of ordered textbooks is required.) The cost of textbooks per quarter usually ranges from \$300 to \$500 for a full-time student.

Fees

| | |
|--------------------|----------|
| Application fee | \$100.00 |
| Placement test fee | \$ 50.00 |

| | |
|---|--|
| Processing Fee (one time) | \$20.00 |
| Registration Fee (Each Quarter) | \$25.00 |
| Technology Fee (Each Quarter) | \$30 |
| Credit Evaluation Fee | \$350 |
| STRF* Non-refundable Charge | Currently set at \$0.00 per thousand dollars of tuition |
| Deferred Payment Plan fee | Five percent of balance |
| Late payment fee | \$25 per week late for any overdue balance |
| Returned check charge | \$20.00 |
| Late registration fee | \$20.00 |
| Late tuition deposit fee | \$100.00 |
| Exam rescheduling fee | \$20.00 |
| Add/drop fee | \$20.00 |
| Transcript fee (per copy) | \$10.00 |
| Graduation Fee | |
| Undergraduate | \$350.00 |
| Graduate | \$350.00 |
| Thesis Fee | |
| Undergraduate | \$200.00 |
| Graduate | \$300.00 |
| Independent Study Fee | \$150 |
| Transfer-out application & processing fee | \$350 |
| Lab fee | Varies; see syllabus |
| Extra handouts | Varies; see syllabus |

Explanation of Deposits and Fees

Application Fee

New students pay a small fee to cover the processing of their application.

Placement Test Fee

If you are a new student you are required to take a series of placement tests to help determine whether you are ready for college-level subjects such as the Bible, English writing, etc. This fee covers the cost of this testing.

Admission Fee (paid when admitted)

Registration Fee (paid once per quarter; may be waived at the discretion of the registrar)

Student Fee (paid per quarter, for student activities)

Library Fee (per quarter; for library support)

Tuition Deposit and Late Tuition Deposit

This nonrefundable deposit is applicable to all students each quarter. It is due about one month before the start of the quarter— see the calendar in the front of this catalog for the exact dates.

If you do not pay this deposit on time, then a late tuition deposit fee is charged to your account.

Monthly Payment Plan

Tuition and fees are due in full at the start of each quarter. You may pay by cash, check, MasterCard, or Visa. However, we have a deferred payment plan, called the Monthly Payment Plan, whereby you can pay in installments. For more information on the payment schedule and deferred payment plan, please see the information on the payment schedule, later in this section.

Returned Check Charge

If you pay by check and your check is returned for any reason, we will charge back the amount of the check plus the returned check charge.

Late Registration Fee

On a designated date during the second half of each quarter, we conduct registration for the following quarter. You need to meet with your academic advisor, and then turn in your forms to the registrar. A student who does not make his/her appointments and properly submit all paperwork (including the textbook order form) for registration will be charged a late registration fee.

Exam Rescheduling Fee

All tests, including final exams, are to be taken according to the schedule given in your syllabus. In the event of extenuating circumstances, a professor may allow you to take a test early or late. If the professor permits you to reschedule the exam, you must pay the Business Office the Exam Rescheduling Fee.

Add/Drop Fee

If, after the start of the quarter, you realize that you need to drop a course or add another one, you may do so within one week of the start of the quarter. (See the calendar in the front of this catalog for the exact dates.) To add or drop a course before the deadline, complete a Change of Schedule form in the registrar's office and pay the Add/Drop Fee for each course added or dropped.

Transcript Fee

Throughout your career you will occasionally need "official" copies of your transcript to be sent to employers or other colleges. Ezra University will send an official transcript upon your request and upon the receipt of the payment of the then-current transcript fee.

Graduation Fee

Upon your graduation Ezra University will provide various services including the rental of your graduation robe. This fee offsets the college's costs for graduation.

Lab Fee

Students in some courses perform various laboratory experiments or require special software or equipment. This fee helps offset the cost of lab equipment and consumable items. See the syllabus to determine if a course has a lab fee.

Independent Study Fee

Students must pay an independent study fee when they take a class with a faculty member, individually. Their enrollment in this class also must be approved by the faculty member.

Extra Handouts

When a course has an unusually large number of handouts, you will be charged a small fee for the materials to offset photocopying costs.

Payment Schedule

This section describes the payment deadlines for tuition and fees. From time to time students are unable to settle their account on time. We've found the following checklist to be useful to students who are trying to raise money for college:

1. Make sure you are paying your tithe. God has promised to bless you if you are faithful in tithing (cf. Malachi 3:10). If you a tithe, you can ask God to bless you financially.
2. Make sure you have completed the college's financial aid application. You may qualify for Ezra University scholarship.
3. Look for any assets you may be able to sell. Some students find that they can trade in their vehicle for another, or sell unused stereo equipment, in order to raise money for college. During the spring term, check to see if you have a tax refund coming.
4. Contact friends, family, and your church. Many people are eager to help our students attend Bible College.
5. The cost of a college education should be considered an investment rather than a debt. Consider borrowing at least some of the money for college. Many banks will extend a loan secured by assets such as your vehicle. Note: Ezra University accepts both MasterCard and Visa.

If you choose to apply for a monthly payment plan, make sure you have a plan to make your payments. While there are ample opportunities for off-campus employment in Los Angeles, most full-time students should not plan to work more than about 20 hours a week. A student who works 20 hours a week at \$12.00 (the current minimum wage in California) can expect to clear about \$2,600—more than enough to pay for full tuition—during the course of the quarter. Note: If you are not a U.S. citizen, it is your responsibility to see what work, if any, you may legally perform while in the U.S.

Some students will find it necessary to work full-time during the summer, or over holiday breaks, in order to make their payments to the college. Many students who are willing to work 60 hours a week during the summer and 20 hours a week during the quarters find that they're able to meet all of their obligations on time, even if they do not receive help from their church, family, or friends.

Tuition and Fees

All new students must pay tuition and fees in full at registration. Returning students who cannot pay tuition and fees in full at registration may apply for the Monthly Payment Plan in the Business Office. To qualify for the Monthly Payment Plan, the student's account from the previous quarter must be paid in full. The student must then pay a monthly amount of at least one third of the tuition and fees that are due in the current quarter. The balance is divided into three equal monthly payments (in each quarter). Each of these payments is due on the first Friday of each month for the next three months.

If you have been given permission to pay in this way, and you are not able to make a scheduled payment, you should contact the Business Office right away. If you fail to make a payment as scheduled, you will be charged a late payment fee of \$25 per week for any overdue balance.

Note that the Monthly payment plan is not available for a student's first quarter of enrollment. All tuition and fees must be paid prior to the start of the new quarter.

Unpaid Accounts

Students who do not maintain current financial accounts with the college will be denied the privilege of classroom attendance beginning five days after the payment is due. Absences will be counted until the payment is made in full or until withdrawal is instituted.

A student whose account is not paid in full (including tuition and fees) by the end of the quarter will not be allowed to reenroll in the subsequent quarter.

Ezra University makes exceptions to this policy only with the approval of the President. In those cases where the college elects to make an exception, the student is required to sign and comply with an approved payment agreement. If the student withdraws from the college without paying the account in full, the payment plan becomes void and the college has the right to collect the unpaid amount immediately. Should the college find it necessary to use the services of a collection agency or attorney, the former student is responsible for all court costs, reasonable collection and litigation fees, up to 100 percent of the balance due.

A student will not be allowed to participate in graduation ceremonies or receive grades, a certificate, a diploma, a degree, a transcript, or a letter of recommendation until all financial obligations have been satisfied in accordance with the college's financial policies.

Tuition Discounts

Tuition discounts are not available for students. However, if you are enrolled in full-time and maintain your GPA well, you may be qualified for scholarship. You must apply to receive some form of scholarship at the Registrar's Office prior to each quarter.

Tuition Refunds

If you find it necessary to withdraw from the college you may be eligible for a refund of part of your tuition. (We do not give refunds of fees, nor do we give refunds for courses that you are auditing.) In order to qualify for a refund, you must notify the Registrar's Office of your desire to withdraw. As part of the withdrawal procedure you must settle all accounts. If you do not follow

the withdrawal procedure you will receive a grade of W/F for all courses and will forfeit your eligibility for any tuition refund. Students who are dismissed or suspended from the college are not eligible for any refund.

Tuition refunds for all standard ten week quarters are computed according to the following schedule:

| <i>If you drop the course within . . .</i> | <i>We will refund . . .</i> |
|--|-----------------------------|
| One week | 100 percent |
| Two weeks | 90 percent |
| Three weeks | 80 percent |
| Four weeks | 60 percent |
| Five weeks | 50 percent |
| Six weeks | No refund |

Tuition refunds for the intensive module programs are computed according to the number of hours attended prior to withdrawal. The exact amount of prorated refund will be based on the formula listed below. The following table provides the estimated amount of refund at each point of withdrawal:

| Percent of Attendance | 10 | 20 | 30 | 40 | 50 | 60 | Over 60 |
|------------------------------|----|----|----|----|----|----|---------|
| Tuition Refund | 90 | 80 | 70 | 60 | 50 | 40 | 0 |

Scholarships and Other Financial Aid

Ezra University has an array of scholarships for our students. You can obtain the scholarship form from the Registrar's Office. By completing and submitting this form and check the scholarship that is applicable to you, you may apply for a scholarship. The scholarship committee comprised of members of the administration, faculty, and staff matches the information supplied on your application with the criteria set by donors. Due to the limited available funds, we may not guarantee its availability. Also, in order to be eligible for scholarship, the student must register for one full year prior to submitting a scholarship application.

The following list describes some of our available scholarships.

1. President's Leadership Scholarship

The President's Leadership Scholarship has been established to honor students who have exhibited or have the potential to exhibit extraordinary abilities as a theologian and Christian leader.

Award: Up to full-time tuition for a year.

Scholarship Criteria: Students must have a minimum GPA of 4.0. The recipient is to be chosen by the Dean of the Academics, the Scholarship Committee and confirmed by the President of Ezra University.

2. Dean's Honorary Scholarship

The Dean's Honorary Scholarship has been established to honor students who have exhibited or have the potential to exhibit extraordinary abilities as a theologian and Christian leader.

Award: Up to half-time tuition per academic year.

Scholarship Criteria: Students must be pursuing a degree in theology or ministry, have a minimum GPA of 3.90 and have completed at least 45 quarter units at Ezra University. The recipient is to be chosen by the Dean of Academics and the Scholarship Committee.

3. Merit Scholarship

Merit Scholarship has been established to honor students who have exhibited or have the potential to exhibit exceptional promise in the field of theology or business.

Award: Up to a full-time tuition for a quarter.

Scholarship Criteria: Students must be pursuing a graduate degree and keep the minimum GPA 3.85 in each quarter. The recipient is to be chosen by the Dean of the Academics.

4. Academic Excellence Scholarship

Academic Excellence Scholarship has been established to honor students who have exhibited or have the potential to exhibit extraordinary abilities as a pastor and leader.

Award: Up to half-time tuition for a quarter.

Scholarship Criteria: One graduate student, and one undergraduate student, each demonstrating exceptional talent in church ministry or in business field and keep a minimum GPA of 3.8 in each quarter. The recipient is to be chosen by the Dean of the Academics.

5. Merit Scholarship

A Merit or matching scholarship established by Ezra University for students who live in the greater area of Los Angeles. If church or organization that students currently serve or volunteer offers scholarship to a student, Ezra University matches the scholarship up to \$500 as a merit scholarship. Student may apply only once in their degree program. A matching scholarship must come to Ezra University directly from the church a student is currently serving or volunteering and Ezra University will match the scholarship.

Award: Up to a one academic quarter

Scholarship Criteria: The Student must maintain a minimum GPA of 3.75 in each quarter. It is determined by pastor and church council and scholarship committee of Ezra University

6. Additional Scholarships

Several churches provide monetary support to assist students in attending Ezra University. We encourage you to let your home church know that you have been accepted into Bible College or currently attending it.

Insurance

The college does not provide coverage for your medical care. You must use local doctors, clinics, and hospitals at your own expense, with payment usually required at the time of treatment. Consequently, we strongly encourage you to secure health insurance (under your parents' policy, via a work policy, or privately). You may contact the Ezra University receptionist for information about private plans.

You should also be aware of the benefits and limitations of your coverage. Be sure to bring pertinent policy paperwork with you (e.g. name and phone number of the company, group number, policy number, your social security number).

Likewise, your personal belongings in your residence are not covered by university insurance. We encourage you to purchase a policy to cover these items.

Student Tuition Recovery Fund (STRF)

The Student Tuition Recovery Fund (STRF) is a fund established by the State of California for the purpose of reimbursing students when their state-approved schools close untimely. When students enroll in a program, a fee is assessed in relation to the cost of tuition. When a school closure occurs, students may file within sixty days a claim for reimbursement from STRF for pre-paid but unused tuition. Students should keep a copy of their enrollment agreements, tuition receipts or other financial documents that can be used to support a claim for reimbursement. For claim instructions or further information contact:

Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400
Sacramento, CA 95833
Telephone: (916) 431-6959

Student Tuition Recovery Fund Disclosures

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

According to 5CCR§76215(b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are

enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30-days before the school closed or, if the material failure began earlier than 30-days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

It is important that you keep copies of the enrollment agreement, financial aid papers, receipts, or any other information that documents money you paid to the institution.

Questions regarding the STRF may be directed to:

Bureau for Private Postsecondary Education

Physical Address: 1747 North Market Blvd., Suite 225 Sacramento, CA 95834

Mailing Address: P.O. Box 980818, West Sacramento, CA 95798-0818

Phone Number: (916) 431-6959 Toll Free: (888) 370-7589

Fax Number: (916) 263-1897 www.bppe.ca.gov

Admissions Information

Admissions Criteria

Ezra University is committed to the training of men and women for Christian leadership, both lay and clerical. Because of this commitment, we seek to admit persons whose motivation, character, and aptitude are in keeping with this purpose. The application process is designed to help you and the college determine your readiness for Bible College. The admissions process is designed to help ensure that individuals who enter our program will complete it.

Applicant Assessment

Ezra University evaluates an applicant's readiness in the following four areas:

Spiritual Readiness

Applicants to the School of Theology must give evidence of a born-again experience and a consistent lifestyle that reflects biblical character and spiritual growth. Since certain activities are not consistent with a Christian testimony, you are expected to have lived apart from specific activities for at least one year prior to the quarter in which you wish to enroll.

The reference forms submitted on your behalf by Christian friends and by your pastor (or your pastor's designee) help us assess your spiritual readiness. Our intent is not to be legalistic or exclusive. Because of the rigors of ministerial training, it is essential that we see a certain degree of spiritual consistency in your life.

Ezra University is a Christian college; we require that you honor the Ezra University doctrinal statement. (See page 9 of this catalog for a copy of this statement.) If you honor our doctrinal statement, you are welcome to apply, regardless of your denominational affiliation or specific religious identification.

Academic Readiness

Applicants must have sufficient educational background to enable them to perform at the college level. A high school diploma or GED (General Education Development) is required for admission to all bachelor programs. A bachelor's degree is required for admission into all master's degree programs.

Likewise, Ezra University administers a Bible and theology test to all students; students who do not pass this test are required to participate in a non-credit Bible survey course, and may be subject to further ability-to-benefit restrictions.

The ability-to-benefit classification and its restrictions may be applied as well to applicants whose high school grade average is below a "C" and to older students who are returning to school after an extended period of time.

For non-native speakers of English who are matriculating in our programs, we require demonstration of English capacity through a number of options: 1) a language competency test such as the TOEFL or the IBT, with minimum scores of 550 and 85, respectively, or 2) through providing proof of having taken an ESL course at Ezra or elsewhere, or 3) through a transcript from an institution providing instruction in English and 4) By taking language assessment and having passing scores (70% for undergraduate students 80% for graduate students).

Physical Readiness

Health is an important factor in being able to maintain attendance, earn satisfactory grades, engage in ministry, sustain employment, and meet other demands of a college schedule. You must pass a physical examination administered by a licensed physician and submit proof of this examination.

Prospective students with chronic, debilitating, or infectious physical conditions must inform the Admissions Officer of their situation during the application process in order to receive appropriate guidance. The same requirement applies to prospective students with emotional disorders, psychological disorders, or learning disabilities.

Financial Readiness

Applicants will be evaluated with regard to their ability to meet the financial demands of attending Ezra University. The college does not yet qualify for federal grants and loans.

Ezra University Diversity Policy and Statement of Nondiscrimination

Ezra University does not discriminate on the basis of race, color, nationality, ethnic origin, socioeconomic class, gender, sexual orientation and/or physical and mental disabilities in the administration of its policies in education, admission, and hiring. However, as a private religious institution, the university reserves the right to exercise preference of religious beliefs in all of its employment practices and student admissions. Ezra University is committed to practicing the principles of equal opportunity and diversity based on biblical principles. The university strives to achieve and maintain a diverse community of students and its committees. Ezra University will continue to monitor the level of diversity in all the committees, subcommittees and advisory groups within the university. By encouraging community engagement in outreach, development and planning processes, Ezra University will undertake a strategic and systematic approach to involve individuals from diverse racial/ ethnic groups, ages, genders, abilities, socioeconomic classes, sexual orientations and interests.

You may work for multiple employers, as long as the position is directly related to your major/field of study.

Payment by multiple short-term multiple employers. You may work for multiple short-term employers. You should maintain record of the dates and duration of the job as well as proof of payment (e.g. payment stubs).

Work for hire. This is also commonly referred to as 1099 employment where an individual performs a service based on a contractual relationship rather than an employment relationship. If requested by DHS, you should be prepared to provide evidence showing the duration of the contract periods and the name and address of the contracting company.

Application Process

You can receive an Application Packet by writing, calling, or e-mailing our Admissions Officer:

Admissions Office
Ezra University
2064 Marengo St. # 200
Los Angeles, CA 90033
Phone 1: 323-221-1024
Fax: 323-221-1025
E-mail: info@ezrauniversity.org

If you wish, we can send your packet by e-mail. Just let us know whether you prefer a paper or an electronic copy.

New students without prior college experience are strongly advised to request admittance for a fall quarter rather than a spring quarter.

We recommend that you begin the application process as early as possible. Before we can review your application packet, we must have all of the required documents. It has been our experience that it can take several weeks for transcripts, letters of reference, and other key documents to be sent to Ezra University.

If your application package is complete by the deadline shown in the calendar at the front of this catalog, we will review your application and will respond promptly with our decision. If your package is missing a few items and the deadline is drawing near, please contact our Admissions Officer. When possible, we will review your package and offer you provisional admission. (You will then be required to complete the package before you can begin your courses.)

The application process consists of three steps. All three must be completed before admission to the college is official.

1. Complete an Application File, including:
 - A completed and signed Application Form
 - A signed Philosophy of Community form/Mission Statement Agreement form
 - A completed Recommendation Form
 - The nonrefundable Application Fee

Arrange for official transcripts to be submitted to the Registrar's Office from the applicant's high school and, if applicable, from all universities, colleges, or professional schools attended by the applicant (GED may be substituted for high school diploma). If the applicant is still enrolled in high school, then an incomplete transcript (not showing graduation) will be sufficient. However, as soon as possible, a complete, official transcript (indicating a graduation date) is required.

2. Letter of Acceptance

College officials will review your Application Package when it is complete. It is our goal to send you written notification within two weeks of application deadline. At any time, however, you may contact the Registrar's Office to inquire as to the status of your application.

If you receive a letter of acceptance, it will include information regarding subsequent steps. It will also include a Housing Application. You should return this form to the Registrar's Office immediately for processing by the Dean of Students. Housing Applications for new students are due one month before the first day of New Student Orientation.

Included with your letter of acceptance will be a copy of the Student Handbook and a form indicating that you have read the handbook and agree to comply with it. This form should be returned to the Registrar's Office immediately.

Along with your acceptance letter you will receive a Physical Readiness Report that is to be completed by a licensed physician and returned to Registrar's Office. The acceptance letter will also ask that you provide a recent photograph of yourself. This photo will help us to recognize you at orientation and therefore, better serve you.

Finally, you should send the tuition deposit along with the Residence Hall or Apartment Application, Physical Readiness Report, and the Student Handbook form in order to confirm your enrollment.

If the college is unable to accept you for enrollment in the upcoming quarter, we will advise you regarding the steps you should take before resubmitting your application.

3. Intent to Enroll

By returning your Housing Application, the Physical Readiness Report, the statement regarding the Student Handbook, and your tuition deposit, you are informing the college that you intend to enroll and to register for classes in the upcoming quarter. We will pre-register you in courses, and will help you find suitable housing.

Academic Information

Jesus commanded, "You shall love the Lord your God with all your heart and . . . with all your mind" (Matthew 22:37). Ezra University is committed both to the intellectual and spiritual development of its students. Intellectual awareness and educational improvement are fully compatible with spiritual sensitivity. The classroom experience at the college offers intellectual, spiritual, and relational encounters that work together to equip the student for a lifetime of service to God.

Registration

Registration Procedures

Registration is processed through the Registrar's Office. Students are to register in person during the scheduled registration days. Registration forms and the schedule of class are available at the

Registrar's Office. Late Registration will be allowed through the first week of class and requires a late registration fee.

Adding and Dropping Courses

Courses may be added only during the first two weeks of the quarter. A student may withdraw from a course during the first seven weeks of the quarter. To drop a course, the student must submit an appropriate form to the Registrar's Office, and it will not be recorded on the student's per-manent record.

Maximum credit allowance:

The maximum number of courses a student may enroll in are 5 courses (20 units) for undergraduate students, and 4 courses (16 units) for graduate students. In rare cases, a student may enroll in even more courses per quarter if needed for graduation, but permission must be obtained from the dean and said student must pay the tuition for the number of courses enrolled in. Graduate students may take up to 4 courses per quarter.

Leave of Absence

A student may interrupt a program of study for any period of time and return to Ezra University without applying provided the student leaves in good academic standing.

Transfer of Credit

Ezra University welcomes the transfer of course work from accredited institutions. (Such institutions have been accredited by an agency that is, in turn, recognized by the Council for Higher Education Accreditation, or CHEA.) In order to request this transfer, you should arrange for an official transcript (signed and sealed) to be mailed or faxed directly from the previous institution to Ezra University's Registrar's Office.

Credit is evaluated on a course-for-course basis, requiring that course descriptions and credit values be comparable. Only work earned with a grade of “C” or higher is transferable; however, grades from transfer credits do not compute into the student’s Ezra University GPA.

Transfer of credit may be possible from recognized but unaccredited institutions. The same procedures and requirements as previously noted apply. In addition, Ezra University takes steps to ensure that course work taken in the sending institution is comparable to course work offered by Ezra University. These steps include one or more of the following:

- Demonstration of achievement by means of comprehensive examinations;
- Review of syllabi, faculty credentials, grading standards, and other relevant learning resources at the sending institution;
- Analysis of historic experience regarding the success of transfers from the sending institution; and
- Successful completion of 48 quarter hours at Ezra University with a cumulative GPA of at least 2.0.

If you wish to apply transfer credit to your program, the transfer should be arranged immediately upon receiving your letter of acceptance, and before registering for courses at Ezra University.

Twenty-five percent of the quarter hours in your undergraduate program must be completed at Ezra University in order to qualify for graduation. Thus, a student pursuing a Bachelor’s degree must earn at least 48 quarter hours at the college.

If you have received some of your education through non-traditional means (such as corporate or military training) you may want to ask that that education be granted college credit. The university may on occasion allow credit for prior experiential learning, at the discretion of the university. Only in special cases, and only in accordance with CCR 71890, will these be considered. You can arrange to have your education evaluated by the American Council on Education’s Center for Adult Learning Educational Credentials (CALEC) program. For more information visit their Web site:

www.acenet.edu

CALEC will provide a transcript showing their analysis of your non-traditional education; please arrange to have a copy of this transcript sent directly to the Ezra University’s Registrar’s Office.

Challenging a Course

If you believe that you already have the knowledge and skills required by one of your curriculum’s required courses, you may apply in the Registrar’s office to challenge the course. The Registrar will supply you with a copy of the course syllabus and, together with the Academic Dean, will identify a professor who will test your knowledge and skills. (Often this test is conducted by using the course’s final exam.) If you demonstrate to the professor’s satisfaction that you are able to meet the course objectives, the professor will recommend that the required course be dropped from your program and replaced with an alternative course that you will find more beneficial.

Note that there can be a fee for this service. You should inquire in the Business Office before beginning the challenge process.

Registration for New Students

Whenever possible, the Registrar's Office will register new students before you arrive on campus. You will receive a copy of your registration form during New Student Orientation, and you can make changes at that time.

New Student Orientation

New Student Orientation is scheduled during the days immediately preceding the start of fall quarter. (See the college calendar at the front of catalog). All of these sessions are required for all new students. We will spend time acquainting you with major aspects of Ezra University's academic program and general policies and procedures. Once you have completed registration, you will buy your textbooks and pay your tuition, fees, and other charges in the Business Office.

Registration for Returning Students

All current students are expected to register for the next quarter on the dates designated by the Registrar; otherwise the Business Office adds a late registration fee to the student's account.

Registration is not complete until all necessary forms (including the textbook order form) are filled out, submitted, and signed by the appropriate persons. A student who has not completed registration may not be allowed to take final exams, unless the student has notified the Registrar of his or her intent to withdraw at the end of the quarter.

Readmission

If you are a former Ezra University student and you desire to be readmitted, contact the Registrar's office to begin the process. You will be expected to pay any outstanding debt to the college in full. Depending upon how long you have been away from Ezra University, and your status when you left, you may be required to provide new references or other elements of the Application Package. You may also be asked to meet with the Academic Dean, the Dean of Students, or other college officials.

If you are readmitted, we may ask you to attend certain portions of the New Student Orientation.

If you have been gone from Ezra University for one quarter or more, you will return under the curriculum and graduation requirements of the most recent catalog. This policy may also apply to students who do not maintain full-time enrollment (less than 12 quarter hours per term).

Academic Standards

Definition of Credit

Ezra University awards academic credits based on the Carnegie unit, which awards one unit of credit for each 50-minute class session per week. For each credit, students are expected to complete a minimum of two hours of academic work (study, preparation, etc.) outside of class each week. Some courses may require three or more hours of outside work each week per credit. The policy on academic credits is based on those generally accepted in degree-granting institutions of higher education. A quarter at Ezra University consists of 10 weeks excluding finals. Students in all majors are advised to limit their job and social commitments in order to give their coursework adequate attention. This definition pertains to both undergraduate and graduate credits.

Class Participation

Ezra University places great importance upon class participation because of the nature of the material being taught, the value of in-class interaction, and the need for students to develop habits of diligence and reliability.

You should be present and punctual for all class sessions except in the case of rare extenuating circumstances. You are expected to complete your assignments before the class session, so that you are prepared to answer questions and enter into the discussion. For details of how your participation grade is computed, see the course syllabus.

When your total number of absences exceeds 20 percent of the number of class sessions in the quarter, you are dropped from the course with a W/F unless the professor specifically asks the Registrar to retain you in the course. The 20 percent allowance is to provide for serious illness, serious injury, serious illness in the family, death in the family, and unforeseen emergency. Note that failure to enter the classroom and be seated at the beginning of class may result in your being counted absent.

In addition to the 20 percent policy, individual professors may impose additional attendance and participation requirements that have the potential of impacting your course grade. See your course syllabus for details.

It is important that you keep an accurate record of any absences from class, including dates and reasons. This information could prove essential in the event of a discrepancy and/or an appeal. You should not rely upon professors or the Registrar to supply tallies, warnings, or notifications.

Make-up Exams

All tests, including final exams, are to be taken at regularly scheduled times. These times are typically announced in the syllabus at the start of the quarter. In the event of extenuating circumstances, you should contact the professor as early as possible and ask permission to take the exam at a different time. If, in the opinion of the professor, your reason for being absent is not sufficient to merit rescheduling the exam, you will be required to take the exam at the scheduled time or receive an "F" for the exam. If the professor agrees to offer the exam at a different time, you should contact the Business Office to pay the Exam Rescheduling Fee before taking the test.

Note that the make-up test may, or may not, be identical to the one administered to other students. Whether you take the test early or late, you may not discuss it with other students until the professor tells you that all other students have taken it. Failure to obey this restriction will be considered cheating. You will forfeit the grade you received on the test, and receive an “F” in its place.

Final Exams

Final exams are given for most courses. Such a test may or may not be comprehensive. Its grade weight is determined by the professor and indicated in the syllabus. You should not request early or late finals except in cases of emergency. You must have the permission of both the Professor and the Academic Dean in order to reschedule a final exam. If permission is given, you must pay the Exam Rescheduling Fee in the Business Office before taking the exam.

Grading System

Ezra University uses a 4.0 grading system to grade the quality of course work and to determine the grade point average. Faculty members assign letter grades based on this table:

| | | | | | | | | |
|--------|----|-----|-------|----|-----|----------|---|------------|
| 98-100 | A+ | 4.0 | 77-79 | C+ | 2.3 | Below 60 | F | 0.0 |
| 94-97 | A | 4.0 | 74-76 | C | 2.0 | | I | Incomplete |
| 90-93 | A- | 3.7 | 70-73 | C- | 1.7 | | W | Withdraw |
| 87-89 | B+ | 3.3 | 67-69 | D+ | 1.3 | | | |
| 84-86 | B | 3.0 | 64-66 | D | 1.0 | | | |
| 80-83 | B- | 2.7 | 60-63 | D- | 0.7 | | | |

The Registrar translates letter grades to grade points in accordance with the table shown later in this section.

| | | |
|-----|----------------|-------------------------|
| A | Excellent | 4.00 |
| A- | | 3.70 |
| B+ | | 3.30 |
| B | Good | 3.00 |
| B- | | 2.70 |
| C+ | | 2.30 |
| C | Average | 2.00 |
| C- | | 1.70 |
| D+ | | 1.30 |
| D | Poor | 1.00 |
| D- | | 0.70 |
| F | Failure | 0.00 |
| W/F | Withdrawn/Fail | 0.00 |
| W/P | Withdrawn/Pass | no point, no GPA impact |

Grades are usually available within three weeks of completing a quarter. They are released to the student by the Registrar's Office along with a calculation of the student's quarter GPA and cumulative GPA.

Grading Policy

Individual faculty members determine the grading policy for each course. Faculty members clearly state in the course syllabus the specific criteria by which the grade will be assigned, including the relative weight of assignments, papers, examinations, attendance and other assessments. Only the faculty member has the authority to change grades.

Contesting a Grade

Grades are computed in accordance with the course syllabus and in-class instructions. If you are unsure about the accuracy of a grade, you should approach the professor and respectfully request a detailed explanation of how the grade was computed. If this discussion does not result in satisfactory resolution, then you should contact the Academic Dean. Please approach the matter with respectful conversation and behavior.

Any grade that is in question, including a quarter grade, should be brought to the professor's attention within two weeks of you receiving the grade. Professors are given one month from the time quarter grades are issued to make a change in the Registrar's Office if deemed appropriate.

The Dean's List

Full-time students who earn a grade point average of 3.5 or higher in any one quarter are placed on the Dean's List for that quarter. Students who are on the Dean's List for two consecutive quarters are awarded a certificate of recognition.

Academic Probation and Dismissal

All students must maintain an overall grade point average of at least 2.0 on course work taken at Ezra University. A student who falls below 2.0 for the first time is placed on academic probation. Continued enrollment requires the Academic Dean's approval. If a student on academic probation does not raise the cumulative GPA to 2.0 after two subsequent quarters, the student will be academically dismissed.

Incomplete

We discourage our professors from assigning "incomplete" as a quarter grade. It may be done only under extenuating circumstances and only if the student's work was satisfactory preceding the emergency situation that prevented its completion. The professor must submit a replacement grade by the date agreed upon with the student (and in no case later than the end of the next quarter) or the incomplete will automatically be changed to an "F."

Repeating Courses

If you earn a D, F, or W/F for a course, you may retake the course during a subsequent quarter. If you earn a higher grade, then it will eliminate and replace the lower grade in your cumulative GPA. A course may be repeated only once, and no more than five courses may be repeated during a four-year program.

If you earn an F, W/P, or W/F for a required course, the course must be retaken at Ezra University. These courses do not count toward the five-course limit.

Auditing Courses

If classroom space permits, students and their spouses may take courses on an audit basis. Credit is not given, class attendance requirements do not apply, and the student does not participate in assignments or tests. Further, the professor is not obligated to give class or personal time to a student who is auditing. The charge for auditing a course is given in the Financial Information section of this catalog.

Directed Study

A directed study version of certain courses is available on an emergency, last-resort basis. This service is provided to assist the student whose program requirements may not be complete due to not passing or not scheduling a course during its regular quarter-by-quarter, year-by-year sequence. The course's time and work requirements will be commensurate with what is typically involved in attending the class and in completing its out-of-class assignments, although certain features of the course may have to be modified to fit a directed study approach. We assess an additional tuition surcharge. The tuition and tuition surcharge must be paid in full before starting the course. An application for directed study is available in the Registrar's Office.

Supervised Study

If you need extra help, you may enroll in up to five hours of supervised study each week. (Some students do this to satisfy a requirement of a work-study program; others are required to participate as part of an academic restorative action plan.) Groups meet weekly for the purposes of study, under the supervision of a designated instructor. No academic credit is given.

Correspondence Courses

You must receive the Academic Dean's permission in advance to take a course by correspondence. Several of the specifications stated above for Directed Study apply to this approach. Permission is not usually granted for courses that have been failed at Ezra University.

You must make acceptable arrangements to have your tests and exams proctored. Local church pastors or a member of Ezra University faculty or staff are generally acceptable as proctors.

No more than six hours of correspondence courses may be applied to an Associate's degree; no more than 12 correspondence hours may be applied to a Bachelor's degree. Certain courses, including most graduate courses, may not be completed by correspondence.

Note that interactive online courses are not considered to be "correspondence."

Complaint Resolution

When students have complaints about individual faculty members regarding a particular course requirement(s), examination(s), or grade(s), or regarding general issues such as teaching method and classroom conduct, they may bring the matter directly to the individual faculty member. If a student is not satisfied with the faculty member's response, the student may bring the matter to the Academic Dean for final decision. The Academic Dean will work with the student and the

faculty member for resolution of the complaint and must inform them of the decision in writing within two weeks.

Honesty

Cheating is a violation of Christian integrity and cannot be tolerated. Examples of cheating include copying from another student's paper or test, receiving information from a student who has already taken a test, giving a student information about a test, and falsifying a report. Another form of cheating is plagiarism, which involves using someone else's ideas or words without giving credit. If you quote material, you must use quotation marks and an appropriate citation. If you paraphrase material, then you must use an appropriate citation.

A student found cheating will receive a "0" for the assignment or test and will be reported to the Academic Dean for discipline. Such discipline may include a Restorative Action Plan (as described in the Student Handbook) or dismissal, as determined by the Academic Dean. If you are aware of cheating or plagiarism, you should report it to the professor immediately.

Faculty Assistance

The Ezra University faculty is committed to helping you academically and spiritually. Professors post office hours each quarter; take advantage of these times by visiting your professors, either by phone or in person.

All faculty members are also accessible by e-mail. Feel free to contact the professor by e-mail, especially if you are in an online or e-learning enhanced course.

Some faculty members will provide their home phone, cell phone, or pager in their syllabus. Please use discretion when contacting your professor outside office hours. In general, most faculty members who provide these additional contact numbers are available from 9 AM to 9 PM weekdays, and from 10 AM to 9 PM Saturdays. Most faculty members prefer to reserve Sundays as their personal time.

The school assigns you a faculty member to serve as an advisor. You are required to meet with your advisor each quarter to review your academic plan and to register for courses for the upcoming quarter. We encourage you to meet with your advisor at other times to discuss your academic, spiritual, and ministry progress.

Study Groups

Often students receive some of the best help from other students. We encourage you to seek out other students in each class and form study groups that meet regularly to review class notes, prepare for tests, and (to the extent permitted by the syllabus) collaborate on projects. Please contact your professor if you would like help in joining a study group.

Peer Tutoring

Sometimes students who struggle academically can be helped best by other students. If you are not in a study group, you should consider joining. If you need more help than your study group

can provide, contact your professor. Often he or she can help you locate a volunteer peer tutor who may be able to help you with difficult material.

Graduation

Degree Requirements

To obtain a degree, students must meet the following degree requirements, in addition to the requirements specific to their program of study.

Grade Point Average Requirement

An overall grade point average of at least 2.0 is required for a degree.

Unit Requirement

The student must complete the total unit requirement for a degree.

Residence Requirement

Depending upon program, students must also complete a minimum number of units, or a percentage of the total unit requirement at Ezra University. Differs by program. Typically, 75% for graduate work, or 25% for undergraduate work.

Exit Interview

Completion of Student Ministry Requirements

All accounts paid in full.

Graduation Petition

Students must file a graduation petition with a fee with the Registrar's Office one quarter prior to graduation.

Graduation Honors

Honors at graduation are based on overall academic achievement and Christian character and service. They are determined by the faculty. A minimum grade point average of 3.85 for *summa cum laude*, 3.65 for *magna cum laude* and 3.5 for *cum laude* is required.

Commencement

Commencement is held at the end of Spring quarter each year. All graduating students are expected to be present at commencement ceremony except in cases of emergency.

Graduation and Placement Rates

Ezra University continues to update a student performance fact sheet through the website.

Withdrawal

Unforeseen circumstances may require a student to withdraw from the college. If this seems to be your case, you should talk with the Dean of Students or the Academic Dean. If the situation does indeed warrant withdrawal and there are no other acceptable options, the student will be directed to the Registrar's Office to initiate the formal withdrawal process.

Withdrawal involves completing the Withdrawal Form, settling all financial accounts, and taking care of any other school business pertinent to the student. If refunds are due, they will be paid only if proper withdrawal procedures are followed.

A student who follows proper withdrawal procedures and whose reason for withdrawal is approved by the administration will receive W/P on his/her transcript for all courses the student is passing. Otherwise, W/F will be assigned. The administration will seek to work in the best interest of the student when approving or disapproving a withdrawal.

A student who is suspended or dismissed from the college for disciplinary reasons will receive W/F for each course in which he or she is enrolled.

Curricular Programs

Ezra University offers the following programs: Bachelor of Theology, Master of Divinity, and Master of Theology. Ezra also offers the following programs in Religious Business: Bachelor of Religious Business Administration and Master of Religious Business Administration.

Academic Load

A full-time load is considered to be 12-16 quarter hours per quarter. To achieve the completion of a program within the normal time frame, you should carry an average of 12 hours each quarter.

Courses typically require approximately 1.5 to 2 hours of study time outside the classroom for each hour in class. You should consider family, employment, and church and ministry responsibilities when determining your quarter load.

You must have the Academic Dean's permission to carry more than 16 hours in a quarter. This decision depends primarily upon your grade point average (GPA), according to the following guidelines:

18 hours 2.70 GPA

19 hours 3.00 GPA

20 hours 3.30 GPA

A new student's high school GPA, a returning student's GPA, or a dramatic change in life circumstances may require a reduced load of 12 hours to be taken for one or more quarters. If the Academic Dean's decision, or your own decision, causes an average quarter load of less than 16 hours, you may not graduate on your original schedule. If you want to get back on schedule, you should consider taking online courses during the summer quarter, taking a course during the Winter Modular, or seeking an overload later in your college career.

Ability to Benefit

New students who are admitted with a high school GPA below “C”, are admitted on a provisional basis with “ability to benefit” restrictions.

This classification and its restrictions may also be applied to new students whose high school grade average is below a “C” and to older students who are returning to school after an extended period of time strong transcript grades.

Computer Proficiency

You are expected to have computer proficiency sufficient to type assignments. The Academic Computer Lab offers full Internet access, word processing capabilities, and Bible research software. You are encouraged to have your own personal computer, but the computer lab assists you if you are not able to do so.

Proficiency and Requirements

Effective communication must go hand-in-hand with sound doctrine. Consequently, we require that you demonstrate expertise in both written and spoken English. Otherwise, we require that you enroll in ESL classes during your first quarter.

Catalog as a Contract

The curriculum and graduation requirements of the catalog that is current when you enroll at Ezra University establish your program requirements. However, the college reserves the right to make reasonable modifications and substitutions in these requirements.

If you withdraw from the college for one quarter or more and reenter at a later date, you must meet the curriculum and graduation requirements of the most recent catalog. This policy may also be applied to students who maintain enrollment but do so on a part-time basis (less than 8 hours per quarter).

Course Sequence

You are expected to take courses in their proper sequence according to the class level of the course. The college is not responsible for your graduation requirements if you do not follow this policy.

Students are not usually permitted to register for upper-division Bible courses unless they have completed introductory courses with a passing grade. The instructor of the upper-division course is permitted to make an exception for exceptionally well-qualified students. If you want to register for an upper-division course but you don’t satisfy these prerequisites, feel free to contact the instructor.

Course Codes

Each course at Ezra University has a combination alphabetic and numeric identifier that indicates its curriculum category, its class level, and its credit value in quarter hours. The Course Descriptions section of this catalog shows the curriculum categories.

Student Ministry

In addition to the curricular requirements of Ezra University's program, all students are required to participate in Student Ministry. The quarter-by-quarter requirements are detailed in the Student Ministry Manual. This manual is provided at New Student Orientation, and is available upon request from the Director of Student Ministries.

Standards of Satisfactory Progress

All students (full-time, part-time, undergraduate, and graduate) must maintain satisfactory academic progress toward completion of their degree. All students who receive institutional, federal and state financial aid (at this point, we are not eligible for Title IV) must meet the academic standards of Ezra University and the standards of satisfactory academic progress defined by federal regulations as follows. Students must

- Complete their degree within a maximum period of 150% of the published length of the academic program;
- Complete 66% of all attempted courses; and
- Maintain a cumulative GPA of 2.00 at the end of each term.

Academic progress will be evaluated at the end of each term. If a student fails to meet the satisfactory academic progress standards, the student will be placed on **Financial Aid Warning** for one quarter. If the student still fails to meet the satisfactory academic progress standards by the end of the warning period, the student will be placed on **Financial Aid Suspension** and will not be eligible for financial aid until the standards are met.

Students who are placed on Financial Aid Suspension may appeal in cases of extenuating circumstances. They must submit an **Appeal Letter**, stating why they failed to make satisfactory academic progress and any supporting documentation to the Director of Financial Aid prior to the subsequent quarter. The Financial Aid Committee will review appeals on a case-by-case basis. If an appeal is approved, the student will be eligible for financial aid for the subsequent probationary quarter. The student must meet the satisfactory academic progress standards at the end of the probationary period to be eligible for financial aid.

Academic Programs

Ezra University offers the following programs in Theological Education: Bachelor of Theology, Master of Theology and Master of Divinity. Ezra also offers the following programs in Religious Business: Bachelor of Religious Business Administration and Master of Religious Business Administration.

Bachelor of Theology (4 years program—180 units)

General Description and Program Objectives:

The Bachelor of Theology program is designed to give the student the maximum benefit of a broad education in theological studies with an emphasis in biblical studies and ministry. General Education requirements ensure that the student is broadly educated in the arts and sciences, while a significant portion of time is spent learning the fields of theology and history of Christianity. The majority of the student's coursework is dedicated to bible, theology and practical ministry

Program Requirements Summary

| | |
|---|--------------------------------|
| The general education (GE) requirement: | 56 units |
| The Bible and theology requirement: | 56 units |
| Christian History: | 8 units |
| Professional Studies: | 36 units |
| Field Ministry: | 8 units |
| Major Electives: | 16 units |
| Total Unit requirement: | A minimum of 180 units |
| Residence requirement: | (80 units to be taken at Ezra) |

PROGRAM LEARNING OUTCOMES:

By the time students complete their program they will be the emerging leaders and serving the church as the pastor, evangelist, lay leaders and the world with leadership with the following expertise:

1. Demonstrate a comprehensive knowledge of the Bible
2. Describe comprehensive knowledge of the Christian doctrine
3. Demonstrate knowledge of the history of the church and its heritage
4. Apply pastoral and ministry skills in service to local church or community or for Christian living.

Admission Requirements

Applicants must meet the following minimum requirements to be considered for admission to the Bachelor of Theology program:

1. Applicants for admission must be in possession of, or have candidacy for, a high school diploma or GED, and must submit official transcripts and/or copy of diploma for their high school degree, as well as any college level work they have completed, if applicable.
2. A completed application form for admission
3. Students whose native language is not English must meet the language proficiency requirements delineated elsewhere in the catalog.
4. Application Fee
5. Recommendation Form

Program Graduation Requirements

The Bachelor of Theology degree program requires a minimum of 56 general education courses, 56 units of Bible and Theology, 8 units of Christian History, 36 units of professional studies. Students are also required to take at least 8 units of field ministry and 16 units of elective courses in any of the classifications.

As much as 100 quarter units may be satisfied through transfer credit. At least 80 units must be completed at Ezra University.

In addition to the course work, to graduate, students must be examined on his/her knowledge of the Bible by a written examination. To pass, a student must answer a minimum of 100 out of 150 questions (75 from the Old Testament and 75 from New Testament)

Program Requirements

| Degree | General Education | Bible & Theology | Christian History | Professional Studies | Field Ministry | Major Electives | Total Units |
|----------------------|-------------------|------------------|-------------------|----------------------|----------------|-----------------|-------------|
| Bachelor of Theology | 56 | 56 | 8 | 36 | 8 | 16 | 180 |

General Education Requirements: 56 units

| Categories | Code | Course Title | Units |
|-------------------------------------|---------|---|-------|
| Communication (2 courses) | COM103 | Presentation Skills (4 units) | 8 |
| | COM110 | Theological English (4 units) | |
| | COM 201 | Public Speaking (4 units) | |
| | COM203 | English Language in Film and Media (4 units) | |
| | COM204 | Oral Communication Skills (4 units) | |
| | COM250 | Integrated Multiple Skills for Communication (4 units) | |
| | ENG 101 | English Composition (4 units) | |
| | ENG102 | English Literature (4 units) | |
| | ENG103 | Writing and Reading (4 units) | |
| Humanities and the Arts (4 courses) | AH101 | Art History (4 units) | 16 |
| | HIS 101 | History of Western Civilization to 1715 (4 units) | |
| | HIS 102 | History of Western Civilization 1715 to the Present (4 units) | |
| | HIS 103 | American History (4 units) | |
| | MUS 103 | Music Appreciation (4 units) | |
| | MUS105 | Contemporary Music with Guitar (4 units) | |

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|---|----------|--|-----------|
| | MUS106 | Contemporary Music with Guitar II (4 units) | |
| | MUS110 | World Music (4 units) | |
| | PHL 111 | Introduction to Philosophy (4 units) | |
| | PHL 112 | Logic (4 units) | |
| | PHL 212 | Introduction to Ethics (4 units) | |
| Social/ Behavioral Sciences (4 courses from at least two disci- plines) | POSC101 | Introduction to Political Science (4 units) | 16 |
| | POSC102 | Introduction to American Government (4 units) | |
| | PSY 205 | Introduction to Psychology (4 units) | |
| | PSY 206 | Psychology of Religion (4 units) | |
| | PSY255 | Personality Disorders (4 units) | |
| | PSY425 | Counseling for Marriage and Family (4 units) | |
| | REL 101 | Comparative Religion (4 units) | |
| | SOC 201 | Introduction to Sociology (4 units) | |
| Natural Sciences/ Physical Sciences/ Mathematics (4 courses) | BIO101 | Introduction to Biology (4 units) | 16 |
| | CS201 | Introduction to Computer Information Systems (4 units) | |
| | CS310 | Data Structure (4 units) | |
| | CS300 | Computer Programming (4 units) | |
| | CS320 | Algorithms (4 units) | |
| | MATH101 | College Mathematics (4 units) | |
| | MATH 102 | College Algebra (4 units) | |
| | MATH 211 | Essentials of Calculus (4 units) | |
| | MATH301 | Introduction to Statistics (4 units) | |
| | MSCS100 | Introduction to Programming Languages (4 units) | |
| | NUTR101 | Introduction to Human Nutrition (4 units) | |
| | PB150 | Human Anatomy (4 units) | |
| | PHYS101 | Physics (4 units) | |
| Total | | | 56 |

Bible & Theology Requirements: 56 units

| Categories | Code | Course Title | Units |
|--|--------|--|-------|
| Biblical Studies (A Minimum of 10 courses) | BT303 | Biblical Interpretation (4 units) | 40 |
| | CE307 | Bible Study Methods (4 units) | |
| | NT 101 | Survey of the NT (4 units) | |
| | NT120 | The New Testament & the Biblical World (4 units) | |
| | NT 203 | Synoptic Gospels (4 units) | |

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|---|---------|--|----|
| | NT 205 | Life & Teaching of Christ (4 units) | |
| | NT221 | The Passion of Jesus (4 units) | |
| | NT231 | Women in the New Testament (4 units) | |
| | NT 305 | Pauline Epistles (4 units) | |
| | NT311 | Theology of the New Testament (4 units) | |
| | NT312 | Studies in the Gospel of Mark (4 units) | |
| | NT315 | Prayer in the New Testament (4 units) | |
| | NT320 | Gospel According to John (4 units) | |
| | NT321 | Acts (4 units) | |
| | NT335 | The Early Christian Martyrs (4 units) | |
| | OT 101 | Survey of the OT (4 units) | |
| | OT 220 | OT Historical Books (4 units) | |
| | OT301 | Theology of the Old Testament (4 units) | |
| | OT305 | The Pentateuch (4 units) | |
| | OT315 | Introduction to the Prophets (4 units) | |
| | OT 320 | The Prophets (Major) (4 units) | |
| | OT 321 | The Prophets (Minor) (4 units) | |
| | THE398 | Senior Seminar in Bible and Theology (4 units) | |
| Theology (A Minimum of 4 courses) | BT309 | Introduction to Practical Theology (4 units) | 16 |
| | REL101 | Comparative Religions (4 units) | |
| | THE 301 | Christian Doctrine I (4 units) | |
| | THE 302 | Christian Doctrine II (4 units) | |
| | THE 303 | Christian Doctrine III (4 units) | |
| | THE 304 | Christian Doctrine IV (4 units) | |
| | THE309 | Apologetics (4 units) | |
| | THE 325 | Contemporary Theology I (4 units) | |
| | THE331 | Christian Ethics (4 units) | |
| | THE398 | Senior Seminar in Bible and Theology (4 units) | |
| Total | | | 56 |

Christian History: 8 units

| Categories | Code | Course Title | Units |
|--|---------|--|-------|
| Christian History (A Minimum of 2 courses) | HIS 305 | Church History I (4 units) | 8 |
| | HIS 306 | Church History II (4 units) | |
| | HIS 307 | Reformed Theology (4 units) | |
| | HIS310 | History of Presbyterian Movement (4 units) | |

Professional (Practical Ministry) Studies: 36 units

| Categories | Code | Course Title | Units |
|---|---------|--|-------|
| Professional Studies (A Minimum of 9 courses) | CE301 | Christian Education (4 units) | 36 |
| | CE306 | Discipleship (4 units) | |
| | CE307 | Bible Study Methods (4 units) | |
| | PRA220 | Spiritual Formation (4 units) | |
| | PRA300 | Christian Worship (4 units) | |
| | PRA305 | Evangelism (4 units) | |
| | PRA307 | Pastoral Leadership (4 units) | |
| | PRA310 | Church Finance (4 units) | |
| | PRA311 | Preaching (4 units) | |
| | PRA312 | Mission (4 units) | |
| | PRA321 | Ministry in the Social Media Age (4 units) | |
| | PRA351 | Field Education I (4 units) | |
| | PRA352 | Field Education II (4 units) | |
| | PRA353 | Field Education III (4 units) | |
| | PRA366 | Ezra Choir I (4 units) | |
| | PRA367 | Ezra Choir II (4 units) | |
| | PRA368 | Ezra Choir III (4 units) | |
| | PRA405 | Introduction to Christian Business (4 units) | |
| | PSY255 | Personality Disorders (4 units) | |
| | PSY402 | Christian Counseling (4 units) | |
| | PSY415 | Pastoral Counseling (4 units) | |
| | PSY 425 | Counseling for Marriage and Family (4 units) | |

Field Education: 8 units

| Categories | Code | Course Title | Units |
|--|---------|-------------------------------|-------|
| Field Education (A minimum of 2 courses) | PRA 351 | Field Education I (4 units) | 8 |
| | PRA 352 | Field Education II (4 units) | |
| | PRA 353 | Field Education III (4 units) | |

Electives: 16 units

Electives may be drawn from any of the categories above.

Graduation Requirements:

1. The completion of 180 quarter hours of credit including at least 56 units in General Education, Professional Studies, field ministry and other requirements.
2. Demonstration of Christian character by interview
3. Completion of course work with a Grade Point Average of C (2.0)
4. Passing Exit interview and Bible Content Exam

Master of Theology (2 years program – 48 units)

Graduation Requirements: 48 units (2 years)

Concentration requirement: 24 units

Electives: 24 units

Residence requirement: 24 units to be taken at Ezra University

Program Description

The Master of Theology is designed to prepare students for further study, in preparation for an advanced study or employment that requires a master's degree. This program concentrates especially on the upper division biblical courses including biblical languages, methods of exegesis, theology and hermeneutics.

Program Learning Outcomes

1. Demonstrate a competent knowledge of the Old and New Testament.
2. Demonstrate competent knowledge of theology in their contemporary issues.
3. Integrate biblical knowledge into their Christian ministry or context.
4. Apply biblical and theological knowledge to serve ministry.

Master of Theology Admission Requirements

Anyone possessing a bachelor's degree or its equivalent meets the basic academic requirement for admission to the program. See the section on admissions criteria, earlier in this catalog, for additional requirements.

Applicants must meet the following minimum requirements to be considered for admission to the Master of Theology program:

1. Applicants for admission must hold a Bachelor of Arts or equivalent degree from a university or college with at least a cumulative grade point average of 2.75 (4.00 scale), and must submit official transcripts for their academic work.
2. A completed application form for admission
3. Students whose native language is not English must meet the language proficiency requirements delineated elsewhere in the catalog.
4. Application fee
5. Recommendation Form

Program Requirements

As stated above, a minimum of 24 units must be completed in the concentration of Biblical Studies. The remaining 24 units are to be taken as electives and may be derived from Biblical Studies as well as the other areas of Church History and Systematic Theology. Students are also required to take one quarter of a Biblical language: Greek or Hebrew. For courses offered, see the catalog section on course offerings. Courses offered may vary from one quarter to another.

Course Offerings (for full descriptions, see Course Offerings Section of catalog)

| Categories | Code | Course Title | Units |
|--------------------------|-------|---|-------|
| Biblical and Theological | BT501 | Introduction to the New Testament (4 units) | 24 |
| | BT502 | Introduction to the Old Testament (4 units) | |

| | | |
|---------------------|---------|---|
| Studies (6 courses) | BT505 | Biblical Interpretation (4 units) |
| | NT403 | Solving the Synoptic Problem (4 units) |
| | NT405 | Life and Teaching of Christ (4 units) |
| | NT503 | Synoptic Gospels (4 units) |
| | NT505 | Pauline Epistles (4 units) |
| | NT511 | Theology of the New Testament (4 units) |
| | NT512 | Studies in the Gospel of Mark (4 units) |
| | NT515 | Prayer in the New Testament (4 units) |
| | NT520 | The New Testament and the Biblical World (4 units) |
| | NT521 | The Passion of Jesus (4 units) |
| | NT522 | Gospel According to John (4 units) |
| | NT523 | Acts (4 units) |
| | NT531 | Women in the New Testament (4 units) |
| | OT420 | OT Historical Books (4 units) |
| | OT501 | Theology of the Old Testament (4 units) |
| | OT515 | Introduction to the Prophets (4 units) |
| | OT520 | Major Prophets (4 units) |
| | OT521 | Minor Prophets (4 units) |
| | REL501 | Comparative Religions for Ministry and Outreach (4 units) |
| | ST505 | Contemporary Theology (4 units) |
| | THE401 | Systematic Theology I (4 units) |
| | THE 402 | Systematic Theology II (4 units) |
| | THE411 | Introduction to Philosophy of Religion (4 units) |
| | THE 415 | Apologetics (4 units) |
| | THE416 | History of Christian Doctrine (4 units) |
| | THE 425 | Contemporary Theology I (4 units) |
| | THE 426 | Contemporary Theology II (4 units) |
| | THE501 | Christian Doctrine I (4 units) |
| | THE502 | Christian Doctrine II (4 units) |
| | THE503 | Christian Doctrine III (4 units) |
| | THE504 | Christian Doctrine IV (4 units) |
| | THE 511 | Biblical Theology I (4 units) |
| | THE 512 | Biblical Theology II (4 units) |
| | THE525 | Contemporary Theology I (4 units) |
| | THE531 | Christian Ethics (4 units) |
| | THE598 | Graduate Seminar in Bible and Theology (4 units) |

| Categories | Code | Course Title | Units |
|---|--------|---|-------|
| Electives (6 courses) These courses are among those that have been of- fered. Elec- tives are not limited only to those | BT509 | Introduction to Practical Theology (4 units) | 24 |
| | CE501 | Christian Education (4 units) | |
| | CE506 | Discipleship (4 units) | |
| | CE507 | Bible Study Methods (4 units) | |
| | COM503 | Comedy in Film and Media (4 units) | |
| | ED410 | Church Administration: Data Structure (4 units) | |
| | ED415 | Church Administration: Spreadsheet Fundamentals (4 units) | |
| | HIS407 | Reformed Theology (4 units) | |
| | HIS410 | History of Presbyterian Movement (4 units) | |
| | HIS415 | History of Renaissance and Reformation (4 units) | |

| | | |
|--|--------|---|
| listed here. Please fill in the elective classes you have taken which are listed in other disci- plines. | HIS420 | History of the Korean Church (4 units) |
| | HIS502 | History of Post-Reformation Christian Civilization (4 units) |
| | HIS505 | Church History I (4 units) |
| | HIS506 | Church History II (4 units) |
| | HIS510 | History of the Presbyterian Movement (4 units) |
| | POS415 | Modern Political Thought (4 units) |
| | PRA400 | Christian Worship (4 units) |
| | PRA410 | Homiletics (4 units) |
| | PRA411 | Preaching (4 units) |
| | PRA412 | Mission (4 units) |
| | PRA413 | Church Organization Leadership (4 units) |
| | PRA415 | Practical Counseling (4 units) |
| | PRA425 | Social Psychology (4 units) |
| | PRA466 | Ezra Choir I (4 units) |
| | PRA467 | Ezra Choir II (4 units) |
| | PRA468 | Ezra Choir III (4 units) |
| | PRA470 | Church Music (4 units) |
| | PRA501 | Ecclesiastical Art History (4 units) |
| | PRA505 | Evangelism (4 units) |
| | PRA507 | Pastoral Leadership (4 units) |
| | PRA510 | Theological English for a Multilingual Pastoral Setting (4 units) |
| | PRA520 | Spiritual Formation (4 units) |
| | PRA551 | Supervised Field Ministry I (4 units) |
| | PRA552 | Supervised Field Ministry II (4 units) |
| | PRA553 | Supervised Field Ministry III (4 units) |
| | PRA612 | Introduction to World Mission (4 units) |
| | PSY402 | Christian Counseling (4 units) |
| | PSY415 | Pastoral Counseling (4 units) |
| | PSY425 | Counseling for Marriage and Family (4 units) |
| | PSY455 | Personality Disorders (4 units) |
| | PSY515 | Pastoral Counseling (4 units) |

Graduation Requirements:

1. Completion of 48 quarter units
2. Completion of the course work with a GPA of 2.5 or above.
3. Demonstration of competence in Biblical Studies through coursework
4. Passing Exit interview

Master of Divinity (3 years program – 128 units)

Program Description:

This program is designed to equip dedicated Christians for various ministries in the church setting, including the ordained ministries of instruction and leadership in the church. This program emphasizes developing the capacity to study and communicate the Christian scriptures and the theological traditions and the capacity to model and facilitate Christian spiritual formation and communal practices.

Program Requirements Summary

Biblical Studies: 48 units

History: 16 units

Practical Theology: 20 units

Field Ministry: 8 units (included in Practical Theology)

Electives: 44 units

Unit requirement: a minimum of 128 units

Residence requirement: 88 units to be taken at Ezra University

Program Learning Outcomes

By the time students complete the program, they will become pastors, assistant pastor, minister of Word and Sacrament, lay leader in serving the church and leader in the Christian-related organization and the world with confidence and competency with the following skills and knowledge:

1. Demonstrate a comprehensive knowledge of the Bible and exegetical and theological skills.
2. Demonstrate an ability to integrate faith in their life and professional ministry
3. Demonstrate evangelical aspect of the world mission and cultural diversity in that students continue to be disciplined.
4. Demonstrate ministry and pastoral skills to lead congregation and church.

Admission Requirements

Anyone possessing a bachelor's degree or its equivalent meets the basic academic requirement for admission to the program. See the section on admissions criteria, earlier in this catalog, for additional requirements.

Applicants must meet the following minimum requirements to be considered for admission to the Master of Divinity program:

1. Applicants for admission must hold a Bachelor of Arts or equivalent degree from a university or college with at least a cumulative grade point average of 2.75 (4.00 scale), and must submit official transcripts for their academic work.
2. A completed application form for admission
3. Students whose native language is not English must meet the language proficiency requirements delineated elsewhere in the catalog.
4. Application fee
5. Recommendation Form

Program Requirements

Students receive the Master of Divinity degree upon a successful fulfillment of the following program requirements:

| Degree | Biblical Studies | History | Practical Theology | Electives | Total Units |
|--------------------|------------------|---------|--|-----------|-------------|
| Master of Divinity | 48 | 16 | 20 (including 8 units of field ministry) | 44 | 128 |

Course of Study

| Categories | Code | Course Title | Units |
|--|---------|---|-------|
| Biblical and Theological Studies (12 courses) | BT501 | Introduction to the New Testament (4 units) | 48 |
| | BT502 | Introduction to the Old Testament (4 units) | |
| | BT505 | Biblical Interpretation (4 units) | |
| | NT403 | Solving the Synoptic Problem (4 units) | |
| | NT405 | Life and Teaching of Christ (4 units) | |
| | NT503 | Synoptic Gospels (4 units) | |
| | NT505 | Pauline Epistles (4 units) | |
| | NT511 | Theology of the New Testament (4 units) | |
| | NT512 | Studies in the Gospel of Mark (4 units) | |
| | NT515 | Prayer in the New Testament (4 units) | |
| | NT520 | The New Testament and the Biblical World (4 units) | |
| | NT521 | The Passion of Jesus (4 units) | |
| | NT522 | Gospel According to John (4 units) | |
| | NT523 | Acts (4 units) | |
| | NT531 | Women in the New Testament (4 units) | |
| | OT420 | OT Historical Books (4 units) | |
| | OT501 | Theology of the Old Testament (4 units) | |
| | OT515 | Introduction to the Prophets (4 units) | |
| | OT520 | Major Prophets (4 units) | |
| | OT521 | Minor Prophets (4 units) | |
| | REL501 | Comparative Religions for Ministry and Outreach (4 units) | |
| | ST505 | Contemporary Theology (4 units) | |
| | THE401 | Systematic Theology I (4 units) | |
| | THE 402 | Systematic Theology II (4 units) | |
| | THE411 | Introduction to Philosophy of Religion (4 units) | |
| | THE 415 | Apologetics (4 units) | |
| | THE416 | History of Christian Doctrine (4 units) | |
| | THE 425 | Contemporary Theology I (4 units) | |
| | THE 426 | Contemporary Theology II (4 units) | |
| | THE501 | Christian Doctrine I (4 units) | |
| | THE502 | Christian Doctrine II (4 units) | |
| | THE503 | Christian Doctrine III (4 units) | |
| | THE504 | Christian Doctrine IV (4 units) | |
| | THE 511 | Biblical Theology I (4 units) | |
| | THE 512 | Biblical Theology II (4 units) | |

| | | | |
|---|--------|---|----|
| | THE525 | Contemporary Theology I (4 units) | |
| | THE531 | Christian Ethics (4 units) | |
| | THE598 | Graduate Seminar in Bible and Theology (4 units) | |
| Christian History (4) | HIS407 | Reformed Theology (4 units) | 16 |
| | HIS415 | History of Renaissance and Reformation (4 units) | |
| | HIS420 | History of the Korean Church (4 units) | |
| | HIS502 | History of Post-Reformation Christian Civilization (4 units) | |
| | HIS505 | Church History I (4 units) | |
| | HIS506 | Church History II (4 units) | |
| | HIS510 | History of the Presbyterian Movement (4 units) | |
| Practical Ministry and Church Administration (5) | BT509 | Introduction to Practical Theology (4 units) | 20 |
| | CE501 | Christian Education (4 units) | |
| | CE506 | Discipleship (4 units) | |
| | CE507 | Bible Study Methods (4 units) | |
| | ED410 | Church Administration: Data Structure (4 units) | |
| | ED415 | Church Administration: Spreadsheet Fundamentals (4 units) | |
| | PRA400 | Christian Worship (4 units) | |
| | PRA405 | Introduction to Christian Business (4 units) | |
| | PRA409 | Presentation Skills (4 units) | |
| | PRA410 | Homiletics (4 units) | |
| | PRA411 | Preaching (4 units) | |
| | PRA412 | Mission (4 units) | |
| | PRA413 | Church Organization Leadership (4 units) | |
| | PRA415 | Practical Counseling (4 units) | |
| | PRA425 | Social Psychology (4 units) | |
| | PRA466 | Ezra Choir I (4 units) | |
| | PRA467 | Ezra Choir II (4 units) | |
| | PRA468 | Ezra Choir III (4 units) | |
| | PRA470 | Church Music (4 units) | |
| | PRA501 | Ecclesiastical Art History (4 units) | |
| | PRA505 | Evangelism (4 units) | |
| | PRA507 | Pastoral Leadership (4 units) | |
| | PRA510 | Theological English for a Multilingual Pastoral Setting (4 units) | |
| | PRA520 | Spiritual Formation (4 units) | |
| | PRA551 | Supervised Field Ministry I (4 units) | |
| | PRA552 | Supervised Field Ministry II (4 units) | |
| | PRA553 | Supervised Field Ministry III (4 units) | |
| | PRA612 | Introduction to World Mission (4 units) | |
| | PSY402 | Christian Counseling (4 units) | |
| | PSY415 | Pastoral Counseling (4 units) | |
| | PSY425 | Counseling for Marriage and Family (4 units) | |
| | PSY455 | Personality Disorders (4 units) | |

| | | | |
|---|--------|--|----|
| | PSY515 | Pastoral Counseling (4 units) | |
| Electives (11 classes) These courses are among those that have been offered. Electives are not limited only to those listed here. Please fill in the elective classes you have taken which are listed in other disciplines. | BUS510 | Managerial Leadership and Communication (4 units) | 44 |
| | BUS521 | Emerging Leadership Concepts and Strategies (4 units) | |
| | BUS524 | Interpersonal Communication (4 units) | |
| | BUS527 | Web Design and Development for Church Administration (4 units) | |
| | BUS571 | Culture and Change (4 units) | |
| | BUS572 | Intercultural Competence (4 units) | |
| | BUS574 | Culture and Socialization (4 units) | |
| | BUS590 | Ethical Decision Making (4 units) | |
| | PRA420 | Christian Organization & Society Management (4 units) | |
| | COM503 | Comedy in Film and Media (4 units) | |

Electives: 44 units

Electives may be drawn from any of the categories above.

Graduation Requirements:

1. Completion of 128 quarter units (up to 40 units may be transferred).
2. Completion of the course work with a GPA of 2.5 or above.
3. Demonstration of competence in Ministry Skills through coursework
4. Passing Exit interview

Bachelor of Religious Business Administration (4 year program—180 units)

General Description and Program Objective

The Bachelor of Religious Business Administration is designed to provide the knowledge and skills necessary for a successful career in business and administration. The program includes general education, technology related electives, and major courses. Major courses include but are not limited to study in accounting, business law, public policy, finance, business ethics, human resource management, international business, strategic and organizational management, statistical analysis, etc. As with our other programs, there is a strong emphasis on Biblical values and Theological education, as well as General Education. Courses in the Business major will be taught through the lenses of Christian principles.

Program Requirements Summary

| | |
|---|---|
| General Education Course Requirements: | 56 units |
| Bible and Theology Requirements: | 48 units |
| Business Administration Requirement: (Core: 52 units & Elective: 16 units) | 68 units |
| Field Education Requirement: | 8 units (as part of curriculum) |
| Total Units Requirements: (Residence requirement) | 180 units (at least 45 units to be taken at Ezra) |

PROGRAM LEARNING OUTCOMES:

1. Apply ethical and legal principles to a business environment
2. Conduct research relevant to business-related issues such as marketing, accounting, finance, and management
3. Demonstrate written and oral presentation skills in administration and leadership
4. Develop a global business perspective based on the knowledge of foreign business environments and cultures.

Admissions Requirements

Applicants must meet the following minimum requirements to be considered for admission to the Bachelor of Religious Business Administration program, submitting proper documentation to the office of admission by the appropriate deadline:

1. High School Diploma or GED
2. A Completed Application Form
3. Application fee
4. Recommendation Form

Program Graduation Requirements

The Bachelor's Degree in Religious Business Administration requires that a minimum of 56 course units be earned in General Education courses. General Education courses include courses in religion, psychology, sociology, philosophy and other fields. The BRBA also requires a total of 48 units of Bible and Theology requirement in that students must take courses within the Bible and Theology disciplines. In addition, a student must take at least 68 units of professional studies

in which at least 52 units must be taken from the core requirement and 16 units from elective courses. Students are also required to take 8 units of field education as a part of graduation requirement.

As much as 75 percent of the 180 quarter units (or 135 quarter units) may be satisfied through transfer credit. A minimum of 25 percent of the units must be completed at Ezra University.

Program Requirements

| Degree | General Education | Bible & Theology | Core Major Courses | Electives in Major | Field Education | Total Units |
|---|-------------------|------------------|--------------------|--------------------|-----------------|-------------|
| Bachelor of Religious Business Administration | 56 | 48 | 52 | 16 | 8 | 180 |

Course of Study

General Education Requirements: 56 units

| Categories | Code | Course Title | Units |
|-------------------------------------|---------|---|-------|
| Communication (2 courses) | COM103 | Presentation Skills (4 units) | 8 |
| | COM110 | Theological English (4 units) | |
| | COM 201 | Public Speaking (4 units) | |
| | COM203 | English Language in Film and Media (4 units) | |
| | COM204 | Oral Communication Skills (4 units) | |
| | COM250 | Integrated Multiple Skills for Communication (4 units) | |
| | ENG 101 | English Composition (4 units) | |
| | ENG102 | English Literature (4 units) | |
| | ENG103 | Writing and Reading (4 units) | |
| Humanities and the Arts (4 courses) | AH101 | Art History (4 units) | 16 |
| | HIS 101 | History of Western Civilization to 1715 (4 units) | |
| | HIS 102 | History of Western Civilization 1715 to the Present (4 units) | |
| | HIS 103 | American History (4 units) | |
| | MUS 103 | Music Appreciation (4 units) | |
| | MUS105 | Contemporary Music with Guitar (4 units) | |
| | MUS106 | Contemporary Music with Guitar II (4 units) | |
| | MUS110 | World Music (4 units) | |

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|---|----------|--|-----------|
| | PHL 111 | Introduction to Philosophy (4 units) | |
| | PHL 112 | Logic (4 units) | |
| | PHL 212 | Introduction to Ethics (4 units) | |
| Social/ Behavioral Sciences (4 courses from at least two disci- plines) | POSC101 | Introduction to Political Science (4 units) | 16 |
| | POSC102 | Introduction to American Government (4 units) | |
| | PSY 205 | Introduction to Psychology (4 units) | |
| | PSY 206 | Psychology of Religion (4 units) | |
| | PSY255 | Personality Disorders (4 units) | |
| | PSY425 | Counseling for Marriage and Family (4 units) | |
| | REL 101 | Comparative Religion (4 units) | |
| | SOC 201 | Introduction to Sociology (4 units) | |
| Natural Sciences/ Physical Sciences/ Mathematics (4 courses) | BIO101 | Introduction to Biology (4 units) | 16 |
| | CS201 | Introduction to Computer Information Systems (4 units) | |
| | CS310 | Data Structure (4 units) | |
| | CS300 | Computer Programming (4 units) | |
| | CS320 | Algorithms (4 units) | |
| | MATH101 | College Mathematics (4 units) | |
| | MATH 102 | College Algebra (4 units) | |
| | MATH 211 | Essentials of Calculus (4 units) | |
| | MATH301 | Introduction to Statistics (4 units) | |
| | MSCS100 | Introduction to Programming Languages (4 units) | |
| | NUTR101 | Introduction to Human Nutrition (4 units) | |
| | PB150 | Human Anatomy (4 units) | |
| | PHYS101 | Physics (4 units) | |
| Total | | | 56 |

Bible & Theology: 48 units

| Categories | Code | Course Title | Units |
|---|--------|--|-------|
| Biblical Studies (A Minimum of 8 courses) | BT303 | Biblical Interpretation (4 units) | 32 |
| | CE307 | Bible Study Methods (4 units) | |
| | NT 101 | Survey of the NT (4 units) | |
| | NT120 | The New Testament & the Biblical World (4 units) | |
| | NT 203 | Synoptic Gospels (4 units) | |
| | NT 205 | Life & Teaching of Christ (4 units) | |
| | NT221 | The Passion of Jesus (4 units) | |

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|-----------------------------------|---------|--|----|
| | NT231 | Women in the New Testament (4 units) | |
| | NT 305 | Pauline Epistles (4 units) | |
| | NT311 | Theology of the New Testament (4 units) | |
| | NT312 | Studies in the Gospel of Mark (4 units) | |
| | NT315 | Prayer in the New Testament (4 units) | |
| | NT320 | Gospel According to John (4 units) | |
| | NT321 | Acts (4 units) | |
| | NT335 | The Early Christian Martyrs (4 units) | |
| | OT 101 | Survey of the OT (4 units) | |
| | OT 220 | OT Historical Books (4 units) | |
| | OT301 | Theology of the Old Testament (4 units) | |
| | OT305 | The Pentateuch (4 units) | |
| | OT315 | Introduction to the Prophets (4 units) | |
| | OT 320 | The Prophets (Major) (4 units) | |
| | OT 321 | The Prophets (Minor) (4 units) | |
| | THE398 | Senior Seminar in Bible and Theology (4 units) | |
| Theology (A Minimum of 4 courses) | BT309 | Introduction to Practical Theology (4 units) | 16 |
| | REL101 | Comparative Religions (4 units) | |
| | THE 301 | Christian Doctrine I (4 units) | |
| | THE 302 | Christian Doctrine II (4 units) | |
| | THE 303 | Christian Doctrine III (4 units) | |
| | THE 304 | Christian Doctrine IV (4 units) | |
| | THE309 | Apologetics (4 units) | |
| | THE 325 | Contemporary Theology I (4 units) | |
| | THE331 | Christian Ethics (4 units) | |
| | THE398 | Senior Seminar in Bible and Theology (4 units) | |
| Total | | | 48 |

Business Course of Study: 68 units (Core Major Requirement and Major Elective)

| Categories | Code | Course Title | Units |
|---|----------|--|-------|
| Business Administration Course Requirements (13 courses) | ACC101 | Principles of Accounting I (4 units) | 52 |
| | ACC102 | Principles of Accounting II (4 units) | |
| | BUS240 | Business Law (4 units) | |
| | BUS 250 | Business Ethics (4 units) | |
| | BUS299 | Introduction to Business (4 units) | |
| | ECO120 | Principles of Microeconomics (4 units) | |
| | ECO130 | Principles of Macroeconomics (4 units) | |
| | FIN120 | Business Finance (4 units) | |
| | FIN 201 | Corporate Finance (4 units) | |
| | HRMN101 | Human Resource Management (4 units) | |
| | LEDR 311 | Organizational Leadership (4 units) | |

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|---|----------|---|----|
| | MGMT 121 | Small Business Management (4 units) | |
| | MGMT 250 | Business Plan (4 units) | |
| | MGMT308 | Principles of Management (4 units) | |
| | MGMT309 | Management and Organizational Theory (4 units) | |
| | MGMT410 | International Management (4 units) | |
| | MGMT420 | Foundations of Entrepreneurship (4 units) | |
| | MGMT430 | Operations Management (4 units) | |
| | MGMT450 | Strategic Management (4 units) | |
| | MKTG289 | Marketing Fundamentals (4 units) | |
| | OBHV 110 | Introduction to Organizational Behavior (4 units) | |
| | | | |
| Business Admin- istration Electives (4 courses) | ACC 103 | Managerial Accounting (4 units) | 16 |
| | BUS120 | Spreadsheet Fundamentals (4 units) | |
| | BUS150 | Database Fundamentals (4 units) | |
| | BUS226 | Webpage Design and Development (4 units) | |
| | BUS228 | Web Design and Development Using Solutions (4 units) | |
| | BUS 246 | Team Building and Interpersonal Dynamics (4 units) | |
| | BUS261 | Legal and Ethical Issues in Business (4 units) | |
| | BUS326 | Introduction to HTML and CSS for Webpage Design (4 units) | |
| | BUS327 | Introduction to HTML and CSS for Webpage Design II (4 units) | |
| | BUS328 | Introduction to Application Program Interface (API) (4 units) | |
| | BUS329 | Introduction to HTML & CSS for Webpage Design III (4 units) | |
| | ECO 140 | International Economics (4 units) | |
| | ECO 150 | Economic Data Analysis (4 units) | |
| | LEDR 121 | Conflict Negotiation (4 units) | |
| | MGMT 111 | Intercultural Competence (4 units) | |
| | MGMT 112 | Global Development (4 units) | |
| | MGMT 131 | Service Operations (4 units) | |
| | MKTG 190 | Social Media Marketing (4 units) | |
| | MKTG 194 | Marketing Channels (4 units) | |
| | MSNC 301 | Introduction to Quantitative Analysis (4 units) | |
| | OBHV 112 | Leadership and Organizational Change (4 units) | |

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| | OBHV 113 | Theory and Practice of Organizational Behavior (4 units) | |
| | CS 201 | Introduction to Computer Information Systems (4 units) | |
| | CS250 | Introduction to E-Commerce (4 units) | |
| | CS300 | Computer Programming (4 units) | |
| | CS310 | Data Structure (4 units) | |
| | CS320 | Algorithms (4 units) | |
| | MSCS100 | Introduction to Programming Languages (4 units) | |
| | MSCS200 | Programming Languages (4 units) | |
| | | | 68 |

| Categories | Code | Course Title | Units |
|---|---------|-------------------------------|-------|
| Field Education Requirement (2 courses) | PRA 351 | Field Education I (4 units) | 8 |
| | PRA 352 | Field Education II (4 units) | |
| | PRA 353 | Field Education III (4 units) | |

Graduation Requirements:

1. The completion of 180 quarter hours of credit including at least 56 units in General Education.
2. Completion of course work with a Grade Point Average (2.0)
3. Passing Exit Interview

Master of Religious Business Administration (2 years program – 60 units)

General Description and Program Objective

The Master of Religious Business Administration is designed for professionals whose career and management responsibilities exceed a single functional specialty, and who require higher levels of knowledge and skills in the field to sharpen their competency spectrum. The emphasis is on providing students with an interdisciplinary, integrated, and applied approach where complex organizational knowledge and managerial skills are mastered. This objective of the program is meant to provide an executive-level of critical thinking and systematic thought, team building, decision making, and leadership.

The program includes ten (10) pre-determined core business courses and two (2) elective courses that every student can select from a list of courses offered by the School of Business Administration at Ezra University based upon their own interests and concentration focus in the varied areas of business administration. For purposes of these two elective courses, every student may opt for any combination of graduate-level elective courses offered by the School of Business Administration at Ezra University, choosing from anyone of three academic areas: International Business, Leadership, and Marketing.

The core business courses include (but are not limited to) studies in accounting, business ethics, business law, finance, human resource management, international business, organizational management, strategic management, and statistical analysis. Every course has an emphasis on ethical business behavior and conduct as well as responsible business practices in an increasingly-pluralistic, global society. As with our other programs, there is a strong emphasis on Biblical values and Theological education. Courses in the Business major will be taught through the lenses of Christian principles.

Program Requirements Summary

| | |
|--|--------------------------|
| Length: | Approximately 4 quarters |
| Core Courses in Business Administration: | 20 Quarter units |
| Elective Courses in Business Administration: | 28 Quarter units |
| Total Business Credit Requirements: | 48 Quarter units |
| Bible and Theology Requirements: | 12 Quarter units |
| Total Program Requirements: | 60 Quarter units |

Program Learning Outcomes

Upon completion of the Master of Religious Business Administration program of study at Ezra University, the student will be able to demonstrate the following competencies:

1. Demonstrate the ability to analyze the evolving nature of corporations
2. Practice managerial leadership and organizational change
3. Determine and measure an organization's intellectual assets and identify how product development merges with entrepreneurship

4. Demonstrate the ability to manage and administer a business organization with a clear embodiment of ethics in his/her business practices.

Admissions Requirements

Applicants must meet the following minimum requirements to be considered for admission to the Master of Religious Business Administration program, submitting proper documentation to the office of admission by the appropriate deadline:

1. Bachelor of Arts Degree or its equivalent
2. A Completed Application Form
3. Application fee
4. Recommendation Form

Unit Transfer Policy

A maximum of twelve (12) quarter units may be transferred into the program from a nationally or regionally-accredited college or university. The acceptance of credit hours is at the discretion of Ezra University, depending upon the academic rigor of the prior course experience.

General Requirements

Students must complete 20 quarter units of pre-determined core business courses, as well as 28 quarter units of elective courses of their choice.

Course of Study

Business Course of Study: 48 units

| Categories | Code | Course Title | Units |
|--|--|---|-------|
| Core Courses in Business Administration (5 courses) | BUS510 | Managerial Leadership and Communication (4 units) | 20 |
| | BUS530 | Managerial Accounting (4 units) | |
| | BUS535 | Financial Management (4 units) | |
| | BUS540 | Economics of Management Decisions (4 units) | |
| | BUS560 | Marketing Management and Innovation (4 units) | |
| Elective Courses in Business Administration (Take 7 courses total: 1 from Business section, and 6 from entire section) | Business ***(1 Mandatory Course)*** | | 28 |
| | BUS520 | Organization and Society Management (4 units) | |
| | BUS550 | Operations & Information Systems Management (4 units) | |
| | BUS570 | Global Business Management (4 units) | |
| | BUS580 | Strategic Management in a Global Marketplace (4 units) | |
| | BUS590 | Ethical Decision Making (4 units) | |
| | Elective Courses in Leadership | | |
| | BUS521 | Emerging Leadership Concepts and Strategies (4 units) | |
| | BUS522 | Negotiations, Collective Bargaining, and Group Dynamics (4 units) | |

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|--------------|--|---|-----------|
| | BUS523 | Advanced Personnel Management (4 units) | |
| | BUS524 | Interpersonal Communication (4 units) | |
| | Elective Courses in Marketing | | |
| | BUS561 | Legal and Ethical Issues in Business (4 units) | |
| | BUS562 | Dynamics of Consumer Behavior (4 units) | |
| | BUS563 | Global Marketing (4 units) | |
| | BUS564 | Channels of Distribution and Value Networks (4 units) | |
| | Elective Courses in International Business | | |
| | BUS571 | Culture and Change (4 units) | |
| | BUS572 | Intercultural Competence (4 units) | |
| | BUS573 | Comparative International Management (4 units) | |
| | BUS574 | Culture and Socialization (4 units) | |
| | General Business Electives | | |
| | MSNC501 | Introduction to Quantitative Analysis (4 units) | |
| | OBHV510 | Introduction to Organizational Behavior (4 units) | |
| | PRA406 | Principles of Microeconomics (4 units) | |
| | PRA408 | Principles of Accounting II (4 units) | |
| | PRA416 | Human Resource Management (4 units) | |
| | PRA420 | Christian Organization & Society Management (4 units) | |
| | Interdisciplinary with Computer Information Systems | | |
| | BUS525 | Introduction to Application Program Interface (API) (4 units) | |
| | BUS526 | Webpage Design and Development (4 units) | |
| | BUS527 | Introduction to HTML and CSS for Webpage Design I (4 units) | |
| | BUS528 | Introduction to HTML and CSS for Webpage Design II (4 units) | |
| | BUS529 | Introduction to HTML & CSS for Webpage Design III (4 units) | |
| | CS500 | Computer Programming (4 units) | |
| | CS501 | Introduction to Computer Information Systems (4 units) | |
| | CS550 | Introduction to E-Commerce (4 units) | |
| | CS530 | Cryptography (4 units) | |
| | MSCS400 | Introduction to Programming Languages (4 units) | |
| | MSCS401 | Programming Languages (4 units) | |
| Total | | | 48 |

Bible & Theology: 12 units

| Categories | Code | Course Title | Units |
|------------|------|--------------|-------|
|------------|------|--------------|-------|

| | | | |
|--|---------|---|----|
| Biblical and Theological Studies (3 courses) | BT501 | Introduction to the New Testament (4 units) | 12 |
| | BT502 | Introduction to the Old Testament (4 units) | |
| | BT505 | Biblical Interpretation (4 units) | |
| | NT403 | Solving the Synoptic Problem (4 units) | |
| | NT405 | Life and Teaching of Christ (4 units) | |
| | NT503 | Synoptic Gospels (4 units) | |
| | NT505 | Pauline Epistles (4 units) | |
| | NT511 | Theology of the New Testament (4 units) | |
| | NT512 | Studies in the Gospel of Mark (4 units) | |
| | NT515 | Prayer in the New Testament (4 units) | |
| | NT520 | The New Testament and the Biblical World (4 units) | |
| | NT521 | The Passion of Jesus (4 units) | |
| | NT522 | Gospel According to John (4 units) | |
| | NT523 | Acts (4 units) | |
| | NT531 | Women in the New Testament (4 units) | |
| | OT420 | OT Historical Books (4 units) | |
| | OT501 | Theology of the Old Testament (4 units) | |
| | OT515 | Introduction to the Prophets (4 units) | |
| | OT520 | Major Prophets (4 units) | |
| | OT521 | Minor Prophets (4 units) | |
| | REL501 | Comparative Religions for Ministry and Outreach (4 units) | |
| | ST505 | Contemporary Theology (4 units) | |
| | THE401 | Systematic Theology I (4 units) | |
| | THE 402 | Systematic Theology II (4 units) | |
| | THE411 | Introduction to Philosophy of Religion (4 units) | |
| | THE 415 | Apologetics (4 units) | |
| | THE416 | History of Christian Doctrine (4 units) | |
| | THE 425 | Contemporary Theology I (4 units) | |
| | THE 426 | Contemporary Theology II (4 units) | |
| | THE501 | Christian Doctrine I (4 units) | |
| | THE502 | Christian Doctrine II (4 units) | |
| | THE503 | Christian Doctrine III (4 units) | |
| | THE504 | Christian Doctrine IV (4 units) | |
| | THE 511 | Biblical Theology I (4 units) | |
| | THE 512 | Biblical Theology II (4 units) | |
| | THE525 | Contemporary Theology I (4 units) | |
| | THE531 | Christian Ethics (4 units) | |
| | THE598 | Graduate Seminar in Bible and Theology (4 units) | |

Graduation Requirements:

1. Completion of 60 quarter units
2. Completion of the course work with a GPA of 2.5 or above.
3. Completion of Capstone Course with a grade “B” or better.
4. Passing Exit interview

Course Descriptions

[Note: All courses are numbered from 100 to 699, with a prefix code of two letters that indicates the department or discipline in which the course is taught. The first numerical digit indicates the level of difficulty or advancement of the course. The 100 to 300 level are generally undergraduate courses. Courses numbered 400 and above are generally graduate level courses. The second and third digits may have significance within their particular departments. Not all courses will be offered each quarter; course offerings may vary.]

General Education

AH101 Art History (4 units)

Development of art from antiquity to the early stages of the Renaissance in Europe. Particular emphasis on European art with appropriate references to sources from antiquity which have been particularly influential on European painting and sculpture. Comparison of relevant parallel examples of the art of non-European cultures. The course introduces students to the tools and art concepts that will help you navigate and the world of art and art history. These tools and concepts include comparing and contrasting, looking at balance and pattern, reading visual narrative, sorting out symbolism, and figuring out the artist's intention. The course gives students a quick rundown of the major art periods and movements, from prehistoric art to Postmodernism and everything in between. Prerequisite: None

BIO101 Introduction to Biology (4 units)

An examination of the human body in health and disease. After examining the normal physiology of the body, the processes and symptoms of a variety of diseases will be discussed. Emphasis will be placed on the factors responsible for these diseases and their prevention. Prerequisite: None

COM103 Presentation Skills (4 units)

This course aims to develop a student's skills, knowledge and confidence in both formal and informal presentation situations e.g. meetings, training sessions and conferences. Students will have the opportunity to explore and practice key areas in both preparation and delivery of presentations through faculty input and group discussion. Prerequisite: None

COM110 Theological English Comprehension Skills (4 units)

This course is designed to give English language learners the opportunity to advance their knowledge of pertinent Theological terms in an English speaking context. Prerequisite: None

COM201 Public Speaking (4 units)

Introduces the fundamentals of oral communication through topics including: selection and organization of materials; preparation and delivery of individual and group presentations; analysis of ideas presented by others; and professionalism. Prerequisite: None

COM203 English Language in Film and Media (4 units)

Course utilizes various forms of visual media, including film and television, to demonstrate both the formal and colloquial usage of the English language in everyday society. Prerequisite: None

COM204 Oral Communication Skills (4 units)

This course is designed to develop student skills in both interpersonal and public speaking. Students will learn to improve their communication ability for academic and professional use through effective presentation techniques and vocabulary enhancement. Pre-requisite: None

COM250 Integrated Multiple Skills for Communication (4 units)

This Course is designed for upper intermediate level students and involves integrated multiple skills of listening, speaking, reading and writing. Prerequisite: None

ENG101 English Composition (4 units)

Writing college-level academic essays. Students will study the art and elements of writing, develop editing and revision skills, practice critical reading and critical analysis, and develop library skills for research. Prerequisite: None

ENG102 English Literature (4 units)

Develops writing and reasoning skills beyond the levels of proficiency required by ENG101. The course emphasizes interpretation, evaluation and persuasion. Also provides students with opportunities to further develop their research skills. (Pre-requisite: None)

ENG103 Writing and Reading (4 units)

This course emphasizes reading comprehension skills and writing skills, using current events, fables, online resources and books. Students will produce written responses, including summaries and critical analyses, during in-class assignments. Vocabulary acquisition and reading speed will be augmented and improved using traditional and paperless (virtual) tools. (Pre-requisite: None)

HIS101 History of Western Civilization to 1715 (4 units)

A broad survey of western history from the earliest time to 1715. Emphasis is given to the development of the Christian church before the reformation. Prerequisite: None

HIS102 History of Western Civilization 1715 to the Present (4 units)

A broad survey of western history from 1715 to the present. Emphasis will be given to the western civilization and the relevance of the past to contemporary life. Prerequisite: None

HIS103 American History (4 units)

This course is an introduction to American History from its origins to the present. We will focus on the American experience and the evolving definition of "America" and what it means to be American from colonial times to the United States' place in the post 9-11 world order. Pre-requisite: None

HIS104 World History, From the Origins to 1500 (4 units)

This course surveys world history from the rise of humanity to 1500, addressing human impact on the physical environment, the domestication of plants and animals, and the establishment of complex cultures. A thematic and chronological approach is used to examine the major civilizations of Africa, Asia, the Middle East, the Americas, and Europe in terms of their political, social, economic, intellectual, and cultural development and their inter-regional relations. Prerequisite: None

HIS105 World History, From 1500 to the Present (4 units)

This course surveys world history from 1500 to the present, addressing major developments that contributed to global change. A thematic and chronological approach will be used to examine the economic, social, intellectual, cultural, and political transformations associated with development of and resistance to colonialism and imperialism, technological and industrial change in Africa, the Americas, Asia, Europe, and the Middle East, through the twentieth-century wars and global transitions that shape the contemporary world. Prerequisite: None

MATH101 College Mathematics (4 Units)

Mathematical skill and fluency is one of the first hurdles for lifetime success. This course is designed to help overcome the participants “math anxiety.” Specifically, the course will develop the participant’s competency skills, including basic algebra, the use of calculators and computers, estimation, and graphs and tables. Prerequisite: None

MATH102 College Algebra (4 units)

For anyone who has wondered, “When will I ever use algebra?” this course is loaded with concrete examples and practical applications. This course concentrates on the beauty, power, and fun of algebra: functions and transformations, linear and quadratic inequalities, systems of equations, complex numbers, polynomial and rational functions, sequences, mathematical induction, and the binomial theorem. Prerequisite: None

NOTE: Participants in MA102 are expected to have a graphical calculator with the following capabilities:

- The ability to plot the graph of a function within an arbitrary viewing window; and
- The ability to find the zeros of functions (solve equations numerically).

MATH211 Essentials of Calculus (4 units)

The course deals with topics of limits, continuity, differentiation and integration of algebraic, exponential and logarithmic functions, and basic differential equations with applications to business, natural and social sciences. Prerequisite: None

MATH301 Statistics (4 units)

This course emphasizes on mathematical concepts and suitable for students of business, mathematics, education and the sciences. Topic includes measures of central tendency and spread, probability, binomial, normal, and distributions, statistical inference, and linear regression and correlation. Prerequisite: None

MUS103 Music Appreciation (4 units)

Basic elements of music theory. Understanding and cultivating a life of worship, with emphasis upon simple worship-planning techniques. Recognition and history of Western music from Medieval times to the present. Appreciation for music from non-Western cultures. Prerequisite: None

MUS105 Contemporary Music with Guitar (4 units)

This class will provide basic instruction in tuning, learning chords, playing chords in basic

rhythms, and learning to play songs. Basic elements of music theory. Listening to popular music and great guitarists online. If there are more advanced students in the class, they will be given more difficult assignments and will be play more difficult parts than the beginning students. Prerequisite: None

MUS106 Contemporary Music with Guitar II (4 units)

This class will provide basic instruction in guitar tuning, learning chords, playing chords in basic rhythms, and learning to play songs. Basic elements of music theory. This class is for both beginners and more advanced students in the class. The more advanced students and those who passed MUS 105 will be given more difficult assignments and will play more difficult parts than the beginning students. Prerequisite: MUS105

MUS110 World Music (4 units)

This course will give students the opportunity to obtain the basics of international music literacy as well as furthering the development of their voices in a choral group setting. The ultimate goal is to make joyful and meaningful music for a worship or community setting. (Pre-requisite: None)

MUS510 World Music in Mission and Ministry (4 units)

This course will give students the opportunity to obtain the basics of international music literacy as well as furthering the development of their voices in a choral group setting. The ultimate goal is to make joyful and meaningful music for a worship or community setting. (Pre-requisite: None)

NUTR101 Introduction to Human Nutrition (4 units)

This course provides a brief overview of human nutrition including the processes of digestion, absorption, transportation, and excretion of food and nutrients; the structure, function, metabolism, requirements, deficiencies, and toxicities of protein, carbohydrate, fat, vitamins, minerals, trace minerals, and ultra-trace minerals; and the fundamental principles of energy metabolism and fluid, electrolyte, and acid-base balance. Also includes an overview of the nutritional requirements and concerns specific to the different stages of the lifecycle. Scientific evidence relating to nutritional recommendations will be applied to prevention, health promotion and wellness activities. Prerequisite: None.

PB150 Human Anatomy (4 units)

This course is a comprehensive and systemic study of the structure of human body at the cellular, histological, and organ level. The emphasis of study includes microscopic and macroscopic anatomy of the integumentary system, skeletal system, muscular system, nervous system, special senses, endocrine system, circulatory system, lymphatic system and immunity, respiratory system, digestive system, and the urinary system. (Prerequisite: None)

PHL111 Introduction to Philosophy (4 units)

Study of philosophical methods and how these methods may serve as a means of integrating learning and faith. Prerequisite: None

PHL112 Logic (4 units)

This course is a study of deductive and inductive reasoning, elementary symbolic, logic and language structure with consideration to argument, inference, proof, fallacies and semantics. Prerequisite: None

PHYS101 Physics (4 units)

Physics is designed to present concepts and applications of the following topics: kinematics, dynamics, gravitation, energy, momentum and heat. To support the fundamental idea of physics the subject for basic algebra, geometry, and pre-calculus will be discussed. Using the basic of computer program most of the problem will be handled. (Pre-requisite: None)

POSC101 Introduction to Political Science (4 units)

This course presents an overview of the discipline, including the basic theories, concepts, approaches, and enduring questions of political science. It provides students with a foundation of knowledge and the analytical skills necessary to understand modern politics in historical context. Prerequisite: None

POSC102 Introduction to American Government (4 units)

The purpose of this course is to explore the philosophical and institutional bases of American governance. Students will master the major branches and institutions of American government as well as the extra-constitutional players that make up the American political system. Students will also become acquainted with the major policy and ideological debates that surround American politics. Prerequisite: None

POSC111 Political Sociology (4 units)

A survey of the impact of politics and political behavior on social groups, especially as it relates to maintaining an/or challenging power relations in a society. Weekly topics focus on the three major social institutions that shape modern social and political life: the marketplace (business/economic activity), the state (government/agencies/laws/policies/ideologies), and civil society (social movements, non-profit organizations/civic of citizen-based organizations, and political parties). Prerequisite: None

POSC415 Modern Political Thought (4 units)

A study of the philosophical foundations of western democracy, fascism and communism. Prerequisite: None

PSY205 Introduction to Psychology (4 units)

This course emphasizes the basics of psychology. Topics include: science of psychology; social environments; life physiology and behavior; personality; emotions and motives; conflicts, stress, and anxiety; abnormal behavior; and perception, learning, and intelligence. Prerequisite: None

PSY206 Psychology of Religion (4 units)

This course involves a study of the development of religious attitudes and the psychological factors involved in religious cultures. This course will explore religion from a psychological, not a theological, perspective. Prerequisite: None

PSY425 Counseling for Marriage and Family (4 units)

An evaluation of family interaction, family structure, marital relationship and interdependence of marriage partners and their family members. Prerequisite: None

SOC201 Introduction to Sociology (4 units)

This course is an introduction to sociology as a scientific discipline. Subject matter includes sociological concepts, sociological processes, social structure, social organization and social institutions, including family, education, politics, religion and economy. Prerequisite: None

SOC302 Contemporary Social Problems (4 units)

An in-depth study of contemporary social problems. Includes an examination of marital problems, education of youth, drug abuse and criminal behavior. Prerequisite: None

Biblical Studies

NT101 Survey of the New Testament (4 units)

This course introduces students to the canonical and foundational documents of the Christian tradition. Using exegetical and historical-critical methods, the course will survey the major features and trends of the Pauline, Synoptic, and Johannine literature in their historical and social contexts. We will pay special attention to each text's or author's approach to identity formation—who counts as a Christian and how to tell. Prerequisite: None

NT120 The New Testament and The Biblical World (4 units)

Classes will provide a fresh approach to the New Testament with a spirit of openness to the different interpretations available in scholarship. The relation between the text and the context, the whys and hows of the original Authors will be explored in their peculiar historical, literary, and cultural features. The theological implications of such a dialogue will be the product of one's capacity to respect the original message of the Authors and the contemporary challenges one faces to make Christianity intelligible and significant. No prior knowledge is required. This course is designed for 4 units of theory and a total amount of 40 hours of classroom. Prerequisite: None

NT201 Theology of the Afterlife in the NT (4 units)

An overview of the diversity of belief regarding the afterlife, or personal immortality in the Early Christian literature of the first several centuries prior to Constantine. Emphasis is placed on the theological diversity represented in the New Testament canon as well as early Christian martyrologies, with respect to their views of the afterlife. Prerequisite: None

NT203 Synoptic Gospels (4 units)

The study of the synoptic gospels represents the opportunity of a close-up of the redactional skills of the Evangelists, their use of sources and the development of the respective theologies. This study intends to familiarize the students with the overlapping similarities as well as the distinctive traits that delineate the creative hand of each Author. The participant will take an active role in determining the intimate process that produced a new literary genre, namely the Gospel and the basis for the development of the NT canon. Significant references to relevant apocryphal text will provide an insight into the larger context in which the Gospels find their proper location. No prior knowledge is required. Prerequisite: None

NT205 Life & Teaching of Christ (4 units)

A thorough overview of the life of Jesus Christ on earth, with special attention to the developing emphases and distinctive purposes that prevailed during Christ's public ministry. The course also examines the historical setting of Jesus' ministry and the special emphasis of each Gospel. Prerequisite: None

NT221 The Passion of Jesus (4 units)

The passion of Jesus is the heart of the Gospels and a central reference in the whole of the New Testament. Accounts of the passion of Jesus are different and theologies are developed accordingly. In this course we will reconstruct the history of the last week of Jesus, recall the predictions of the cross and the peculiar elements in each narrative. Subsequently, we will see the range of symbolic meaning that the cross has taken in early Christian theology and art. Prerequisite: None

NT231 Women in the New Testament (4 units)

In this course, we will address various topics pertaining to women and femininity in early Christianity, topics that have been oft neglected by historians and theologians. Among these will be the roles of women in the early church hierarchy, as church leaders and prophetesses; the history of the Mary Magdalene traditions; women martyrs; women's ability to embody traditionally "masculine" characteristics; and many other topics. We will briefly explore the roles of women, and views on femininity in the Greco-Roman world and Judaism, in comparison with the roles of women in the early church. Emphasis will also be placed on female deities in Greco-Roman religions and feminine aspects of God in Judaism, such as Wisdom and the Holy Spirit. Female personages in the gospels and in early Christian literature will be studied, including the Syro-Phoenician woman, Thecla, Phoebe, and Mary Magdalene. Focus will be placed on the controversy over women's roles and leadership in the late first and early second century, particularly in the Pauline churches and with respect to the Mary Magdalene traditions. Emphasis will be placed on textual traditions and historical critical analysis thereof. (Pre-requisite: None)

NT301 Introduction to the New Testament (4 units)

An evaluative, critical, in-depth study of the authorship, dates, literary style and each book's relative place within the collection. Various theories of the origin and nature of the books are examined. Prerequisite: None

NT305 Pauline Epistles (4 units)

A study of the letters of Paul in terms of their literary and theological issues and in the context of early Christianity. Prerequisite: None

NT311 Theology of the New Testament (4 units)

A study of the theology of the New Testament with emphasis on the historical, theological and literary features. Recognizing that the New Testament was written by numerous authors over the course of many decades and under varying socio-political conditions, we will address the theological standpoint of each major text or grouping of texts, also addressing the text's place within the canon, as well as the process of constructing a systematic and corporate theology of the New

Testament. Varying and conflicting theological standpoints and interpretations will be discussed. We will explore the diverse beliefs and practices of first century Christian sects, reading selected New Testament texts with an eye toward the great variation displayed by them. Prerequisite: None

NT312 Studies in the Gospel of Mark (4 units)

Mark is the earliest of the Bible's four Gospels, and also the shortest and most enigmatic. In this course, students will learn the major issues of Markan interpretation in the context of contemporary Jewish and Greco-Roman culture; the political upheaval of 1st-century Judea and Galilee; and later Christian tradition. Prerequisite: None

NT315 Prayer in the New Testament (4 units)

Jesus is a man of prayer and yet he keeps the experience of prayer rather secretive. Members of his followers are interested in forms of prayers and one is taught in the form of the "Our Father." Paul shares his experience of prayer and ritual prayer such as Temple sacrifice and liturgical calendars are the focus of formation of early Christian spirituality. The course gives a large spectrum of Jewish devotion and the particular insights original to the early disciples of Jesus. Prerequisite: None

NT320 Gospel According to John (4 units)

A study of the Gospel of John with emphasis on its historical, literary and theological aspects in view of modern scholarship. Prerequisite: None

NT321 Acts (4 units)

A detailed study of the Book of Acts with emphasis on the development of the early church and on the life and missionary journey of Paul. Prerequisite: None

NT335 The Early Christian Martyrs (4 units)

An overview of the martyrological literature of the first several centuries prior to Constantine. Addresses the common scholarly definitions of martyrdom in comparison with Jewish martyrs and pagan and Noble Deaths. Emphasis will be placed on the theological diversity represented in the Christian martyrologies, particularly with respect to their views of the afterlife. Prerequisite: None

NT405 Life & Teaching of Christ (4 units)

A thorough overview of the life of Jesus Christ on earth, with special attention to the developing emphases and distinctive purposes that prevailed during Christ's public ministry. The course also examines the historical setting of Jesus' ministry and the special emphasis of each Gospel. Prerequisite: None

NT503 Synoptic Gospels (4 units)

The study of the synoptic gospels represents the opportunity of a close-up of the redactional skills of the Evangelists, their use of sources and the development of the respective theologies. This study intends to familiarize the students with the overlapping similarities as well as the distinctive traits that delineate the creative hand of each Author. The participant will take an active role in determining the intimate process that produced a new literary genre, namely the Gospel

and the basis for the development of the NT canon. Significant references to relevant apocryphal text will provide an insight into the larger context in which the Gospels find their proper location. No prior knowledge is required. Prerequisite: None

NT505 Pauline Epistles (4 units)

A study of the letters of Paul in terms of their literary and theological issues and in the context of early Christianity. Prerequisite: None

NT511 Theology of the New Testament (4 units)

A study of the theology of the New Testament with emphasis on the historical, theological and literary features. Recognizing that the New Testament was written by numerous authors over the course of many decades and under varying socio-political conditions, we will address the theological standpoint of each major text or grouping of texts, also addressing the text's place within the canon, as well as the process of constructing a systematic and corporate theology of the New Testament. Varying and conflicting theological standpoints and interpretations will be discussed. We will explore the diverse beliefs and practices of first century Christian sects, reading selected New Testament texts with an eye toward the great variation displayed by them. Prerequisite: None

NT512 Studies in the Gospel of Mark (4 units)

Mark is the earliest of the Bible's four Gospels, and also the shortest and most enigmatic. In this course, students will learn the major issues of Markan interpretation in the context of contemporary Jewish and Greco-Roman culture; the political upheaval of 1st-century Judea and Galilee; and later Christian tradition. Prerequisite: None

NT520 The New Testament and The Biblical World (4 units)

Classes will provide a fresh approach to the New Testament with a spirit of openness to the different interpretations available in scholarship. The relation between the text and the context, the whys and hows of the original Authors will be explored in their peculiar historical, literary, and cultural features. The theological implications of such a dialogue will be the product of one's capacity to respect the original message of the Authors and the contemporary challenges one faces to make Christianity intelligible and significant. No prior knowledge is required. Prerequisite: None

NT521 The Passion of Jesus (4 units)

The passion of Jesus is the heart of the Gospels and a central reference in the whole of the New Testament. Accounts of the passion of Jesus are different and theologies are developed accordingly. In this course we will reconstruct the history of the last week of Jesus, recall the predictions of the cross and the peculiar elements in each narrative. Subsequently, we will see the range of symbolic meaning that the cross has taken in early Christian theology and art. Prerequisite: None

NT522 Gospel According to John (4 units)

A study of the Gospel of John with emphasis on its historical, literary and theological aspects in view of modern scholarship. Prerequisite: None

NT 525 Friendship and Enmity in the NT (4 units)

Friendship and enmity are fundamental traits that shape the social world of Mediterranean society. The saying of Jesus is strikingly countercultural: love your enemies and pray for those who persecute you. These words that distinguish Christian identity are set within the Greco-Roman and Jewish extensive topological literature on this subject. Jesus's non-violence is a continuous challenge to the community of his disciples, early Christianity, and today. Prerequisite: None

NT531 Women in the New Testament (4 units)

In this course, we will address various topics pertaining to women and femininity in early Christianity, topics that have been oft neglected by historians and theologians. Among these will be the roles of women in the early church hierarchy, as church leaders and prophetesses; the history of the Mary Magdalene traditions; women martyrs; women's ability to embody traditionally "masculine" characteristics; and many other topics. We will briefly explore the roles of women, and views on femininity in the Greco-Roman world and Judaism, in comparison with the roles of women in the early church. Emphasis will also be placed on female deities in Greco-Roman religions and feminine aspects of God in Judaism, such as Wisdom and the Holy Spirit. Female personages in the gospels and in early Christian literature will be studied, including the Syro-Phoenician woman, Thecla, Phoebe, and Mary Magdalene. Focus will be placed on the controversy over women's roles and leadership in the late first and early second century, particularly in the Pauline churches and with respect to the Mary Magdalene traditions. Emphasis will be placed on textual traditions and historical critical analysis thereof. (Pre-requisite: None)

NT535 The Early Christian Martyrs (4 units)

An overview of the martyrological literature of the first several centuries prior to Constantine. Addresses the common scholarly definitions of martyrdom in comparison with Jewish martyrs and pagan and Noble Deaths. Emphasis will be placed on the theological diversity represented in the Christian martyrologies, particularly with respect to their views of the afterlife. Prerequisite: None

OT101 Survey of the Old Testament (4 units)

A Study of the Old Testament with emphasis on the historical, theological and literary features. Prerequisite: None

OT220 OT Historical Books (4 units)

A study of Joshua, Judges, Ruth, I and II Samuel, I and II Chronicles, I and II Kings, Ezra, Nehemiah and Esther and the history, ideology and theology found there. Prerequisite: None

OT301 Theology of the Old Testament (4 units)

An evaluative, critical, in-depth study of the authorship, dates, literary style and each book's relative place within the entire Old Testament. Various theories of the origin and nature of the books are examined in depth. Theological Themes and purposes of each book, as well as a unifying Theological message, will be discussed in depth. Prerequisite: None

OT305 The Pentateuch (4 units)

This course examines creation, fall, Israel's ancestors, exodus, and the Law using literary and historical analysis. Theological issues explored include the character of God, human nature, and covenantal relationship with God. Prerequisite: None

OT315 Introduction to the Prophets (4 units)

The study of the role of the Old Testament prophets in their historical setting, their messages to the nation and their impact on the development of the Judeo- Christian thought. Prerequisite: None

OT320 Major Prophets (4 units)

An expository study of the selected books of major prophets. The historical setting that gave rise to the prophetic literature will be examined. Prerequisite: None

OT321 Minor Prophets (4 units)

A study of the historical backgrounds, the theological aspect, time, and place of ministry, and personality of each of the authors of the books from Hosea through Malachi. Prerequisite: None

OT341 The Book of Job (4 units)

The book of Job is a large didactic poem dealing with issues of theodicy that are framed by a narratological prologue and epilogue. The class will explore literary issues between the narratological control of interpretation at the beginning and end of the book and the poetic disputation and lamentation speeches that are contained in the middle of the book. The course will explore the 3 cycles of speeches between Job and his three friends, as well as Elihu and Yahweh's dramatic disputation speeches with Job near the end of the poem. Prerequisite: None

OT342 Wisdom Literature (4 units)

A study on the basis of the English language of the various books of wisdom literature in the Old Testament, including Job, Ecclesiastes, Proverbs and the Song of Solomon. Prerequisite: None

OT405 The Pentateuch (4 units)

This course examines creation, fall, Israel's ancestors, exodus, and the Law using literary and historical analysis. Theological issues explored include the character of God, human nature, and covenantal relationship with God. Prerequisite: None

OT420 OT Historical Books (4 units)

A study of Joshua, Judges, Ruth, I and II Samuel, I and II Chronicles, I and II Kings, Ezra, Nehemiah and Esther and the history, ideology and theology found there. Prerequisite: None

OT501 Theology of the Old Testament (4 units)

An evaluative, critical, in-depth study of the authorship, dates, literary style and each book's relative place within the entire Old Testament. Various theories of the origin and nature of the books are examined in depth. Theological Themes and purposes of each book, as well as a unifying Theological message, will be discussed in depth. Prerequisite: None

OT515 Introduction to the Prophets (4 units)

The study of the role of the Old Testament prophets in their historical setting, their messages to the nation and their impact on the development of the Judeo- Christian thought. Prerequisite: None

OT520 Major Prophets (4 units)

An expository study of the selected books of major prophets. The historical setting that gave rise to the prophetic literature will be examined. Prerequisite: None

OT521 Minor Prophets (4 units)

A study of the historical backgrounds, the theological aspect, time, and place of ministry, and personality of each of the authors of the books from Hosea through Malachi. Prerequisite: None

OT541 The Book of Job (4 units)

The book of Job is a large didactic poem dealing with issues of theodicy that are framed by a narratological prologue and epilogue. The class will explore literary issues between the narratological control of interpretation at the beginning and end of the book and the poetic disputation and lamentation speeches that are contained in the middle of the book. The course will explore the 3 cycles of speeches between Job and his three friends, as well as Elihu and Yahweh's dramatic disputation speeches with Job near the end of the poem. Prerequisite: None

OT542 Wisdom Literature (4 units)

A study on the basis of the English language of the various books of wisdom literature in the Old Testament, including Job, Ecclesiastes, Proverbs and the Song of Solomon. Prerequisite: None

BT303 Biblical Interpretation (4 units)

A study of the methods of interpretation of the Bible with special attention to textual, historical and theological issues. Prerequisite: None

BT501 Introduction to New Testament (4 units)

This course introduces students to the canonical and foundational documents of the Christian tradition. Using exegetical and historical-critical methods, the course will survey the major features and trends of the Pauline, Synoptic, and Johannine literature in their historical and social contexts. We will pay special attention to each text's or author's approach to identity formation—who counts as a Christian and how to tell. Prerequisite: None

BT502 Introduction to Old Testament (4 units)

Text, canon and examination of the foundation and conclusions of modern historical-critical methods; special introduction of each Old Testament book. Prerequisite: None

BT505 Biblical Interpretation (4 units)

A study of the methods of interpretation of the Bible with special attention to textual, historical and theological issues. Prerequisite: None

Biblical Languages**GK101 New Testament Greek I (4 units)**

An introduction to the grammatical forms, syntax and vocabulary of N.T. Greek. Prerequisite: None

GK102 New Testament Greek II (4 units)

Continued study of vocabulary and advanced grammar with translation of portions of the N.T. Prerequisite: GK101.

HEB101 Biblical Hebrew I (4 units)

An introduction to O.T. Hebrew with emphasis on vocabulary, syntax and grammar. Prerequisite: None

HEB102 Biblical Hebrew II (4 units)

Advanced study of Hebrew grammar with emphasis an improvement of vocabulary. Prerequisite: HEB101.

Theology**PHL212 Introduction to Ethics (4 units)**

An examination of theories of morality with special emphasis on conscience and morality in decision-making. Prerequisite: None

ST505 Contemporary Theology (4 units) Against the backdrop of philosophical development from the time of the Enlightenment, representative figures in theology are studied in order to grasp current hermeneutical methodologies and the development of biblical criticism. Prerequisite: None

THE301 Christian Doctrine I (4 units)

A brief look at each of the four departments of Theology and a study of the doctrine of God. His nature, attributes, personality, and work. Prerequisite: None

THE302 Christian Doctrine II (4 units)

A study of the Person, claims, and work of Jesus Christ. Prerequisite: None.

THE303 Christian Doctrine III (4 units)

A study of the doctrine of the Holy Spirit as to His Person and work and a study of the nature and responsibilities of the Church with attention to its relations to the Kingdom of God and society in historical context. Prerequisite: None.

THE304 Christian Doctrine IV (4 units)

A study of the doctrine of man and sin, including the depravity of man and the nature and consequences of sin. Prerequisite: None.

THE309 Apologetics (4 units)

This course introduces the fundamental elements of clear, straight, orderly and valid thought, including deductive and inductive reasoning and the accurate use of language as well as exploring the practical applications of logic. Topics include: argument structure and identification, validity and strength of arguments, common fallacies of reasoning, use and abuse of language in reasoning, principles of fair play in argumentation. Furthermore, this course introduces the background, context, and substance of the ongoing debate between theists (e.g. Christians) and atheists regarding the existence of God. Prerequisite: None

THE325 Contemporary Theology I (4 units)

This course focuses on the study of related representation theologians. Prerequisite: None

THE326 Contemporary Theology II (4 units)

This course focuses on the study of related representation theologians.

Prerequisite: THE325

THE331 Christian Ethics (4 units)

This course will examine the foundations for Christian ethics and introduce contexts for contemporary ethical choices within a Christian worldview. In addition, this course will explore methods for moral decision-making and explore case studies to determine the connection between biblically informed values and norms to culture and society. Last, this course will explore the Church's role and responsibility from an ethical standpoint to examine areas of application in selected contexts. (Pre-requisite: None)

THE398 Senior Seminar and Bible and Theology (4 units)

This course offers upperclass and graduating students in the fields of Bible and Theology the opportunity to explore various issues and topics of interest to them, drawing together the totality of the work they have done during their program. Course is of a seminar format and requires significant input and output from the students, while being guided in the discussion by the faculty member. Prerequisite: None

THE401 Systematic Theology I (4 units)

A study of the inspiration of the scriptures, the works of God, origin, and destiny of angels, and man. Prerequisite: None

THE402 Systematic Theology II (4 units)

A study of the purpose and plan of God, the person and work of Christ, conversion, grace, justification, regeneration, and sanctification. Prerequisite: THE401

THE411 Introduction to the Philosophy of Religion (4 units)

Study of philosophical methods in the context of religious traditions and how these methods may serve as a means of deepening and integrating learning and faith. (Pre-requisite: None)

THE415 Apologetics (4 units)

This course introduces the fundamental elements of clear, straight, orderly and valid thought, including deductive and inductive reasoning and the accurate use of language as well as exploring

the practical applications of logic. Topics include: argument structure and identification, validity and strength of arguments, common fallacies of reasoning, use and abuse of language in reasoning, principles of fair play in argumentation. Furthermore, this course introduces the background, context, and substance of the ongoing debate between theists (e.g. Christians) and atheists regarding the existence of God. Prerequisite: None

THE425 Contemporary Theology I (4 units)

This course focuses on the study of related representation theologians. Prerequisite: None

THE426 Contemporary Theology II (4 units)

This course focuses on the study of related representation theologians.

Prerequisite: THE425

THE501 Christian Doctrine I (4 units)

A brief look at each of the four departments of Theology and a study of the doctrine of God. His nature, attributes, personality, and work. Prerequisite: None

THE502 Christian Doctrine II (4 units)

A study of the Person, claims, and work of Jesus Christ. Prerequisite: None.

THE503 Christian Doctrine III (4 units)

A study of the doctrine of the Holy Spirit as to His Person and work and a study of the nature and responsibilities of the Church with attention to its relations to the Kingdom of God and society in historical context. Prerequisite: None.

THE504 Christian Doctrine IV (4 units)

A study of the doctrine of man and sin, including the depravity of man and the nature and consequences of sin. Prerequisite: None.

THE511 Biblical Theology I (4 units)

This course examines the thematic and historical development of a particular doctrine. Special emphasis on the given period on the author in the context of the entire scripture. Prerequisite: None

THE512 Biblical Theology II (4 units)

This course examines the thematic and historical development of a particular doctrine. Special emphasis on the given period on the author in the context of the entire scripture. Prerequisite: THE511

THE525 Contemporary Theology I (4 units)

This course focuses on the study of related representation theologians. Prerequisite: None

THE531 Christian Ethics (4 units)

This course will examine the foundations for Christian ethics and introduce contexts for contemporary ethical choices within a Christian worldview. In addition, this course will explore methods for moral decision-making and explore case studies to determine the connection between

biblically informed values and norms to culture and society. Last, this course will explore the Church's role and responsibility from an ethical standpoint to examine areas of application in selected contexts. (Pre-requisite: None)

THE598 Biblical Study Seminar I (4 units) This course is an exegetical, theological and hermeneutical study of the biblical texts, such as individual texts or large blocks of biblical text. It deals with the historical development of exegetical methods and/or theological understanding as well as its scholarly approach to the text. The course also deals with hermeneutical understanding of the biblical texts and what it means to the current pastoral setting. Prerequisite: None

THE599 Biblical Study Seminar II (4 units) This course summarizes scholarly approaches to the biblical text. However, instead of outlining all of biblical or exegetical methods, it uses its approach to interpret the biblical text. This course deals with interpretation of the biblical text and what it means to us. Prerequisite: None

REL101 Comparative Religions (4 units)

This course is an introduction to the academic study of religion and of world religions, and to the religious traditions of Hinduism, Buddhism, Confucianism, Daoism, Sikhism, Judaism, Christianity and Islam, as well as several other current religious trends. The course examines the historical evolution, the fundamental doctrines and beliefs, the practices, institutions and cultural expressions of these religious traditions. The course also deals with some of the essential differences and similarities which exist among each religious tradition, and points to the uniqueness of each of them. Special emphasis is placed upon how these religious traditions have emerged within the context of Los Angeles, how they have changed, grown and adapted to their new surroundings. Prerequisite: None

Church History

HIS305 Church History I (4 units)

A study of early and medieval church development including major theologians and their writings. Prerequisite: None

HIS306 Church History II (4 units)

A study of the modern church development including major theologians and their writings. Prerequisite: HIS305.

HIS307 Reformed Theology (4 units)

A study of the Reformed theological tradition beginning with Augustine and following the Reformed trail through Wycliffe, Hus, Luther, Zwingli and on to Calvin. Prerequisite: HT503 or equivalent.

HIS310 History of the Presbyterian Movement (4 units)

An in-depth study of the Presbyterian Movement. Emphasis on doctrinal distinctive and present directions. Prerequisite: None

HIS407 Reformed Theology (4 units)

A study of the Reformed theological tradition beginning with Augustine and following the Reformed trail through Wycliffe, Hus, Luther, Zwingli and on to Calvin. Prerequisite: HT503 or equivalent. Prerequisite: None

HIS410 History of the Presbyterian Movement (4 units)

An in-depth study of the Presbyterian Movement. Emphasis on doctrinal distinctive and present directions. Prerequisite: None

HIS415 History of Renaissance and Reformation (4 units)

A study of the political, intellectual, industrial and religious development that resulted in the reformation movement in Europe from 14th to the 17th centuries. Detailed study of courses, factions, distinctiveness and their achievements of various reform movements are studied. Prerequisite: None

HIS420 History of Korean Church (4 units)

A study of the Korean church development including its identity and growth within historical-theological framework. Prerequisite: None

HIS502 History of Post-Reformation Christian Civilization (4 units)

A broad survey of Post-reformation Christian Civilization. Emphasis will be given on the growth of Christian church movements during this period. (Pre-requisite: None)

HIS505 Church History I (4 units)

A study of early and medieval church development including major theologians and their writings. Prerequisite: None

HIS506 Church History II (4 units)

A study of the modern church development including major theologians and their writings. Prerequisite: HIS505.

HIS510 History of the Presbyterian Movement (4 units)

An in-depth study of the Presbyterian Movement. Emphasis on doctrinal distinctive and present directions. Prerequisite: None

HIS511 Western History for a Multicultural Ecclesiastical Context (4 units)

This course is a study of American Ecclesiastical History from its origins to the present. (Prerequisite: None)

Practical Theology

BT309 Introduction to Practical Theology (4 units)

This course will explore the history of practical theology, and discuss founding theologians who have influenced the development of the field. In addition, this course will discuss the distinctives of practical theology, and clearly outline how practical theology is different from pastoral

theology. In addition, this course will provide a foundation for personal research and expose students to qualitative, quantitative, and mixed-methods research methods. Furthermore, the professor will work closely with the students to help them define their core area of ministry and discern how the “four tasks”, as outlined by Richard Osmer, apply to their practice of ministry. By the end of the course, students will be able to articulate what practical theology is, how it is distinct from other fields, like pastoral theology, and how practical theology can be used within their area of ministry. Prerequisite: None

BT509 Introduction to Practical Theology (4 units)

This course will explore the history of practical theology, and discuss founding theologians who have influenced the development of the field. In addition, this course will discuss the distinctives of practical theology, and clearly outline how practical theology is different from pastoral theology. In addition, this course will provide a foundation for personal research and expose students to qualitative, quantitative, and mixed-methods research methods. Furthermore, the professor will work closely with the students to help them define their core area of ministry and discern how the “four tasks”, as outlined by Richard Osmer, apply to their practice of ministry. By the end of the course, students will be able to articulate what practical theology is, how it is distinct from other fields, like pastoral theology, and how practical theology can be used within their area of ministry. Prerequisite: None

CE301 Christian Education (4 units)

A study of educational philosophies with an emphasis on promoting Christian growth through educational planning and evaluation. Prerequisite: None.

CE306 Discipleship (4 units)

A study of the biblical principles and contemporary issues of disciple-making with attention to evaluating existing programs of discipleship. Prerequisite: None

CE307 Bible Study Methods (4 units)

This course will not only teach the essentials of inductive Bible study methods, but will present the techniques using new modes of communication. Prerequisite: None

CE501 Christian Education (3 units)

A study of educational philosophies with an emphasis on promoting Christian growth through educational planning and evaluation. Prerequisite: None.

CE506 Discipleship (4 units)

A study of the biblical principles and contemporary issues of disciple-making with attention to evaluating existing programs of discipleship. Prerequisite: None

CE507 Bible Study Methods (4 units)

This course will not only teach the essentials of inductive Bible study methods, but will present the techniques using new modes of communication. Prerequisite: None

ED415 Church Administration (4 units)

A study of administrative aspects of the church operation. Its organization, record keeping and other activities are studied. Prerequisite: None

ENG402 English Literature as Source Material for Homiletics (4 units)

Develops writing and reasoning skills beyond the levels of proficiency required by ENG101. The course emphasizes interpretation, evaluation and persuasion. Also provides students with opportunities to further develop their research skills. Prerequisite: None

POSC411 Christian Influences in Political Science (4 units)

A seminar in the development of Christian ethics and morality as it relates to political science. Topics include the role of the Papacy in Europe and the United States, both historically and currently, and the development and role of the North American Evangelical church in national politics. Prerequisite: None

PRA220 Spiritual Formation (4 units).

A survey that examines the social scientific and practical theological intersections of spiritual life. Lectures, class discussions, and small-group seminars will be used to facilitate process-oriented practices. Students will be encouraged to deepen and enrich their own personal spiritual life in and through this course as it relates to practices of ministry. Prerequisite: None

PRA300 Christian Worship (4 units)

A study of biblical foundations, historical development and current trends in worship. Prerequisite: None

PRA305 Evangelism (4 units)

This course involves a study of the current models of theology to explore methods of evangelism. This course will explore different approaches to evangelism that are contextual, lived, local, and practical. This course will help students to gain a greater understanding of their personality, and who God has created them to be, and how they can “what” evangelism is according to who God has made them to be. This will require both academic study and spiritual formation. Pre-requisite: None

PRA307 Pastoral Leadership (4 units)

A study of theories and styles of leadership in ministry context with attention to a biblical image of leadership and service. Prerequisite: None

PRA310 Church Finance (4 units)

Introduces the basic principles and concepts used in the financial management of a Christian business enterprise addressed from both theoretical and practical standpoint. Emphasis is placed on the financial management of a church. Topics include money and capital markets, financial management of working capital, capital budgeting and fixed asset management, cost of capital, and short-term and long-term financing by means of debt and equity capital. Prerequisite: None. Cross-listed as FIN120 Business Finance.

PRA311 Preaching (4 units)

A study of preparing sermon construction and style of delivery of the sermon. Prerequisite: None

PRA312 Mission (4 units)

This course examines biblical and theological foundations of mission with attention to historical, cultural and methodological issues. Prerequisite: None [Formerly Intercultural Studies: Mission]

PRA321 Ministry in the Social Media Age (4 units)

Ministry in the Social Media Age is a course that provides students the knowledge and understanding of how to incorporate social media with ministry. Social media is an important aspect in today's culture. This course will help students apply the practical aspect of utilizing social media to improve the quality of ministry. (Pre-requisite: None)

PRA351 Field Education I (4 units)

A course focused on important principles of Spiritual Formation and Christian Leadership with an appropriate field experience under the supervision of a competent supervisor. Cognitive, affective, and experiential learning experiences are designed to foster the student's formation in ministry. (PRA 422-423 are a continuation of this course.) Prerequisite: None

PRA352 Field Education II (4 units)

Weekly involvement in ministry with satisfactory completion of student's self-evaluation form and supervisor's evaluation form. Prerequisite: None

PRA353 Field Education III (4 units)

Weekly involvement in ministry with satisfactory completion of student's self-evaluation form and supervisor's evaluation form. Prerequisite: None

PRA366 Ezra Choir I (4 units)

This class will allow students the opportunity to focus on both music literacy as well as the development of their voices in a choral group setting. The ultimate goal is to make joyful and meaningful music for a worship or community setting. Prerequisite: None

PRA367 Ezra Choir II (4 units)

This class will allow students the opportunity to focus on both music literacy as well as the development of their voices in a choral group setting. The ultimate goal is to make joyful and meaningful music for a worship or community setting. A continuation of Ezra Choir I. Prerequisite: None

PRA368 Ezra Choir III (4 units)

This class will allow students the opportunity to focus on both music literacy as well as the development of their voices in a choral group setting. The ultimate goal is to make joyful and meaningful music for a worship or community setting. A continuation of Ezra Choir II. Prerequisite: None

PRA400 Christian Worship (4 units)

A study of biblical foundations, historical development and current trends in worship. Prerequisite: None

PRA405 Introduction to Christian Business (4 units)

An introductory study of the functional areas of business to help students realize the integral role business plays in the economy and our lifestyles. Topics include the major elements in the business environment, forms of business ownership, competition in the domestic and international market, management of human and financial resources, marketing, business technology and information management, accounting, and business and personal finance. Focus will remain on practicing business according to Christian ethics. Prerequisite: None. Cross listed as BUS299 Introduction to Business.

PRA406 Principles of Macroeconomics (4 units)

This course provides an examination of aggregate economic activity. It includes a study of aggregate supply and demand, the monetary and banking systems, aggregate economic accounting, inflation, unemployment, the business cycle, macroeconomic policy, and economic progress and stability, among other things. Course is taught from a Christian worldview and ethical perspective. Pre-requisite: None. Cross listed as ECO 130.

PRA408 Principles of Accounting II (4 units)

Covers detailed analysis of U.S. GAAP (generally accepted accounting principles) as applied to accounting for current assets, operational assets, investments, current liabilities, long-term debts, stockholders' equity, revenues and expenses. Course focuses on accounting in a Christian business environment, according to Christian ethics. Prerequisite: ACC101 Principles of Accounting I. Cross listed as ACC102.

PRA410 Homiletics (4 units)

A basic course in the theory and practice of developing a sermon in the Seminary Chapel with constructive criticism on the part of the instructor. Prerequisite: None

PRA411 Preaching (4 units)

A study of preparing sermon construction and style of delivery of the sermon. Prerequisite: None

PRA412 Mission (4 units)

This course examines biblical and theological foundations of mission with attention to historical, cultural and methodological issues. Prerequisite: None [Formerly Intercultural Studies: Mission]

PRA415 Practical Counseling (4 units)

This course provides an examination of theories of counseling with an emphasis on principles and techniques integral to Christian practice of counseling. Prerequisite: None

PRA416 Human Resource Management (4 units)

Introductory overview of basic human resource management activities. Various functions of human resource management are explored including planning, staffing, training, compensation, motivation, employee development, benefits, performance evaluation, discipline, health and

safety issues, employer-employee relationships, and compliance with employment laws. Course focuses on HR in a Christian business environment, including but not limited to churches and religious organizations. Prerequisite: None. Cross listed as HRMN 101.

PRA466 Ezra Choir I (4 units)

This class will allow students the opportunity to focus on both music literacy as well as the development of their voices in a choral group setting. The ultimate goal is to make joyful and meaningful music for a worship or community setting. Prerequisite: None

PRA467 Ezra Choir II (4 units)

This class will allow students the opportunity to focus on both music literacy as well as the development of their voices in a choral group setting. The ultimate goal is to make joyful and meaningful music for a worship or community setting. A continuation of Ezra Choir I. Prerequisite: None

PRA468 Ezra Choir III (4 units)

This class will allow students the opportunity to focus on both music literacy as well as the development of their voices in a choral group setting. The ultimate goal is to make joyful and meaningful music for a worship or community setting. A continuation of Ezra Choir II. Prerequisite: None

PRA505 Evangelism (4 units)

This course involves a study of the current models of theology to explore methods of evangelism. This course will explore different approaches to evangelism that are contextual, lived, local, and practical. This course will help students to gain a greater understanding of their personality, and who God has created them to be, and how they can “what” evangelism is according to who God has made them to be. This will require both academic study and spiritual formation. Pre-requisite: None

PRA507 Pastoral Leadership (4 units)

A study of theories and styles of leadership in ministry context with attention to a biblical image of leadership and service. Prerequisite: None

PRA520 Spiritual Formation (4 units).

A survey that examines the social scientific and practical theological intersections of spiritual life. Lectures, class discussions, and small-group seminars will be used to facilitate process-oriented practices. Students will be encouraged to deepen and enrich their own personal spiritual life in and through this course as it relates to practices of ministry. Prerequisite: None

PRA521 Ministry in the Social Media Age (4 units)

Ministry in the Social Media Age is a course that provides students the knowledge and understanding of how to incorporate social media with ministry. Social media is an important aspect in today’s culture. This course will help students apply the practical aspect of utilizing social media to improve the quality of ministry. (Pre-requisite: None)

PRA551 Supervised Field Ministry I (4 units)

Classroom preparation is balanced by a variety of ministry experiences, self-discovery processes, and nurturing relationships with faculty, supervising ministers, and church leaders in multiple contexts. Through the process of gradual immersion into ministry practice, an examination of professional identity will begin. Prerequisite: None (PRA552-553 are a continuation of this course.)

PRA552 Supervised Field Ministry II (4 units)

Weekly involvement in ministry with satisfactory completion of student's self-evaluation form and supervisor's evaluation form

PRA553 Supervised Field Ministry III (4 units)

Weekly involvement in ministry with satisfactory completion of student's self-evaluation form and supervisor's evaluation form

PSY255 Personality Disorders (4 units)

This course provides an examination of the various psychological disorders, with an emphasis on personality disorders, as well as theoretical, clinical, and experimental perspectives of the study of psychopathology. Coursework will cover terminology, classification, etiology, assessment, and treatment of the major disorders. Upon completion, students should be able to distinguish between normal and abnormal behavior patterns as well as demonstrate knowledge of etiology, symptoms, and therapeutic techniques. Pre-requisite: None

PSY402 Christian Counseling (4 units)

This course provides an examination of theories of counseling with an emphasis on principles and techniques integral to Christian practice of counseling. Prerequisite: None

PSY415 Pastoral Counseling (4 units)

Instruction in the scope and methods of pastoral counseling with a practical examination of case studies. Prerequisite: None

PRA425 Social Psychology (4 units)

This course emphasizes the basics of psychology with a focus on personal and social psychology. Topics include: science of psychology; social environments; life physiology and behavior; personality; emotions and motives; conflicts, stress, and anxiety; abnormal behavior; and perception, learning, and intelligence. Prerequisite: None (Cross-listed as PSY505)

PSY455 Personality Disorders (4 units)

This course provides an examination of the various psychological disorders, with an emphasis on personality disorders, as well as theoretical, clinical, and experimental perspectives of the study of psychopathology. Coursework will cover terminology, classification, etiology, assessment, and treatment of the major disorders. Upon completion, students should be able to distinguish between normal and abnormal behavior patterns as well as demonstrate knowledge of etiology, symptoms, and therapeutic techniques. Pre-requisite: None

PSY505 Social Psychology (4 units)

This course emphasizes the basics of psychology with a focus on personal and social psychology. Topics include: science of psychology; social environments; life physiology and behavior; personality; emotions and motives; conflicts, stress, and anxiety; abnormal behavior; and perception, learning, and intelligence. Prerequisite: None (Cross-listed as PRA425)

PSY515 Pastoral Counseling (4 units)

Instruction in the scope and methods of pastoral counseling with a practical examination of case studies. Prerequisite: None

REL501 Comparative Religions for Ministry and Outreach (4 units)

This course is a graduate level introduction to the academic study of religion and of world religions, and to the religious traditions of Hinduism, Buddhism, Confucianism, Daoism, Sikhism, Judaism, Christianity and Islam, as well as several other current religious trends. The course examines the historical evolution, the fundamental doctrines and beliefs, the practices, institutions and cultural expressions of these religious traditions. The course also deals with some of the essential differences and similarities which exist among each religious tradition, and points to the uniqueness of each of them. Special emphasis is placed upon how these religious traditions have emerged within the context of Los Angeles, how they have changed, grown and adapted to their new surroundings. Prerequisite: None

Religious Business Administration

ACC101 Principles of Accounting I (4 units)

Introduces the basic concepts of the complete accounting cycle and provides the student with the necessary skills to maintain a set of books for a sole proprietorship. Topics include accounting vocabulary and concepts, the accounting cycle and accounting for a personal service business, the accounting cycle and accounting for a merchandising enterprise, and cash control. Laboratory work demonstrates theory presented in class. Prerequisite: None

ACC102 Principles of Accounting II (4 units)

This course covers a substantial portion of the U.S. accounting standards known as G.A.A.P. (generally accepted accounting principles). In particular, it entails a detailed study of the principal financial statements, accounting concepts, revenue and expense recognition, accounting for cash, receivables, and inventories. Prerequisite: ACC 101 Principles of Accounting I. Cross-listed as PRA408

ACC103 Managerial Accounting (4 units)

This course is an overview of the use of financial accounting and cost accounting data for the design and preparation of reports to aid management in organizing, directing, controlling, and decision-making functions. The topics include the fundamentals of cost accounting, budgeting and responsibility accounting for cost and profit centers. Prerequisite: None

BUS120 Spreadsheet Fundamentals (4 units)

The course instructs students how to use electronic spreadsheet software in business applications. Students become proficient in creating and modifying spreadsheets in a business environment

and in printing files that meet business standards. Topics include: spreadsheet concepts, data entry and modification, data analysis, analysis of charts and graphs, formatting data and content, and managing workbooks. Prerequisite: None

BUS150 Database Fundamentals (4 units)

This course emphasizes the use of database management software packages to access, manipulate, and create data files. Topics include data entry, data access, data manipulation, relational databases, database creation, and file documentation. Prerequisite: None. Cross listed as PRA150 Christian Administration: Database Fundamentals.

BUS226 Webpage Design and Development (4 units)

Focuses on two aspects of website management: technical and business aspects. An introduction to Web languages and technologies is made with some in-depth coverage of HTML and CSS. How to manage people, content, and suppliers is covered in the business focus. Prerequisite: None.

BUS228 Web Design and Development Using Solutions (4 units)

Focuses on two aspects of website management: technical and business aspects. An introduction to Web languages and technologies is made with some in-depth coverage of HTML and CSS. Using the provided web design solution develop a web site. How to manage people, content, and suppliers is covered in the business focus. Prerequisite: None.

BUS 240 Business Law (4 units)

It is a study of fundamental principles of law applicable to business transactions. The course specifically relates to the areas of legal environment of business, contracts, and sales contracts. Prerequisite: None

BUS 246 Team Building and Interpersonal Dynamics (4 units)

An overview of the issues of quality applied to human resources management, topics include the delegation of authority and empowerment, work groups, team building, and employee involvement, reward/recognition programs and employee morale, and the importance of written and oral communication skill in the delegation, sharing, and execution of work. Students gain a clearer understanding of the ways the workplace is changing to improve productivity and profitability. Prerequisite: None

BUS 250 Business Ethics (4 units)

The course includes a study of ethics in business and work. The topics include: recognizing and analyzing ethical issues in business; promoting ethical behavior in corporations and institutions; the social responsibilities of business; the role of business in a free market economy; ethics in the global economy; the role of the professions in contemporary American society. Prerequisite: None

BUS261 Legal and Ethical Issues in Business (4 units)

This course is an in-depth, exploratory study of human values and ethical conduct of American businesses. The focus will be on verbal debate and written exercises that would draw attention to

business practices. This course will also consider the various ethical issues that are arising in the workplace and their impact on the global business environments. Prerequisite: None

BUS 299 Introduction to Business (4 units)

An introductory study of the functional areas of business to help students realize the integral role business plays in the economy and our lifestyles. Topics include the major elements in the business environment, forms of business ownership, competition in the domestic and international market, management of human and financial resources, marketing, business technology and information management, accounting, and business and personal finance. Prerequisite: None. Cross listed as PRA405 Introduction to Christian Business.

BUS325 Introduction to Application Program Interface (API) (4 units)

Focuses on two aspects of website management: technical and business aspects. Application program interface (API) is a set of routines, protocols, and tools for building software applications. An API specifies how software components should interact and APIs are used when programming graphical user interface (GUI) components. An introduction to API is made with some in-depth coverage of HTML and CSS. Prerequisite: None. [Formerly BUS326, 327]

BUS327 Introduction to HTML & CSS for Webpage Design I (4 unit)

This course introduces students to understand and develop web design using HTML (Hyper Text Markup Language) and CSS (Cascading Style Sheets). This course will provide the basic structure of HTML and CSS so that this course does not require the knowledge of HTML. In this course basics of HTML and CSS will be presented base on simple and practical coding. Throughout the course students will be able to plan and design effective web pages, implement web page by coding HTML and enhance web page with layout techniques. Prerequisite: None [Formerly BUS326]

BUS328 Introduction to HTML & CSS for Webpage Design II (4 unit)

This course introduces students to understand and develop web design using HTML (Hyper Text Markup Language) and CSS (Cascading Style Sheets). This course will provide the basic structure of HTML and CSS so that this course does not require the knowledge of HTML. In this course basics of HTML and CSS will be presented base on simple and practical coding. Throughout the course students will be able to plan and design effective web pages, implement web page by coding HTML and enhance web page with layout techniques. Prerequisite: BUS326.

BUS329 Introduction to HTML & CSS for Webpage Design III (4 unit)

This course introduces students to understand and develop web design using HTML (Hyper Text Markup Language) and CSS (Cascading Style Sheets). This course will provide the basic structure of HTML and CSS so that this course does not require the knowledge of HTML. In this course basics of HTML and CSS will be presented base on simple and practical coding. Throughout the course students will be able to plan and design effective web pages, implement web page by coding HTML and enhance web page with layout techniques. Prerequisite: BUS328.

BUS510: Managerial Leadership and Communication (4 units)

This course explores the important roles that communication plays in managers/leaders being effective in their tasks as they exchange meaning with supervisees, peers, supervisors, the larger organization, and the community. Both formal and informal communication will be addressed. Additionally, issues such as cross-cultural communication, ethics, conflict resolution, crisis communication, and developing organizational communication competencies will be investigated.

Prerequisite: None

BUS520 Organization and Society Management (4 units)

This course is an exploration of the responsibilities and influence that 21st century managers have within their organizations and the global society. Essential concepts and theories that provide a foundation for the study of business administration and management -- including systems thinking, critical thinking, ethical decision making and leadership, legal concepts, corporate social responsibility, and organizational theory and design -- are examined. Prerequisite: None

BUS521 Emerging Leadership Concepts and Strategies (4 units)

This course will review and examine the various core organizational issues in the theory and practice of leadership. The identification of different leadership theories and leadership styles in a collaborative, integrative organizational leadership context, as well as comparing and contrasting these theories with an authoritarian or collaborative leadership approach within the organizational context will be scrutinized. Prerequisite: None

BUS522 Negotiations, Collective Bargaining, and Group Dynamics (4 units)

This course will address effective conflict resolution, collective bargaining, and negotiations strategies, and will assess various methods for improving the organizational efficiency and effectiveness in the long-term. A special focus will be placed upon the creation of win-win solutions for real-life organizations. Conflict resolution will be approached and examined as both a necessary and a challenging workplace phenomenon. Prerequisite: None

BUS523 Advanced Personnel Management (4 units)

This course will present an overview of how, why, when, and where to integrate and apply the theories of behavioral sciences with the human resource management principles in order to augment and improve both individual as well as organizational efficiency and effectiveness. Students will evaluate, analyze, and design the various relevant personnel management theories as they relate to practical applications in different work environments. Prerequisite: None

BUS524 Interpersonal Communication (4 units)

This course will survey the formation and development of groups through effective and efficient leadership. Team communication styles and roles within organizational work teams will be examined. Different strategies that can foster creativity in work groups will be discussed and analyzed. The impact of technology on work teams and on communication styles will also be evaluated. Students will learn experientially about work groups and teams as well as about the impact of different ethical perspectives by participating in group activities and observing leadership practices in small work groups. Prerequisite: None

BUS525 Introduction to Application Program Interface (API)

This course introduces students to understand and develop web design using HTML (Hyper Text Markup Language) and CSS (Cascading Style Sheets). This course will provide the basic structure of HTML and CSS so that this course does not require the knowledge of HTML. In this course basics of HTML and CSS will be presented base on simple and practical coding. Throughout the course students will be able to plan and design effective web pages, implement web page by coding HTML and enhance web page with layout techniques. Prerequisite: None

BUS526 Webpage Design and Development (4 units)

Focuses on two aspects of website management: technical and business aspects. An introduction to Web languages and technologies is made with some in-depth coverage of HTML and CSS. How to manage people, content, and suppliers is covered in the business focus. Prerequisite: None.

BUS527 Introduction to HTML & CSS for Webpage Design I (4 unit)

This course introduces students to understand and develop web design using HTML (Hyper Text Markup Language) and CSS (Cascading Style Sheets). This course will provide the basic structure of HTML and CSS so that this course does not require the knowledge of HTML. In this course basics of HTML and CSS will be presented base on simple and practical coding. Throughout the course students will be able to plan and design effective web pages, implement web page by coding HTML and enhance web page with layout techniques. Prerequisite: BUS526.

BUS528 Introduction to HTML & CSS for Webpage Design II (4 unit)

This course introduces students to understand and develop web design using HTML (Hyper Text Markup Language) and CSS (Cascading Style Sheets). This course will provide the basic structure of HTML and CSS so that this course does not require the knowledge of HTML. In this course basics of HTML and CSS will be presented base on simple and practical coding. Throughout the course students will be able to plan and design effective web pages, implement web page by coding HTML and enhance web page with layout techniques. Prerequisite: BUS526.

BUS529 Introduction to HTML & CSS for Webpage Design III (4 unit)

This course introduces students to understand and develop web design using HTML (Hyper Text Markup Language) and CSS (Cascading Style Sheets). This course will provide the basic structure of HTML and CSS so that this course does not require the knowledge of HTML. In this course basics of HTML and CSS will be presented base on simple and practical coding. Throughout the course students will be able to plan and design effective web pages, implement web page by coding HTML and enhance web page with layout techniques. Prerequisite: BUS528.

BUS530 Managerial Accounting (4 units)

A study of accounting concepts & reporting techniques applied in a managerial decision-making context. Students will analyze accounting data from real-world case studies and present their analyses, conclusions, and recommendations. Managerial accounting models used by diverse

enterprises in virtually all industrialized nations include cost accounting & the behavior of costs, budgeting, differential analysis, and responsibility accounting will be examined. Reporting techniques involving the use of current spreadsheets and graphics presentation technologies will also be presented. Prerequisite: None

BUS531 Managerial Accounting II (4 units)

This course is an overview of the use of financial accounting and cost accounting data for the design and preparation of reports to aid management in organizing, directing, controlling, and decision-making functions. The topics include the fundamentals of cost accounting, budgeting and responsibility accounting for cost and profit centers. Prerequisite: None

BUS535 Financial Management (4 units)

This is a course on how to deploy the available capital resources of the organization in order to gain the maximum advantage possible. Students will review capital budgeting policies and procedures, formulation of growth and diversification policies, appraisal of income and risk, and establishment of decision-making guidelines. Prerequisite: None

BUS540 Economics of Management Decisions (4 units)

This is a seminar class applying the concepts of economic decision making to a wide variety of managerial situations, including financial statement analysis; asset valuation; budgeting; cost management; and performance evaluation of organizations, organizational units, products, and managers. The student must apply critical thinking to make connections among concepts from the disciplines of microeconomics, finance, managerial accounting, and financial accounting. Prerequisite: None

BUS550 Operations & Information Systems Management (4 units)

This course is a study of the major functions of modern business management. Topics include the dos and don'ts of successfully managing a project, a survey of several world-class operations management techniques (such as Six Sigma), and the industry's best practices in operational efficiency and effectiveness. Also, the mission, goals, and importance of information systems management will be assessed using actual work organizations as learning models. Prerequisite: None

BUS560 Marketing Management and Innovation (4 units)

This is an exploration of the essentials of marketing management: setting marketing goals for an organization with consideration of internal resources and marketing opportunities, planning and executing activities to meet these goals, and measuring progress toward their achievement. Focus is on the concept of innovation in business, including the introduction of new market offerings and the use of new technologies, strategies, and tactics for achieving marketing objectives. An integrative approach combines discussions on theory of marketing management with industry analysis and practical implications. Prerequisite: None

BUS561 Legal and Ethical Issues in Business (4 units)

This course is an in-depth, exploratory study of human values and ethical conduct of American businesses. The focus will be on verbal debate and written exercises that would draw attention to business practices. This course will also consider the various ethical issues that are arising in the workplace and their impact on the global business environments. Prerequisite: None

BUS562 Dynamics of Consumer Behavior (4 units)

A study of the dynamics of human behavior and how it relates to the purchasing decision, this course provides a general view of the different factors that influence the consumer's decision-making including, personality, social groups, culture, values structure, perception and learning. Prerequisite: None

BUS563 Global Marketing (4 units)

An introduction to the fundamentals of trade, finance, and investment in the international context, the course discusses the international monetary framework and foreign exchange in detail. It reviews theory and history of international trade, including exporting and importing, regional economic integration, and international marketing. Prerequisite: None

BUS564 Channels of Distribution and Value Networks (4 units)

A study of all phases of management skills in the field of physical distribution with emphasis on customer service and international distribution strategies. This course covers also distribution strategies for products and services. It pays specific attention to direct distribution (from manufacturing to retail), indirect distribution (agents, independent representatives, and VARs), and direct marketing (fulfillment centers). Prerequisite: None

BUS570 Global Business Management (4 units)

This class is about a global overview of various types of business organizations and environments that shape organizational decisions. Emphasis is on the regulatory structures, legal systems, governance models, as well as policy-making processes that define the internal and external functions of business at the confluence of local, state, national, and international affairs. Topics include critical thinking, international ethics, business sustainability, social responsibility, and the impact of economics and technology. Prerequisite: None

BUS571 Culture and Change (4 units)

This course is an overview of different methods for assessment of cultural competency, and comparison of American cultural values with other national and ethnic cultural values. Simulations will be used to illustrate the influence of stakeholder values in community development projects. Discussions focus on appropriateness and compatibility of outside development models and approaches to traditional communities. Prerequisite: None

BUS572 Intercultural Competence (4 units)

This course is an overview of the domains of communication and culture. Specifically, the ways that culture influences our communication patterns, and the development of both professional and personal relationships with people from different cultural backgrounds. Prerequisite: None

BUS573 Comparative International Management (4 units)

This course studies the impact of country-specific cultural, economic and legal factors on the theory and practice of managing multinational corporations. Case studies focusing on North American, Latin American, European and Asian settings are used to illustrate the feasibility of adapting and combining different national management styles in the operations of domestic and multinational corporations. Prerequisite: None

BUS574 Culture and Socialization (4 units)

An in-depth examination of the concepts of culture and socialization, this course analyzes the socialization process as the key means through which culture is reproduced. Through a critical engagement with competing theories of socialization, students undertake advanced research projects, oral presentations and written assignments. Lecture and discussion topics include issues of ethnic identity and cultural diversity, socio-economic, gender and racial stratification, media representations, dress, language and religion and schooling and the reproduction of inequality. Issues are explored from a cross-cultural perspective. Prerequisite: None

BUS580 Strategic Management in a Global Marketplace (4 units)

This course deals with an investigation of strategy, value creation, and value capture in different business contexts. Currently, companies compete simultaneously in domestic, global, and electronic markets. Focus is on developing frameworks and models for understanding the structural characteristics of industries and how companies can achieve sustainable competitive advantage, taking appropriate action in these different, but concurrent, business contexts. An explicitly integrative approach is adopted, building on knowledge of the different functional areas of management gained through previous study. Prerequisite: None

BUS590 Ethical Decision Making (4 units)

This course is an examination of the many components that influence decision-making by leaders of business organizations - including the notions of cultural relativism, legal responsibilities, prescriptive and normative approaches, and universal principles of ethical behavior. The potential impacts of different decisions on the organization will be investigated and the transparency of the business organization's decision-making processes will be reviewed within a host of ethical frameworks and hypothetical situations. Prerequisite: None

CS201 Introduction to Computer Information Systems (4 units)

This course is designed to be an introduction to the concepts of computer information systems and use common software for organizing, searching, and computing on information, with an emphasis on business-related tasks. Topics include computer hardware, software, networking, the Internet, programming, and databases. Hands-on experience with personal computers in the lab. (Pre-requisite: None)

CS230 Cryptography (4 units)

This course covers fundamentals, analysis and evaluation of cryptography and security implementations. The students will interact with each other and the instructor. (Pre-requisite: None)

CS250 Introduction to E-Commerce (4 units)

E-commerce coursework, distance learners typically study business theory, relevant technologies, business law and business writing. Courses in economics and sociology might be included in addition to general education classes in order to provide a well-rounded curriculum. Once students get to the e-business program coursework, they likely will study the following topics: The

Basics of E-Commerce, Implications of E-Business, Interface Design for E-Business Transactions. Prerequisite: None

CS300 Computer Programming (4 units)

This course teaches fundamental concepts and terminology of computer programming. Students will develop skills in designing and writing simple computer programs. The course requires no programming background. This is a programming intensive course. Prerequisite: None

CS310 Data Structure (4 units)

This course covers fundamental data structures and algorithms using the Java programming language. This course will sharpen students' programming skills, and expand their knowledge of basic data structures and algorithms. The course extends object-oriented programming techniques to cover Java's API and data structures, such as hash tables, linked lists, stacks, queues, and binary trees, and provides an introduction to the analysis of algorithms that operate on those structures.

CS320 Algorithms (4 units)

This course introduces students to the analysis and design of computer algorithms. This course helps student analyzing the asymptotic performance of algorithms, demonstrating knowledge of major algorithms and data structures, applying important algorithmic design paradigms and methods of analysis, and synthesizing efficient algorithms in common engineering design situations. Prerequisite: None

CS500 Computer Programming (4 units)

This course teaches fundamental concepts and terminology of computer programming. Students will develop skills in designing and writing simple computer programs. The course requires no programming background. This is a programming intensive course. Prerequisite: None

CS501 Introduction to Computer Information Systems (4 units)

This course is designed to be an introduction to the concepts of computer information systems and use common software for organizing, searching, and computing on information, with an emphasis on business-related tasks. Topics include computer hardware, software, networking, the Internet, programming, and databases. Hands-on experience with personal computers in the lab. (Pre-requisite: None)

CS530 Cryptography (4 units)

This course covers fundamentals, analysis and evaluation of cryptography and security implementations. The students will interact with each other and the instructor. (Pre-requisite: None)

CS550 Introduction to E-Commerce (4 units)

This course is designed to be an introduction to the fast growing field of electronic commerce. Focus will be on modern methods and protocols, as well as case studies of successful companies. (Pre-requisite: None)

ECO120 Principles of Microeconomics (4 units)

This course deals with the price system, market structures, and consumer theory. Topics covered include supply and demand, price controls, public policy, the theory of the firm, cost and revenue concepts, forms of competition, elasticity, and efficient resource allocation, etc. Prerequisite: None. Cross listed as PRA320 Principles of Macroeconomics and the Bible.

ECO130 Principles of Macroeconomics (4 units)

This course provides an examination of aggregate economic activity. It includes a study of aggregate supply and demand, the monetary and banking systems, aggregate economic accounting, inflation, unemployment, the business cycle, macroeconomic policy, and economic progress and stability, among other things. Prerequisite: None. Cross listed as PRA406.

ECO140 International Economics (4 units)

Students will apply what they have learned in previous economics courses to analyze the global economic environment. They will learn and apply the law of comparative advantage to understand how all people can gain from international trade. Trade agreements, such as GATT and NAFTA, will be discussed and analyzed. Students will learn about the currency markets and the different types of monetary systems. Prerequisite: None

ECO150 Economic Data Analysis (4 units)

This course prepares students for analysis of economic data found in secondary sources such as the World Bank, The International Monetary Fund (IMF), Organization of European Community for Development (OECD), and various U.S. government sources. Emphasis is placed on learning the basic tools of mathematical and statistical analysis with a goal to applying those tools to analyzing data for meaningful conclusion. Prerequisite: None

ENG401 Business English (4 units)

To succeed in today's personal and professional world, effective and clear communication is one of the most important skills to develop. In business communication, we will develop and practice skills that will help you present yourself and your ideas clearly so that you can achieve your goals, work cohesively and efficiently in a dynamic team, and develop communication strategies for yourself, your clients, your shareholders, and your business. We will identify business sectors and examine standard practices of communicating across them. We will also work on some fundamentals of business writing such as memos, emails, and business letters. Along the way, we will develop oral communication skills and practice business presentations as well as role play scenarios to practice effective improvisation in business settings and interviews. Finally, we will develop persuasive and evaluative rhetorical techniques. The class will consist of several small writing assignments, one presentation, and a final assessment. Prerequisite: None

FIN120 Business Finance (4 units)

This course deals with a survey of the basic principles and concepts used in the financial management of a business enterprise addressed from both theoretical and practical standpoint. Topics include money and capital markets, financial management of working capital, capital budgeting and fixed asset management, cost of capital, and short-term and long-term financing by means of debt and equity capital. Prerequisite: None. Cross listed as PRA310 Church Finance.

FIN201 Corporate Finance (4 units)

It is a study of how corporations raise and manage capital. Topics include modern financial principles, methods, policies, and institutions. It is to focus on corporate organization, creation and organization. Prerequisite: None

HRMN101 Human Resource Management (4 units)

Introductory overview of basic human resource management activities. Various functions of human resource management are explored including planning, staffing, training, compensation, motivation, employee development, benefits, performance evaluation, discipline, health and safety issues, employer-employee relationships, and compliance with employment laws. Prerequisite: None. Cross listed as PRA416.

LEDR121 Conflict Negotiation (4 units)

Effective conflict resolution, bargaining and negotiation are addressed in this course as methods for improving the organizational effectiveness in the long term. A special focus will be placed upon creation of win-win solutions to real life organizational situations. Conflict will be examined as both a necessary and challenging workplace phenomena. Prerequisite: None

LEDR311 Organizational Leadership (4 units)

An exploration of leadership as a critical skill for the 21st century, when change occurs rapidly and consistently. The objective is to be able to use leadership theory and assessment tools to evaluate one's own leadership skills. Focus is on the leadership skills needed to develop committed and productive individuals and high-performing organizations (Prerequisite: BUS 1309 Management and Organization Theory)

MGMT111 Intercultural Competence (4 units)

Overview of business communication and culture within the hospitality industry. Specifically, the ways that culture influences our communication patterns. This course will emphasize the development of both professional and personal relationships among people from different cultural backgrounds. Prerequisite: None

MGMT112 Global Development (4 units)

This course explores the synchronic and diachronic context for understanding human social processes in colonialism, globalization, and the current world order. Colonial and postcolonial issues such as inequality, resource competition, ethnic and national conflict, migration, and the transition from traditional subsistence-based communities to market-driven consumerism are illustrated. Prerequisite: None

MGMT121 Small Business Management (4 units)

An in-depth study of small to mid-sized companies with a view to preparing students for leadership roles. Emphasis on building and managing companies from the start-up phase to their growth and efficient operation. Problem solving strategies of managerial, legal and ethical issues and dilemmas particularly relevant to small business. Prerequisite: None

MGMT131 Service Operations (4 units)

This course provides a survey of the different types of services provided by organizations. Topics include similarities and differences between production of services and production of products, the wide variety of services produced, proportion of organizations' offerings that are services, and accountability and quality of services. Prerequisite: None

MGMT250 Business Plan (4 units)

The capstone course is designed to be the culminating work for the Bachelor of Arts degree in Business Administration. It is an industry-sponsored, real-world project. This course is an interface between university- and work- environments. It is meant to prepare students to use the knowledge they gained during their academic studies and apply it in professional life. Through on-site work, each group of students will develop and provide a plan of action for the business they select. The plan must include: organizational culture, organizational structure, financial statements, marketing plans, operations objectives, marketing plans, advertising strategies, and human resource base, among other requirements, to plan a successful operation of a business. The projects will pertain to a business in any domain. In the process of completing the business plan, students will gain practical skills in group dynamics, public presentation skills, project management, and business behavior. A professional presentation of 15-20 minutes of the student's project is required at the end of the course. Prerequisite: None

MGMT308 Principles of Management (4 units)

This course is a survey of the five basic functions included in the practice of management. Management in organizations' theories, techniques, and concepts will be presented. The role of the manager in a technologically-oriented society will also be discussed. Prerequisite: None

MGMT309 Management and Organization Theory (4 units)

This course distinguishes the fundamental practices of sound management functions to the understanding of effective leadership. Organizations need both leadership and management understanding to function effectively in creating the learning organization. Students will learn to analyze and create plans for strategic management, and apply leadership concepts and approaches. Prerequisite: None

MGMT410 International Management (4 units)

A study of the accelerating internationalization of all business, this course introduces upper-division undergraduate students to all facets of international business within three broad subject areas: (1) the economic framework of international business, (2) the operating frameworks of multinational corporations, and (3) a framework for global strategic management. It uses case studies to illustrate concepts and methods. Prerequisite: None

MGMT420 Foundations of Entrepreneurship (4 units)

A study of entrepreneurship with particular reference to creating and starting a new venture. Emphasis on historical development of entrepreneurship, risk taking and entrepreneurship, innovation and marketing the plan, financial plan, organizational plan, going public, and legal issues for the entrepreneur. Prerequisite: None

MGMT430 Operations Management (4 units)

This course is a survey of the fundamental concepts of production and operations management. The course covers the use of quantitative methods and statistical techniques for forecasting, resource allocation, decision theory, capacity planning, project management, inventory management, and quality assurance. Prerequisite: None

MGMT450 Strategic Management (4 units)

A study of strategic management that focuses on integrating management, marketing, finance/accounting, production/operations, services, research and development, and information systems functions to achieve organizational success. The aim is to apply integrative analysis, practical application, and critical thinking to the conceptual foundation gained through previous study and personal experience. Emphasis is on developing an organizational vision and mission, developing and implementing strategic plans, and evaluating outcomes. Prerequisite: None

MKTG190 Social Media Marketing (4 units)

This course gives a foundation to the practical business applications of social media in a marketing world. Through Facebook, LinkedIn, blogs, YouTube, Pinterest and other platforms, students discover that social media is for more than just making friends and that there are now only a few degrees of separation globally. Students learn that social media is about marketing at the right time, place and with the right message for existing as well as prospective customers with both legal and ethical behaviors. Prerequisite: None

MKTG194 Marketing Channels (4 units)

A study of all phases of management skills in the field of physical distribution with emphasis on customer service and international distribution strategies, the course covers distribution strategies for products and services. It pays specific attention to direct distribution (from manufacturing to retail), indirect distribution (agents, independent representatives, and VARs), and direct marketing (fulfillment centers). Prerequisite: None

MKTG289 Marketing Fundamentals (4 units)

An introductory course will study the functions of marketing in for profit service and product organization. The course will show how businesses and organizations use marketing techniques to create and promote image, develop product offerings, create branding, customer service and relations, consumer tracking, market research, vertical and horizontal integration, sales techniques, and sales management, and pricing strategies for positioning within the marketplace. Prerequisite: None

MSCS100 Introduction to Programming Languages (4 units)

This course introduces fundamental ideas in the area of computer science and information technology. It covers a variety of subjects such as computer architecture, internet and web, programming languages, computation theory, graphics, and animation. (Pre-requisite: None)

MSCS200 Programming Languages (4 units)

This course introduces advanced ideas in the area of computer science and information technology. It covers a variety of subjects such as computer architecture, internet and web, programming languages, computation theory, graphics, and animation. (Pre-requisite: None)

MSCS400 Introduction to Programming Languages (4 units)

This course introduces fundamental ideas in the area of computer science and information technology. It covers a variety of subjects such as computer architecture, internet and web, programming languages, computation theory, graphics, and animation. (Pre-requisite: None)

MSCS401 Programming Languages (4 units)

This course introduces advanced ideas in the area of computer science and information technology. It covers a variety of subjects such as computer architecture, internet and web, programming languages, computation theory, graphics, and animation. (Pre-requisite: None)

MNSC301 Introduction to Quantitative Analysis (4 units)

A survey of the fundamentals of management science. This course emphasizes the concepts and algorithmic techniques utilized in business and finance contexts in order to optimize the desired business outcomes. Prerequisite: None

MNSC501 Introduction to Quantitative Analysis (4 units)

A survey of the fundamentals of management science. This course emphasizes the concepts and algorithmic techniques utilized in business and finance contexts in order to optimize the desired business outcomes. Prerequisite: None

OBHV110 Introduction to Organizational Behavior (4 units)

An introduction to the impact that individuals, groups, and structure have on behavior within organizations for the purpose of applying such knowledge toward improving an organization's effectiveness. The course will focus on work-related behavior with an emphasis on individual and group performance as it relates to organizational productivity and processes. A central theme will be the development of "people" skills to help all employees- staff, front-line supervision, and management- improve their effectiveness. Prerequisite: None

OBHV112 Leadership and Organizational Change (4 units)

Examination of the application of leadership theory to groups that are diverse in gender, ethnicity, education, and functional expertise. The role of the leader in establishing effective collaboration among members; the decision making process and power will also be examined. Prerequisite: None

OBHV113 Theory and Practice of Organizational Development (4 units)

The course overviews how, why, and when to integrate the behavioral sciences with human resource management principles to increase individual and organizational effectiveness. Students will analyze, evaluate, and design relevant theories as they relate to practical application in the workplace. Prerequisite: None

OBHV510 Introduction to Organizational Behavior (4 units)

An introduction to the impact that individuals, groups, and structure have on behavior within organizations for the purpose of applying such knowledge toward improving an organization's effectiveness. The course will focus on work-related behavior with an emphasis on individual and group performance as it relates to organizational productivity and processes. A central theme will

be the development of "people" skills to help all employees- staff, front-line supervision, and management- improve their effectiveness. Prerequisite: None

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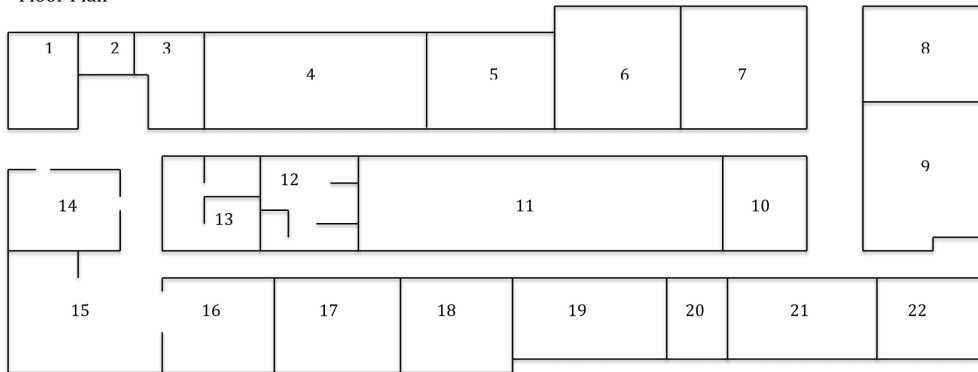
MBA, California Lutheran University, Thousand Oaks, CA

Bachelor of Science in Business Administration, California Lutheran University



EZRA UNIVERSITY

12,945 sqf
Floor Plan



- 1. Room 101
- 2. Room 102
- 3. Administration 1
- 4. Classroom 103
- 5. Instructor's Room
- 6. Classroom 104

- 7. Classroom 105
- 8. Classroom 106
- 9. Cafeteria
- 10. Administration 3
- 11. Lecture Hall
- 12. Women's Restroom

- 13. Men's Restroom
- 14. Administration 2
- 15. Library
- 16. Extended Library
- 17. Conference Room
- 18. Classroom 109

- 19. Classroom 108
- 20. Storage
- 21. Computer Lab
- 22. Classroom 107

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